

COMMUNICATIONS OF THE CITY MANAGER

City Council Agenda For
Tuesday, May 14, 2024

- 9.1 **APPOINTMENTS**
Non-City Council Confirmation
- 9.2 **APPOINTMENTS**
City Council Confirmation
- 9.3 **DEPARTMENT OF HUMAN RESOURCES**
William Bagley, Jr., Esq., Chief Human Resources Officer
- 9.4 **EXECUTIVE OFFICE OF ECONOMIC DEVELOPMENT**
Peter Dunn, Chief Development Officer
- 9.5 **EXECUTIVE OFFICE OF DIVERSITY, EQUITY & INCLUSION**
Eric D. Batista, City Manager
- 9.6 **EXECUTIVE OFFICE OF DIVERSITY, EQUITY & INCLUSION**
Division of Human Rights and Accessibility
Victor Perez, Interim Director
- 9.7 **DEPARTMENT OF PUBLIC WORKS AND PARKS**
Administration Division
Jay J. Fink, P.E., Commissioner
- A. Recommend adoption of an Order of Taking for the Johnson Property in Holden, Massachusetts.
Recommend Adoption
 - B. Transmitting informational communication relative to the air release valves around the City and those currently being installed.
Informational Communication
 - C. Recommend adoption of an Order of Conveyance of Easement to the Massachusetts Bay Transportation Authority.
Recommend Adoption
 - D. Transmitting informational communication relative to the National Public Works Week.
Informational Communication
 - E. Transmitting informational communication relative to the 2024 Paul J. Moosey Employee of the Year Award
Informational Communication
- 9.8 **DEPARTMENT OF PUBLIC WORKS AND PARKS**
Engineering and Architectural Services Division
Jay J. Fink, P.E., Commissioner

- 9.9 **DEPARTMENT OF PUBLIC WORKS AND PARKS**
Operations Division
Jay J. Fink, P.E., Commissioner
- 9.10 **DEPARTMENT OF PUBLIC WORKS AND PARKS**
Parks Division
Robert C. Antonelli, Jr., Assistant Commissioner
- A. Transmitting informational communication relative to an update on Elm Park and the possibility of moving the Roger-Kennedy Memorial statue.
 Informational Communication
- 9.11 **DEPARTMENT OF TRANSPORTATION & MOBILITY**
Stephen S. Rolle, P.E., Commissioner
- A. Transmitting informational communication relative to 2024 speed hump installations.
 Informational Communication
- 9.12 **FIRE DEPARTMENT**
Martin Dyer, Fire Chief
- 9.13 **POLICE DEPARTMENT**
Paul B. Saucier, Interim Police Chief
- 9.14 **DEPARTMENT OF EMERGENCY COMMUNICATIONS**
Charles R. Goodwin, Director
- 9.15 **LAW DEPARTMENT**
Michael E. Traynor, Esq., City Solicitor
- A. Transmitting informational communication relative to the process and governing law for renewal of the cable license.
 Informational Communication
- 9.16 **DEPARTMENT OF INSPECTIONAL SERVICES**
Administration
Christopher P. Spencer, Commissioner
- A. Transmitting informational communication relative to data around complaints received by the Inspectional Services Department, the percentage of those complaints that have been followed up on, percentages associated with enforcement of violations and any other pertinent information.
 Informational Communication
- 9.17 **DEPARTMENT OF INSPECTIONAL SERVICES**
Building and Zoning Division
David Horne, Deputy Building Commissioner
- 9.18 **DEPARTMENT OF INSPECTIONAL SERVICES**
Housing and Health Inspections Division
Lee R. Hall, Director

- 9.19 DEPARTMENT OF HEALTH AND HUMAN SERVICES
Administration
Dr. Matilde "Mattie" Castiel, M.D., Commissioner
- 9.20 DEPARTMENT OF HEALTH AND HUMAN SERVICES
Division of Public Health
Soloe M. Dennis, MS, MEP, Director
- 9.21 DEPARTMENT OF HEALTH AND HUMAN SERVICES
Division of Elder Affairs
Amy Vogel Waters, Director
- 9.22 DEPARTMENT OF HEALTH AND HUMAN SERVICES
Division of Veterans Services
Dr. Joe Robinson, Veterans' Services Officer/Director
- 9.23 DEPARTMENT OF HEALTH AND HUMAN SERVICES
Division of Youth Services
Raquel Castro-Corazzini, Director
- 9.24 WORCESTER PUBLIC LIBRARY
Jason L. Homer, Executive Director

A. Transmitting informational communication relative to Worcester Public Library services available to Worcester Public Schools students.

Informational Communication

- 9.25 EXECUTIVE OFFICE OF THE CITY MANAGER
Election Commission Division
Nikolin Vangjeli, City Clerk
- 9.26 PUBLIC SCHOOL DEPARTMENT
Rachel Monarrez, Superintendent
- 9.27 DEPARTMENT OF ADMINISTRATION AND FINANCE
Assessing Division
Samuel E. Konieczny, City Assessor
- 9.28 DEPARTMENT OF ADMINISTRATION AND FINANCE
Budget Office Division
Erin E. Taylor, Director
- 9.29 DEPARTMENT OF ADMINISTRATION AND FINANCE
Purchasing Division
Christopher Gagliastro, Director

9.30 DEPARTMENT OF ADMINISTRATION AND FINANCE
Treasury and Collections Division
Timothy J. McGourthy, Acting Treasurer and Collector of Taxes

- A. Transmitting informational communication relative to the Fiscal Year 2024 financial update, as of March 31, 2024.
Informational Communication
- B. Transmitting informational communication relative to the Fiscal Year 2024 financial update, as of February 29, 2024.
Informational Communication

9.31 DEPARTMENT OF PUBLIC FACILITIES
Julie A. Lynch, Chief of Public Facilities

9.32 DEPARTMENT OF SUSTAINABILITY AND RESILIENCE
John W. Odell, Chief Sustainability Officer

9.33 DEPARTMENT OF INNOVATION AND TECHNOLOGY
Michael P. Hamel, Chief Information Officer

- A. Transmitting informational communication relative to the Vendor Check Register and Informing Worcester.
Informational Communication

9.34 FINANCE ITEMS
Capital Transfers

9.35 FINANCE ITEMS
Grants and Donations

- A. Recommend adoption of the attached resolution to accept with gratitude Five Hundred Dollars and No Cents (\$500.00) from the Roman Catholic Bishop of Worcester.
Votes Required
- B. Recommend adoption of the attached resolution to accept with gratitude One Thousand Five Hundred Sixty Dollars and No Cents (\$1,560.00) from SiteOne Landscape Supply Company and Turface Athletics, to support the renovation of the softball field at Vernon Hill Park.
Votes Required
- C. Recommend adoption of the attached resolution to accept with gratitude, a donation of Eight Thousand Three Hundred Fifty Dollars and No Cents (\$8,350.00) from the Rogers-Kennedy Memorial Fund of the Greater Worcester Community Foundation, Inc., to support the maintenance of the Rogers-Kennedy Memorial at Elm Park.
Votes Required
- D. Recommend adoption of the attached resolution to file, accept, and expend a grant of up to Fifty Thousand Dollars and No Cents (\$50,000.00) from the Massachusetts Port Authority (Massport) through the Community Charitable Giving and Community Relations Program, to support the Parks Stewards Program.
Votes Required

Operational Transfers

- A. Recommend that Fifty Two Thousand Dollars And No Cents (\$52,000.00) be transferred from Cost Center #CC1072-699399, City Manager's Contingency, and be appropriated to Cost Center #CC1001-699399, City Council Capital Outlay, for the purchase of Council Chamber furniture.
Votes Required
- B. Recommend that Seventy Four Thousand Two Hundred Seventy Two Dollars And No Cents (\$74,242.00) be transferred from various CDBG accounts, and be appropriated to GRT-100940, CDBG Year 48 Business Development, to provide additional funding for the CDBG Small Business Grant and Façade Program.
Votes Required
- C. Recommend that Eight Thousand Dollars And No Cents (\$8,000.00) be transferred from Cost Center #CC1001-600101, City Council Salaries, and be appropriated to Cost Center #CC1001-610100, City Council Ordinary Maintenance, to provide sufficient funding for operating expenses through the remainder of Fiscal Year 2024.
Votes Required
- D. Recommend that Four Hundred Thousand Dollars And No Cents (\$400,000.00) be transferred from Cost Center #CC1026-600100, Water Salaries, and be appropriated to Cost Center #CC1026-610100, Water Ordinary Maintenance, to address the rising costs associated with chemicals supplies, electricity and equipment maintenance.
Votes Required
- E. Recommend that Three Hundred Thousand Dollars And No Cents (\$300,000.00) be transferred from Cost Center #CC1025-600100, Sewer Salaries, and be appropriated to Cost Center #CC1025-610100, Sewer Ordinary Maintenance, to address the rising costs associated with chemicals supplies, electricity and equipment maintenance.
Votes Required
- F. Recommend that Eighty Thousand Dollars And No Cents (\$80,000.00) be transferred from Parks Division Cost Center #CC1078-600100, Parks Salaries, and be appropriated to Cost Center #CC1078-601100, Parks Overtime, to cover anticipated overtime costs through the remainder of the Fiscal Year 2024.
Votes Required
- G. Recommend that Thirty Four Thousand Fifty Six and Forty Five Cents (\$34,056.45) be transferred from Account #FD313, Damage Settlements, and be appropriated to Cost Center #CC1020-699399, Inspectional Services Capital Outlay, to allow for the replacement of a fleet vehicle that was involved in an accident in July of 2023.
Votes Required

9.37 FINANCE ITEMS
Prior Year

A. Recommend that Fifty Seven Dollars and Fifty Nine Cents (\$57.59) be authorized from various Fiscal Year 2024 Cost Center #CC1078, Parks Ordinary Maintenance, to allow for the payment of a prior year invoice.

Votes Required

B. Recommend that One Thousand Eight Dollars and Thirty Nine Cents (\$1,008.39) be authorized from Fiscal Year 2024 Cost Center #CC1053, DPW Ordinary Maintenance, for the payment of prior year invoices.

Votes Required

9.38 FINANCE
Loan Orders

9.39 MISCELLANEOUS AGENDA TRANSMITTALS



Eric D. Batista
City Manager

CITY OF WORCESTER

Attachment for Item # 9.7 A

May 14, 2024

TO THE WORCESTER CITY COUNCIL

COUNCILORS:

I respectfully request City Council's review, consideration, and adoption of the attached Order of Taking for the Johnson Property in Holden, Massachusetts, as received from Jay J. Fink, P.E., Commissioner of Public Works and Parks, and forwarded for the consideration of your Honorable Body.

The City's interest in this project is for water supply protection. There are no partners on this project, the City of Worcester will be the sole landowner. The land is within the watershed of the City's Holden #1 Reservoir. The forested property includes wetlands and streams that contribute to the drinking water reservoir. This acquisition would prevent development of the land and assure that it remains in a natural condition in perpetuity to protect the health of the City's drinking water supply.

Respectfully submitted,

Eric D. Batista
City Manager



To: Eric D. Batista, City Manager
From: Jay J. Fink, P.E., Commissioner of Public Works and Parks
Date: May 14, 2024
Re: Order of Taking for the Johnson Property in Holden, MA

Attached for your consideration, approval and City Council vote is an Order of Taking for the Johnson land off Bailey Road in Holden, Massachusetts. The City's interest in this project is for water supply protection. There are no partners on this project, the City of Worcester will be the sole landowner. The land is within the watershed of the City's Holden #1 Reservoir. The forested property includes wetlands and streams that contribute to the drinking water reservoir. This acquisition would prevent development of the land and assure that it remains in a natural condition in perpetuity to protect the health of the City's drinking water supply.

Land acquisition for water supply protection remains a high priority of DPW&P. As has been seen repeatedly, the numerous, existing environmental protection laws in Massachusetts do not prevent unsuitable land use practices from occurring in water supply watersheds. The only means to assure watershed lands remain in a condition conducive to water quality protection is to purchase the land or a conservation restriction that prevents development.

Acquiring forestland for watershed protection is the first barrier to prevent contamination of drinking water and has multiple benefits. It prevents the introduction of new contaminants to the water supply and maintains the high quality of water currently held in our reservoirs. Having unpolluted raw water reduces treatment costs and significantly reduces the risk of contaminants getting through the filtration plant to the distribution system. Aside from protecting our drinking water, watershed land acquisition provides other secondary benefits such as wildlife habitat, flood control, and carbon sequestration.

Watershed land acquisition is the single most important thing that DPW&P can do to protect the environment and the watershed. With this acquisition the City will have protected nearly 1,463 acres of watershed land since 2005.

At this time, I am requesting your approval to move forward with this acquisition along with authorization of the City Council to accept this acquisition. An Order for City Council action is attached. Funds for this acquisition are available from the Water Enterprise Capital Land Acquisition Account (PRJ-100177).

Sincerely,

A handwritten signature in blue ink, appearing to read "Jay J. Fink". The signature is fluid and cursive, with a long horizontal stroke at the end.

Jay J. Fink, P.E.

Commissioner, Department of Public Works & Parks

Attachments

CITY OF WORCESTER
ORDER OF TAKING

WHEREAS: Chapter 365 of the Acts of 1900 authorizes the city to take by purchase or otherwise for the purpose of preserving and protecting the purity of the sources of the City's water supply system, such fee, easements and rights of way as adjudged necessary in the towns of Holden, Paxton and Leicester; and

WHEREAS: Jay J. Fink, P.E., Commissioner of Public Works of the City of Worcester ("commissioner") has requested the approval of the City Manager to acquire a parcel of land for water supply purposes, located to the rear of Bailey Road in the town of Holden, Massachusetts, owned by Mary Ellen Johnson by deed recorded in the Worcester District Registry of Deeds at book 60257, Page 216 (the "Premises"); and

WHEREAS: The Premises is located within the Holden #1 Reservoir Watershed, and the acquisition of the Premises will enhance the preservation and protection of the purity of the city's water supply; and

WHEREAS: Eric D. Batista, City Manager of the City of Worcester, has approved the acquisition of the Premises by and for the City of Worcester; and

WHEREAS: Land damages are anticipated and funds have been appropriated to account number PRJ-100177; and

WHEREAS: The Premises shall be maintained in perpetuity for the purposes stated in Article 97 of the Amendments to the Constitution of the Commonwealth of Massachusetts and shall be fully protected by all provisions of Article 97; and

WHEREAS: The best interests of the city require the acquisition of the land described below;

NOW THEREFORE, BE IT ORDERED THAT:

1. The City Council of the City of Worcester does hereby decree that public necessity and convenience requires that Premises hereinafter described, including the trees and structures located thereon, be taken by eminent domain for water supply purposes; and

2. The City of Worcester ("City"), acting through its duly elected City Council, pursuant to the 1985 Worcester Home Rule Charter, Massachusetts General Laws Chapter 79, §1 *et. seq.*, and under such other general laws and special acts relating to the acquisition of land for water supply purposes, and pursuant to all other power and authority which it possesses, DOES HEREBY TAKE BY EMINENT DOMAIN, the fee,

including the trees and structures located thereon, in the Premises situated in the town of Holden in the county of Worcester, to the rear of Bailey Road containing 16.3 acres, more or less, bounded and described as follows:

A certain parcel of land shown as Map 183, Parcel 13 on a plan entitled "Plan of Land of Rear Bailey Road in Holden, MA" prepared by Connorstone Engineering Inc., and dated October 4, 2023, recorded at the Worcester Registry of Deeds, Plan Book 975 Plan 36, being more particularly bounded and described as follows:

Beginning at the southwesterly corner of locus at a fieldstone bound with a drill hole, at the corner of a stone wall at land now or formerly of Matthew & Holly Giza; thence

Running N 23°39'47" E a distance of 173.22' to an iron rod in stones found at land now or formerly of Roland and Dorothy LaPrade; thence

Running N 22°19'51" E a distance of 508.16' to an iron rod in stones found at land now or formerly of the Tupper Family 2013 Irrevocable Trust; thence

Running S 34°27'14" E a distance of 330.25' to an iron pipe in stones found; thence

Running N 70°24'57" E a distance of 396.00' to an iron rod set at land now or formerly of Keith & Brenda Prachniak; thence

Running S 31°13'47" E a distance of 709.50' to an iron pipe found in a stone wall at land now or formerly of Keith & Brenda Prachniak; thence

Running S 25°54'34" W along a stone wall a distance of 264.00' to an iron rod set at land now or formerly of the Town of Holden; thence

Running N 83°49'56" W a distance of 115.07' to an iron rod found; thence

Running S 32°14'52" W a distance of 165.00' to a drill hole found in a stone wall at land now or formerly of Keith & Brenda Prachniak; thence

Running N 59°45'00" W along a stone wall a distance of 220.54' to a point; thence

Running N 60°12'24" W along a stone wall a distance of 84.37' to a point; thence

Running N 63°27'24" W along a stone wall a distance of 72.12' to a point; thence

Running N 60°50'37" W along a stone wall a distance of 152.41' to a point; thence

Running N 61°38'50" W along a stone wall a distance of 316.14' to a point; thence

Running N 61°23'04" W along a stone wall a distance of 151.52' to the point of beginning.

Being the same premises conveyed by deed from Richard E. Johnson and Mary Ellen Johnson to Mary Ellen Johnson dated March 5, 2019, and recorded at the Worcester District Registry of Deeds, Book 60257, Page 216, subject however to any lien for utility service existing as of the date of this taking.

3. The City Council hereby awards damages sustained by persons in their property by reason of said takings as follows:

<u>Owner</u>	<u>Award</u>
Mary Ellen Johnson	\$57,000.00

4. The City Auditor is directed and the City Manager is requested and authorized to do all things and to execute all documents necessary for the prompt payment of the amount of damages awarded in the order of taking, so that the same shall be payable within sixty (60) days after the right to damages becomes vested in the person from whom the property was taken and the City Manager is further requested to direct the City Solicitor for and on behalf of the City Council to give notice of this taking and pertinent information to every person entitled thereto in accordance with the provisions of Massachusetts General Laws, chapter 79, Sections 7B, 7C, 7F, 7G, 8A and 8B.

CHAPTER 380, ACTS OF 1966

AMENDING CHAPTER 41, SECTION 81-X

I HEREBY CERTIFY THAT THE PROPERTY LINES SHOWN ARE THE LINES DIVIDING EXISTING OWNERSHIPS AND THE LINES OF STREETS AND WAYS SHOWN ARE THOSE OF PUBLIC OR PRIVATE STREETS OR WAYS ALREADY ESTABLISHED AND THAT NO NEW LINES FOR DIVISION OF EXISTING OWNERSHIP OR FOR NEW WAYS ARE SHOWN.

I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED IN COMPLIANCE WITH THE RULES AND REGULATIONS OF THE REGISTERS OF DEEDS.

VAROUJAN V. HAGOPIAN, P.L.S. 49665

REFERENCES

TOWN ASSESSOR MAP 183, PARCEL 13
DEED BOOK 60257, PAGE 216

PLAN BOOK 267, PLAN 16
PLAN BOOK 343, PLAN 89
PLAN BOOK 312, PLAN 64
PLAN BOOK 570, PLAN 25
PLAN BOOK 641, PLAN 54
PLAN BOOK 821, PLAN 28
PLAN BOOK 823, PLAN 16
PLAN BOOK 824, PLAN 18
PLAN BOOK 891, PLAN 23

DRAFT

GENERAL NOTES:

1. THE CERTIFICATION SHOWN HEREON IS INTENDED TO MEET REGISTRY OF DEEDS REQUIREMENTS AND IS NOT A CERTIFICATION TO THE TITLE OR OWNERSHIP OF THE PROPERTY SHOWN. OWNERS OF ADJOINING PROPERTIES ARE SHOWN ACCORDING TO CURRENT TOWN OF HOLDEN ASSESSORS RECORDS.
2. THIS PLAN IS BASED ON AN ON-THE-GROUND SURVEY BY CONNORSTONE ENGINEERING INC. PERFORMED IN JULY, 2023.
3. LEGAL STATUS OF EASEMENTS AND WAYS, NOT DETERMINED BY THIS SURVEY.
4. THE PURPOSE OF THIS PLAN IS TO...

OWNERS:

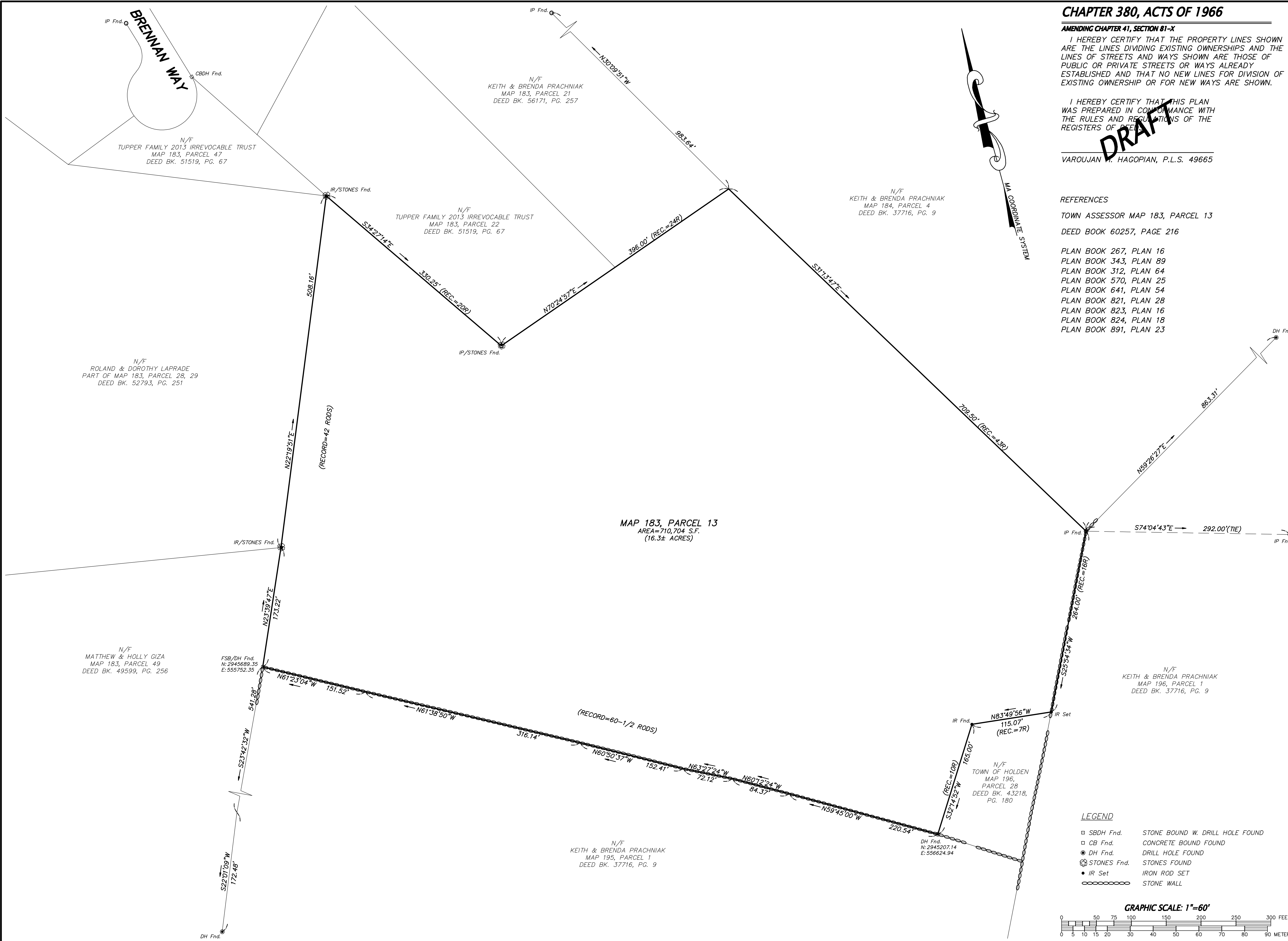
MARY ELLEN JOHNSON
576 RESERVOIR STREET
HOLDEN, MA 01520

CONNORSTONE ENGINEERING INC.
CIVIL ENGINEERS AND LAND SURVEYORS
10 SOUTHWEST CUTOFF, SUITE 7
NORTHBOROUGH, MASSACHUSETTS 01532
PHONE: 508-393-9727 FAX: 508-393-5242

PLAN OF LAND OF REAR BAILEY ROAD IN HOLDEN, MA

DRAFT

REVISED:	DESCRIPTION:
DRAWN BY: VHH	FIELD SURVEY: SMC, RLS
DATE: AUG. 10, 2023	
SCALE: 1"=60'	SHEET 1 OF 1.

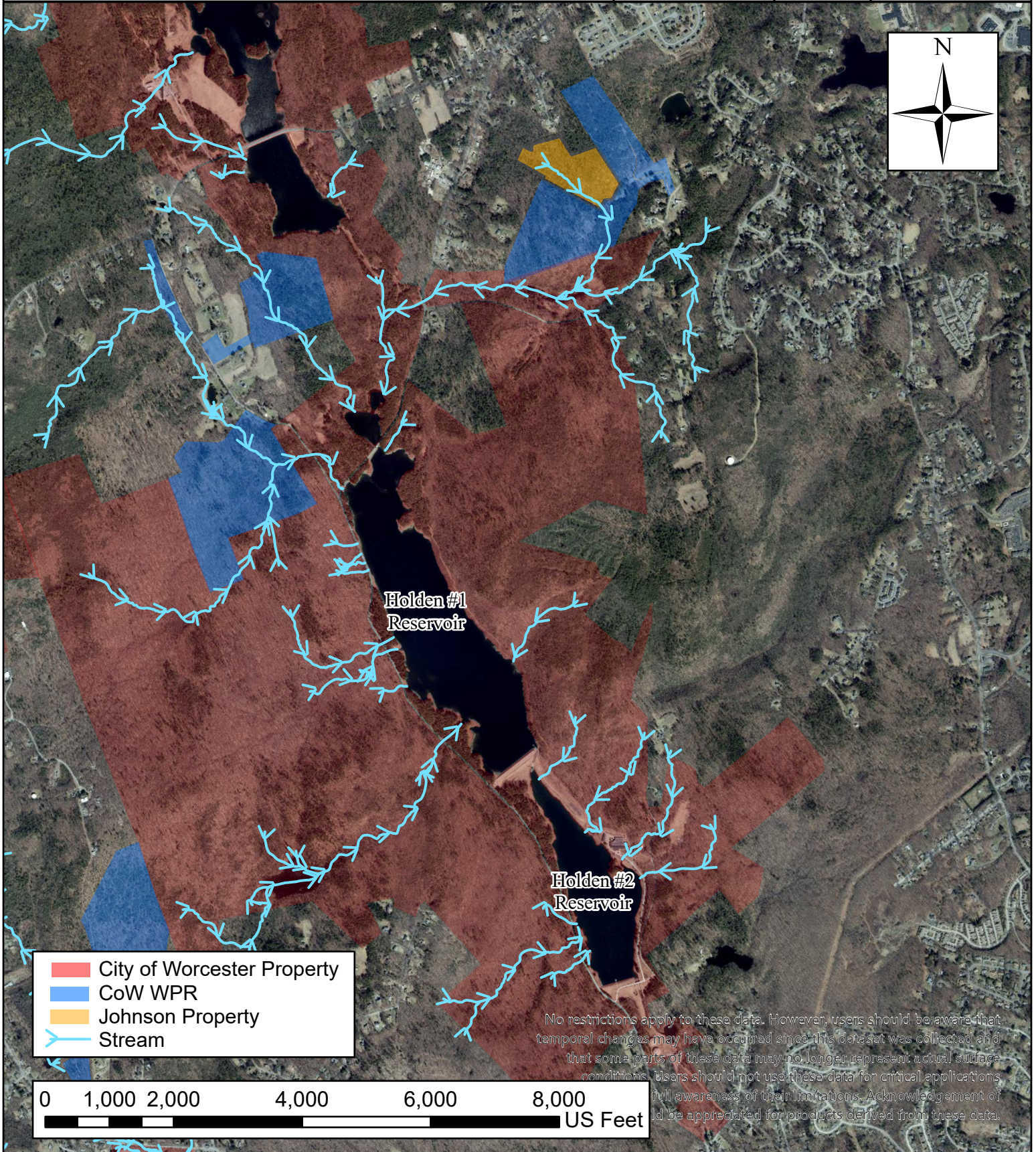


Johnson Property

Prepared by:
Eric Brown
March 2024



Map No:



- City of Worcester Property
- CoW WPR
- Johnson Property
- Stream

No restrictions apply to these data. However, users should be aware that temporal changes may have occurred since this dataset was collected and that some parts of these data may no longer represent actual surface conditions. Users should not use these data for critical applications without full awareness of their limitations. Acknowledgement of data should be appreciated for products derived from these data.

0 1,000 2,000 4,000 6,000 8,000 US Feet

Data Sources: Field Observations; Corner Marker data taken from GPS coordinates; Equipment: Garmin 76CSX; Datum: WGS84, WAAS Enabled; Accuracy +/- 10'; Averaging enabled 60 positions collected for each point. Made for forest management purposes only.



Eric D. Batista
City Manager



Attachment for Item #

9.7 B

May 14, 2024

TO THE WORCESTER CITY COUNCIL

COUNCILORS:

The attached communication relative to a Chairman's Order requesting the Department of Public Works and Parks provide the number of similar air release valves currently being installed and the number of existing valves throughout the sewer system, as received from Jay J. Fink, P.E., Commissioner, Department of Public Works & Parks, is forwarded for the information of your Honorable Body.

Respectfully submitted,

Eric D. Batista
City Manager

Office of City Manager Eric D. Batista

City Hall, 455 Main Street, Worcester, MA 01608

P | 508-799-1175 F | 508-799-1208 | citymanager@worcesterma.gov | www.worcesterma.gov



To: Eric D. Batista, City Manager
From: Jay J. Fink, P.E., Commissioner
Date: May 14, 2024
Re: Communication relative to the air release valve installation

On February 20, 2024, approximately 193,000 gallons of wastewater was released from a failed air release valve in the vicinity of 65 Lake Avenue. At the March 13, 2024 Public Works Committee Meeting, a Chairman's Order was made requesting the Department of Public Works and Parks provide communication relative to the number of similar air release valves currently being installed and the number of existing valves throughout the sewer system.

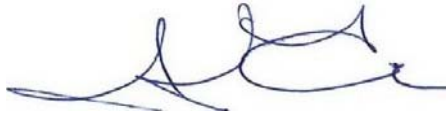
In this instance, the valve that failed was housed in a sewer manhole on Lake Avenue. The release of wastewater was caused by a large crack that developed in the cast iron body of the valve. Such failures are exceedingly rare and signs of pending failure are undetectable during routine inspections.

When air release valves do leak, it typically manifests in slow seepage caused by the valve being stuck in an open position which is discovered during routine inspections. Repairs to the inner workings of the valve or replacement of the valve are typical remedies. DPW&P inspects air release valves on a 12-month cycle.

Including the Lake Avenue valve, a total of seven valves of the type are located within the City. Six of the seven are located on twin force mains on Route 20. An estimate of one air release valve for approximately 30 pump stations was discussed at the meeting. While other air release valves and pressure relief valves are located at some pump stations, all are of a different type and are integral to the stations. Any leaks from these valves would be noticed during inspections of the stations.

The air release valve in Lake Avenue has been replaced and will be monitored by the Lake Avenue Pump Station staff.

Sincerely,

A handwritten signature in blue ink, appearing to read "Jay J. Fink". The signature is fluid and cursive, with a long horizontal stroke at the end.

Jay J. Fink, P.E.
Commissioner, Department of Public Works & Parks



Eric D. Batista
City Manager

CITY OF WORCESTER

Attachment for Item # 9.7 C

May 14, 2024

TO THE WORCESTER CITY COUNCIL

COUNCILORS:

I respectfully request City Council's review, consideration, and adoption of the attached Order of Conveyance of Easement to the Massachusetts Bay Transportation Authority (MBTA), as received from Jay J. Fink, P.E., Commissioner of Public Works and Parks, and forwarded for the consideration of your Honorable Body.

Respectfully submitted,

Eric D. Batista
City Manager



To: Eric D. Batista, City Manager
From: Jay J. Fink, P.E., Commissioner
Date: May 14, 2024
Re: Order Authorizing Conveyance of Easement to the
MBTA

Attached for your consideration, approval and City Council vote is an Order of Conveyance of Easement for the Massachusetts Bay Transportation Authority (MBTA).

Sincerely,

Jay J. Fink, P.E.
Commissioner, Department of Public Works & Parks

CITY OF WORCESTER

WHEREAS: The Massachusetts Bay Transportation Authority (MBTA) is making accessibility improvements to the Worcester Union Station; and

WHEREAS: The MBTA will construct a concrete modular block retaining wall that will replace an existing concrete barrier and h-pile and wood wall; and

WHEREAS: The existing concrete barrier and wood wall are adjacent to the City of Worcester (City) Department of Public Works and Parks facilities; and

WHEREAS: The proposed concrete modular block retaining wall will encroach approximately 7 feet into the City facility for a length of 65 feet for the construction of a signal house; and

WHEREAS: MBTA desires a non-exclusive temporary easement for construction access and staging; and

WHEREAS: MBTA desires an approximately 5-foot by 65-foot permanent easement for construction and maintenance; and

WHEREAS: The City believes it to be in its own best interest to have MBTA make the accessibility improvements to Union Station and to replace its concrete barrier and wood wall with a new concrete modular block retaining wall;

NOW THEREFORE, BE IT ORDERED THAT:

the city manager, be and he is hereby authorized and requested to execute a deed conveying one permanent easement and one temporary easement to the MBTA, a division of the Massachusetts Department of Transportation, for access purposes related to the Worcester Union Station Improvements and Infrastructure Improvements Project, such easements shall be granted for nominal consideration and on such terms as the city manager deems in the best interest of the city.

Eric D. Batista
City Manager



Attachment for Item #

9.7 D

May 14, 2024

TO THE WORCESTER CITY COUNCIL

COUNCILORS:

The attached communication relative to the recognition of National Public Works Week, May 19-25, 2024, as received from Jay J. Fink, P.E., Commissioner of Public Works and Parks, is forwarded for the information of your Honorable Body.

Since 1960, the American Public Works Association (APWA) has sponsored National Public Works Week across North America. This recognition is to remind us of the important role that public works plays in our daily lives. Public works helps maintain a community's strength by working together to provide an infrastructure of services in transportation, water, wastewater, stormwater treatment, public spaces, parks, grounds, emergency response, solid waste, and right-of-way management.

I am especially proud of Worcester's team of Public Works and Parks employees and ask that they be recognized for their role in delivering services dependably and efficiently.

Respectfully submitted,

Eric D. Batista
City Manager



To: Eric D. Batista, City Manager
From: Jay J. Fink, P.E., Commissioner
Date: May 14, 2024
Re: National Public Works Week is May 19-25

The week of May 19-25, 2024 marks the annual celebration of National Public Works Week, which is sponsored by the American Public Works Association (APWA) to raise awareness and remind everyone of the crucial role that public works plays in the quality of life of all communities and the vitally important contributions of public works professionals

Since 1960, APWA has sponsored National Public Works Week across North America, an organization of more than 30,000 public works professionals in the U.S. and Canada, who champion the important role public works plays in the daily lives of the citizens. Public works helps maintain a community's strength by working together to provide an infrastructure of services in transportation, water, wastewater, stormwater treatment, public spaces, parks, grounds, emergency response, solid waste, and right-of-way management. Public Works provides togetherness for collaboration with the stakeholders in capital projects, infrastructure solutions, and quality of life services.

Public works services are often taken for granted. A simple turn of the faucet provides safe, potable water yet the task of impounding, treating and conveying potable water to the tap of every property in the city is the responsibility of public works. The safe and efficient disposal of residential trash, another responsibility of public works, is similarly often taken for granted. Public works professionals ensure that these services are delivered every day by planning, building, managing, and operating the public infrastructure to ensure their performance and to sustain the community's quality of life.

This year's theme, "Advancing Quality of Life for All," challenges members and their citizens to think about the role public works plays in contributing to and enhancing the quality of life in our community, making it a great place to live. Public works provide essential services that lead to healthier, happier, more vibrant communities. By working together, the impact citizens and public works professionals can have on their communities is magnified and results in the ability to accomplish goals once thought unattainable. Worcester's Department of Public Works & Parks


has vast responsibilities that are often lost on the public unless enumerated. Just consider some of these departmental metrics:

- Maintain over 430 miles of public streets
- Treat and deliver 24 million gallons a day of potable water through a 600 mile network of pipes and valves
- Collect and convey about 35 million gallons a day of sewage to the Upper Blackstone Wastewater Treatment Plant
- Maintain over 600 miles of sanitary, combined and storm sewers
- Collect household trash and recycling from over 50,000 household units weekly
- Maintain over 8,000 acres of watershed land outside the city limits to protect the quality of Worcester's water supply
- Maintain 60 city parks, golf course, cemetery, and recreational facilities

Public works not only contributes to quality of life but also to the city's public health and public safety and touches the lives of every resident of Worcester every day. Delivering these services dependably and efficiently is the obligation of the Department of Public Works and Parks- an obligation that is taken very seriously.

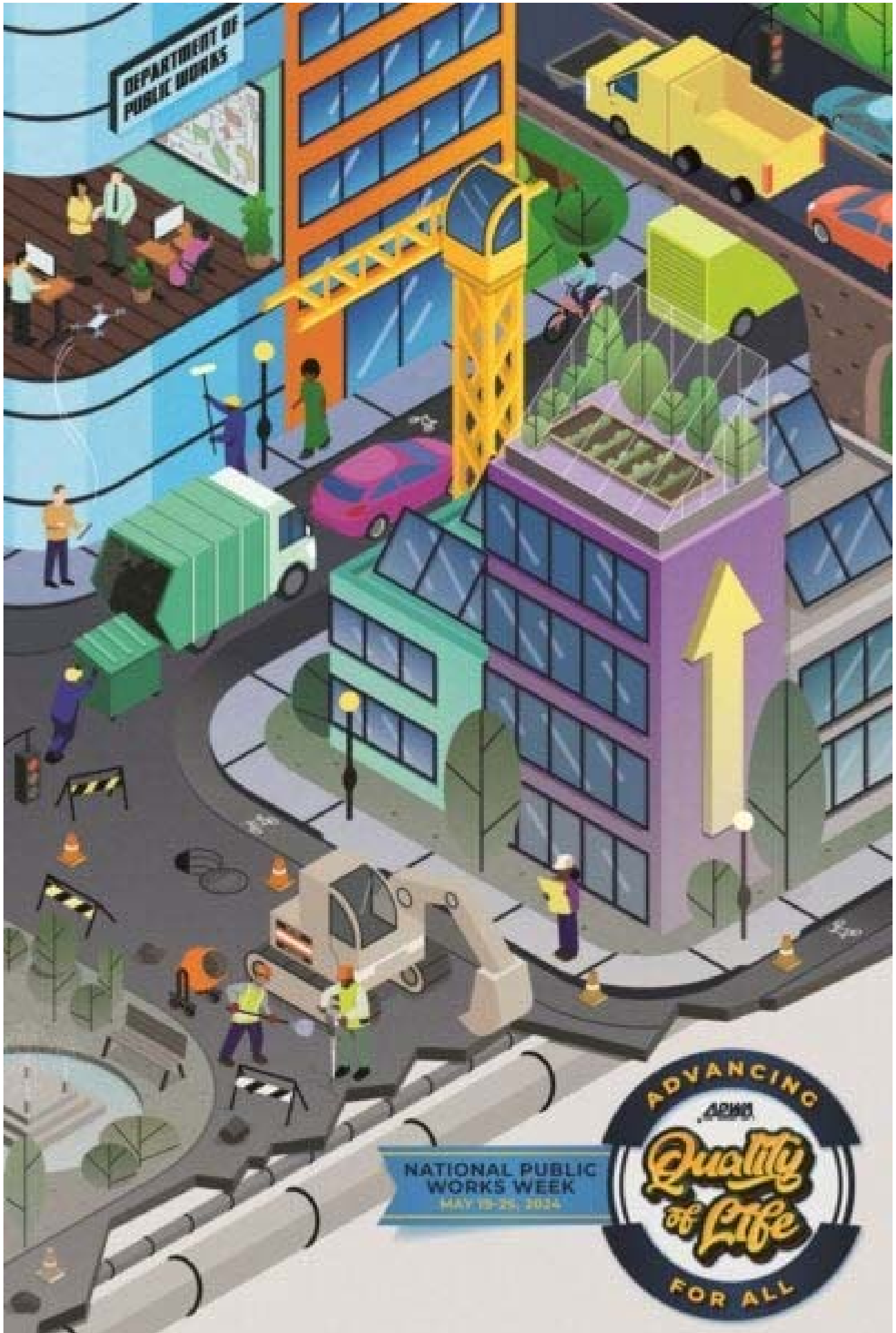
It is with the background that I respectfully request that you and the City Council recognize the week of May 19-25, 2024 as National Public Works Week.

Sincerely,



Jay J. Fink, P.E.
Commissioner, Department of Public Works & Parks

Attachment



DEPARTMENT OF PUBLIC WORKS

NATIONAL PUBLIC WORKS WEEK
MAY 19-25, 2024



Eric D. Batista
City Manager



Attachment for Item #

9.7 E

May 14, 2024

TO THE WORCESTER CITY COUNCIL

COUNCILORS:

The attached communication relative to a "Save the Date" for an awards ceremony set to take place at the Department of Public Works and Parks on Monday, May 20th, 2024, at 12:00 P.M. as received from Jay J. Fink, P.E., Commissioner, Department of Public Works & Parks, is forwarded for the information of your Honorable Body.

The Department of Public Works & Parks will present the 2024 recipient of the Paul J. Moosey Employee of the Year Award in honor of Paul's memory, who gave his heart and soul to the City of Worcester, Department of Public Works for over 36 years.

The DPW&P invites and encourages all to attend; please save the date!

Respectfully submitted,

Eric D. Batista
City Manager



To: Eric D. Batista, City Manager
From: Jay J. Fink, P.E., Commissioner
Date: May 14, 2024
Re: Informational Communication Relative to the 2024
Paul J. Moosey Employee of the Year Award

The Department of Public Works & Parks shares this informational communication and invitation for City Council to join in an awards ceremony set to take place at the Department of Public Works and Parks on Monday, May 20, 2024 at 12:00 P.M. The DPW&P will present the 2024 recipient of the Paul J. Moosey Employee of the Year Award in honor of Paul's memory, who gave his heart and soul to the City of Worcester, Department of Public Works for over 36 years.

Please join us to present the 4th Annual

PAUL J. MOOSEY EMPLOYEE OF THE YEAR AWARD

Recipient:	Jennifer Fair, Working Foreman, Public Works Maintenance Employee, Sewer Operations
Date:	Monday, May 20, 2024
Time:	12:00 P.M.
Place:	Department of Public Works and Parks 20 East Worcester Street Parking Lot; or DPW&P 1 st Floor Conference Room (if rain)

Preparations are under way to recognize the dedication and service of this year's recipient which also coincides with celebration of National Public Works Week happening May 19 - 25, 2024.

Additional information will be shared as the date approaches. In the meantime, we invite and encourage all to attend; please save the date!

Sincerely,

A handwritten signature in blue ink, appearing to read "Jay J. Fink". The signature is fluid and cursive, with a prominent initial "J" and "F".

Jay J. Fink, P.E.
Commissioner, Department of Public Works & Parks



Eric D. Batista
City Manager

CITY OF WORCESTER

Attachment for Item # 9.10 A

May 14, 2024

TO THE WORCESTER CITY COUNCIL

COUNCILORS:

The attached communication relative to the restoration of Elm Park and the possibility of moving the Roger-Kennedy Memorial statue at Park Avenue and Highland Street, as received from Jay J. Fink, Commissioner of Public Works and Parks, is forwarded for the information of your Honorable Body.

Respectfully submitted,

Eric D. Batista
City Manager



To: Eric D. Batista, City Manager
From: Jay J. Fink, P.E., Commissioner
Date: May 14, 2024
Re: Elm Park Update and Roger-Kennedy Memorial Statue

This response is to a City Council Order requesting an update concerning: 1) the restoration of Elm Park, including the removal of weeds and the return of sufficient water levels; and 2) the possibility of moving the Roger-Kennedy Memorial statue at Park Avenue and Highland Street several feet to a more visible angle and providing said statue with additional, better lighting is sent for your review and consideration and to forward to the City Council for its review.

Over the past few years, in partnership with our State Delegation through the Commonwealth of Massachusetts Executive Office of Energy and Environmental Affairs, Department of Conservation and Recreation the City was authorized funding within the state budget, which allowed the City of Worcester to design improvements to Elm Park. The City has submitted all needed documentation for fiscal year 24 disbursement of \$50,000.00 to the City and have received the funding. Additionally, the City has just been advised that additional funding in the amount of \$250,000.00 has been made available by the Commonwealth for Elm Park and the Trails at Newton Hill.

The main use of previous funding was for maintenance and design services associated with the three meres (ponds) with specific attention to the south mere at Elm Park to continue combating the effects of invasive overgrowth. The current funding and the new additional funding will be used to continue maintenance and design services, with a specific focus on the north mere and the weir (spillway). This work will include the design/inspection with a focus on possible leaks within the existing weir, possible upgrades to the weir and a review to see if there is an ability to raise the elevation of the

weir in an attempt to increase the elevation of the pond. Raising the pond elevation at the north mere may also increase the elevation into the Elm and south meres. This work is currently conceptual in nature and needs to be verified through a full design and permitting process.

The funding supplied by the Department of Sustainability & Resilience (DSR) was used to design a plan for the treatment and removal of the invasive plants in the north mere. The plan includes removal of plant growth from the north mere with the following having been completed:

- Review and permitting of the dredging at Elm Park Pond to improve connection of the northern and central meres: The site plans have been approved and the environmental permit (401 Water Quality Certification for Dredging) was issued. DSR will release an Request for Proposals to contract the dredging work as funding is secured.
- Graves Engineering has completed site plans, with EcoTec completing the permitting. Site plans were finalized on 12/15/23 and the permit was issued on 1/29/24.

In the south mere, DPW&P has completed the design and permitting for the maintenance of the natural pond edge (non-wall area). Once funding is available this project will be bid, and work could begin later this year.

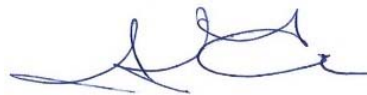
The Elm Mere will need further study once the north and south meres are designed, permitted and work has begun. DPW&P, along with DSR, will be looking at the successes within the north and south meres to design a plan for the Elm Mere.

The City will work with our consultants and wetland scientists to identify other possible sources of water including deeper wells or aquifers and the management of other water resources to increase the pond depth as well as new treatments to reduce/eliminate the invasive overgrowth.

As it relates to the Roger-Kennedy Memorial, the relocation of this statue and stone base is not recommended due to estimated costs and possible damage to the fragile stone during the disassembling and reassembling process. Additionally, moving the location closer to the right of way will place the monument closer to vehicular traffic and potential accidents where the shorter distance from the roadway to the memorial could be a problem.

DPW&P has reviewed other options to increase site lines/ visual, increase illumination for nighttime viewing and gain a closer view with a path that will allow visitors an accessible route to the memorial. Staff will be completing some pruning and removal of the plant material along Park Avenue, Highland Street and behind the memorial in the coming weeks to allow for better overall site lines. Along with this work, DPW&P is reviewing options for an accessible path from Park Avenue toward the memorial to activate the site. DPW&P has also begun the process of obtaining electrical consultant design services to improve and update the lighting of the memorial. Funding for the installation of new lighting will need to be secured once a design and estimate has been completed.

Sincerely,

A handwritten signature in blue ink, appearing to read "Jay J. Fink". The signature is fluid and cursive, with a long horizontal stroke at the end.

Jay J. Fink, P.E.
Commissioner, Department of Public Works & Parks



Eric D. Batista
City Manager

CITY OF WORCESTER

Attachment for Item # 9.11 A

May 14, 2024

TO THE WORCESTER CITY COUNCIL

COUNCILORS:

The attached communication relative to 2024 speed hump installations, received from Stephen S. Rolle, P.E., Commissioner of Transportation & Mobility, is forwarded for the information of your Honorable Body. Through a combination of permanent and seasonal installations, the 2024 program will be expanded to 35 streets with a total of 60 speed humps, essentially tripling the scope of the program over the past two years.

The pilot speed hump program has proven both popular and effective. As a result, the Department of Transportation & Mobility is developing a proposal to establish the program permanently, which we will share in a Council communication later this year.

Respectfully submitted,

Eric D. Batista
City Manager



TO: Eric D. Batista, City Manager

FROM: Stephen S. Rolle, P.E., Commissioner of Transportation & Mobility

DATE: May 14, 2024

RE: 2024 Speed Hump Locations and Program Update

At the request of City Council, the City of Worcester's Department of Public Works & Parks (DPW&P) launched a Seasonal Speed Hump Pilot Program in spring 2021, installing 20 temporary speed humps on 10 local streets chosen in consultation with District Councilors. Two residential streets per district were selected for installation of these traffic calming elements on a seasonal basis from July to October, with a total of four speed humps allocated to each Council District. This pilot program established basic criteria for evaluating the suitability of a roadway for speed hump implementation. Following District Councilor recommendations, DPW&P evaluated candidate streets to confirm their suitability and identify specific siting for speed hump placement. In 2022, Whitla Drive was eliminated from the program at the request of residents on that street, and one speed hump location on Coolidge Street was adjusted. In total, 18 speed humps were installed on 9 streets.

A Council Order adopted in March 2022 requested study of the feasibility of expanding the pilot program to six streets in each Council District and metrics for evaluating the installations be developed. In 2023, the speed hump pilot program transitioned to the newly established Department of Transportation & Mobility (DTM), which implemented three improvements to the program consistent with the Council's directive:

- Expand the program to additional locations. In consultation with District Councilors and the Traffic & Parking Committee, the scope of the program was increased to include 34 temporary speed humps installed on 19 streets. DTM procured additional temporary rubberized speed humps to facilitate the expansion of the program.
- Improve spacing of speed humps to conform with established Federal, State and industry standards and best practices. Proper spacing of speed humps is an important aspect to adequately controlling speeds and preventing excessive acceleration/deceleration between installation locations. In order to effectively manage speeds along the entire corridor, speed humps should be placed in a series, and generally spaced every 200 to 400 ft where feasible. Additional speed humps were installed on Beechmont St, Uxbridge St, and Coolidge Rd in 2023 to improve spacing and more uniformly manage travel speeds. Comparison of travel speeds between the 2022 to 2023 installations for these streets confirms that establishing proper spacing of speed humps was especially effective at addressing the fastest traffic, reducing 85th and 95th percentile speeds on each

street by an additional 4 to 6 mph relative to the original placement, reaching the target range of 20 to 21 mph.

- Monitor and evaluate effectiveness of installations. Following the 2023 installations, DTM compiled before/after data concerning motor vehicle speeds and volumes. Additionally, a survey was mailed to 279 households on street segment that have had speed humps installed for two or more years to gain feedback on the program and its effectiveness.

2024 Speed Hump Program – Transitioning from Pilot to Permanent

In 2024, the speed hump program will begin to transition away from the pilot program in lieu of a permanent speed hump and traffic calming program. This will involve a combination program of permanent and seasonal speed humps to be installed this year. Table 1 summarizes recommendations for locations that were part of the 2021-23 programs, while Table 2 summarizes new locations for 2024 selected in consultation with District Councilors. The 2024 program will achieve the Council’s request of expanding the program to six (or more) streets in each district, with 60 speeds humps being installed on 34 streets.

Table 1: Existing Speed Hump Locations and 2024 Program Recommendations

	Year Established	Locations	2024 Recommendation
Alexander Rd	2021	#3	Permanent Speed Hump
Beechmont St	2021	#10, #23, #42, #58	Permanent Speed Humps
Camelot Dr	2023	Farber Field	Temporary Speed Hump
Coburn Ave	2023	#155	Temporary Speed Hump (additional proposed at #114)
Coolidge Rd	2021	#42, #104, #146	Permanent Speed Humps
Crowningshield Rd	2021	#46, #60	Permanent Speed Humps
Ernest Ave	2023	#36, #76	Temporary Speed Humps
Hadwen Rd	2023	#8, #28	None proposed
Lamar Ave	2023	#9	Temporary Speed Hump
Mann St	2023	#4, #26	Temporary Speed Humps
Monadnock Rd	2023	#12	Permanent Speed Humps
Moreland Green Dr	2021	#28, #41	None proposed
Murray Ave	2021	Poles #11 and #14	Permanent Speed Humps
Norfolk St	2023	#210	Temporary Speed Hump
Sagamore Rd	2023	#73	None proposed – explore other traffic calming and control options
Squantum St	2021	#14, #43	Permanent Speed Humps
Uxbridge St	2021	#15, #40, #68	Permanent Speed Humps
Whitman Rd	2023	#10	Permanent Speed Hump
Woodland St	2021	#74, #125	Permanent Speed Humps

Permanent Speed Humps

Locations that have been part of the program for two or more years will no longer continue to receive seasonal installations, but will instead be considered for installation of permanent, year-round speed humps. Permanent speed humps will be constructed to MassDOT specifications utilizing a design that is resistant to damage from snow plowing. Paint markings and signs will be installed in accordance with federal and state standards to draw attention to their locations.

After consultation with the District Councilors, all original installation selections were selected for “pilot to permanent” conversions with the exception of Moreland Green Dr. Speed humps have proven effective at reducing travel speeds where placed on Moreland Green Dr, but given the length of the corridor, these benefits are limited to the installation sites only. The steeply sloped grade of the roadway limits opportunities to install additional speed humps, so achieving speed management throughout the corridor would be difficult utilizing speed humps alone. Moreland Green was also the only location where significant opposition to speed humps was expressed by a large number of surveyed residents. Residents expressed concerns with impact to snow clearing, especially given that the street is semi-rural in character with steep grades and numerous curves. Speed humps will not be reinstalled this year, and instead DTM will work with the District Councilor to confirm the need for traffic calming treatments and options that may be more appropriate and effective given the length of the corridor and its context.

All other locations that have been installed for two or more seasons - Alexander Rd, Beechmont St, Coolidge Rd, Crowningshield Rd, Murray Ave, Squantum St, Uxbridge St and Woodland St. - are recommended for conversion to permanent speed humps.

In addition, the City Council, on the recommendation of the Traffic & Parking Committee, requested permanent speed humps be installed on Monadnock Rd, Sagamore Rd, and Whitman Rd in 2023. These were trialed using seasonal speed humps last year and speed humps on Monadnock Rd and Whitman Rd are now proposed for conversion to permanent. The speed hump on Sagamore Rd is not proposed for conversion to permanent. Speeds on this street were already well controlled prior to speed hump installation and placement of the speed hump was limited by the steep grade of the street. The main concern on Sagamore Rd is not the speed of the motor vehicles, but rather the cut-through traffic volumes and the data shows that speed humps do not reduce cut-through traffic volumes. Instead, DTM proposes to work with the District Councilor and neighbors to focus on other traffic control and traffic calming techniques that could be employed to reduce cut-through traffic volumes on the street.

Continued Seasonal Speed Hump Installations

During the first week of May, speed humps were reinstalled on Camelot Dr, Coburn Ave, Ernest Ave, Lamar Ave, Mann St, and Norfolk St. These locations were all new to the program in 2023. These will be trialed again this year and considered for permanent installations in 2025.

Speed humps were installed in error on Hadwen Road in 2023. Through the street was initially considered for speed hump installation, construction work on a section of the corridor led to selection of Mann St instead. Installers inadvertently placed speed humps at both locations, and a decision was made to leave them in place given the short remaining duration of the season. While speed humps do appear to have been effective

at reducing travel speeds, the concurrent construction work may have affected the results. Though Hadwen Rd was not selected for speed hump installation in 2024, it should remain a candidate for speed humps or other traffic calming applications in future years.

New 2024 Speed Hump Installations

After consulting with District Councilors, new temporary speed hump locations have been selected for trial in 2024 as summarized in Table 2. DTM notes that some of these streets have been designated for a single speed hump, whereas a series of speed humps are generally necessary to adequately manage speeds except in the case of very short streets, a site-specific speed issue, or installed in combination with other physical or regulatory characteristics on the street. DTM anticipates that additional speed humps will be needed on these streets to achieve the intended benefits and will focus on that as part of our 2024 evaluation.

Table 2: New 2024 Seasonal Speed Hump Sites

Street	Approximate Location
Beacon St	#129, #143
Boston Ave	#45/51
Courtland St	#10, #28
Fairmont Ave	#186
Fourth St	#33, #59
Freeland St	School crosswalk, #15/17
Haviland St	#7, #17
Indiana St	#20
King St	#8, #27
Lovell St	#401, #422
Newbury St	#17
Northboro St	#4, #12/14
Orient St	#136/138, #176
Revere St	#22
Rudolph St	#6
Standish St	#31
Sherbrook Ave	#18
Toronita Ave	#32, #42
Trahan Ave	#24

Table 3 summarizes the overall 2024 speed hump “Pilot to permanent” program.

Table 3: Existing Speed Hump Locations and 2024 Program Recommendations

District 1	Beechmont St – 4 permanent Haviland St – 2 seasonal (new) Monadnock Rd – 1 permanent	Squantum St – 2 permanent Toronita Ave – 2 seasonal (new) Whitman Rd – 1 permanent
District 2	Alexander Rd – 1 permanent Coburn Ave – 2 seasonal (expanded) Norfolk St – 1 seasonal Northboro St – 2 seasonal (new)	Orient St – 2 seasonal (new) Sherbrook Ave – 1 seasonal (new) Uxbridge Ave – 3 permanent
District 3	Boston Ave – 1 seasonal (new) Crowningshield Rd – 2 permanent Ernest Ave – 2 seasonal Fairmont Ave – 1 seasonal (new) Indiana St – 1 seasonal (new)	Lamar Ave – 1 seasonal Revere St – 1 seasonal (new) Rudolph St – 1 seasonal (new) Standish St – 1 seasonal (new) Trahan Ave – 1 seasonal (new)
District 4	Murray Ave – 3 permanent (expanded) Woodland St – 2 permanent Beacon St – 2 seasonal (new)	Freeland St – 2 seasonal (new) King St – 2 seasonal (new) Newbury St – 1 seasonal (new)
District 5	Camelot Dr – 1 seasonal Coolidge Rd – 3 permanent Courtland St – 2 seasonal (new)	Fourth St – 2 seasonal (new) Lovell St – 2 seasonal (new) Mann St – 2 seasonal
Totals	22 permanent speed humps 38 seasonal speed humps	35 streets

Effectiveness of Speed Humps

The effectiveness of speed humps has been widely demonstrated nationally, but to confirm this at the local level, DTM collected speed and traffic volume data for each Worcester installation site.

The primary objective of speed humps is to manage travel speeds. While the applicable speed limit on these streets is 30 mph, appropriate and safe target speeds for most local streets in residential neighborhoods is generally 15 mph to 20 mph (average speed), and to limit the fastest drivers to 25 mph or, preferably less. Table 4 summarizes average and 85th percentile speeds for treated street segments in 2023, both with and without speed humps installed. In every case, speed humps reduced travel speeds to target ranges, and were particularly effective on higher speed streets.

The least amount of speed reduction occurred on Norfolk and Whitman St, both of which were treated with only a single speed hump. Travel speeds were already well-

managed on Whitman Street prior to the speed hump installations, and the short length of the street segment designated for treatment precludes placement of additional speed humps. Norfolk Street is a longer street that should be considered for additional speed humps at recommended spacing in the future to better manage travel speeds, though the specific intent of this installation was to slow vehicles in advance of an intersection that had experienced recurring crashes.

Table 4: Change in Observed Speeds With and Without Speed Humps (2023)

	Average Speed (mph)				85th Percentile Speed (mph)			
	<i>Without</i>	<i>With</i>	<i>Change</i>		<i>Without</i>	<i>With</i>	<i>Change</i>	
			mph	%			mph	%
Alexander	18	14	-4	-22%	21	17	-4	-19%
Beechmont	27	19	-8	-30%	29	21	-8	-28%
Camelot Dr	18	16	-3	-11%	24	20	-4	-16%
Coburn	26	22	-4	-15%	22	26	-5	-16%
Coolidge Rd	24	19	-5	-20%	26	21	-5	-19%
Crowningshield	25	18	-7	-28%	28	20	-8	-29%
Ernest	21	19	-2	-10%	24	21	-3	-13%
Hadwen St	25	17	-8	-32%	29	20	-9	-31%
Lamar	26	19	-7	-27%	29	23	-6	-21%
Mann St	23	17	-6	-26%	27	20	-7	-23%
Monadnock	17	15	-2	-12%	21	17	-4	-19%
Moreland Green	27	20	-7	-26%	31	23	-8	-26%
Murray	21	18	-3	-14%	26	22	-4	-15%
Norfolk St	25	23	-2	-8%	30	27	-3	-10%
Sagamore St	14	12	-2	-14%	17	15	-2	-12%
Squantum	26	23	-3	-12%	29	25	-4	-14%
Uxbridge	23	17	-6	-26%	17	20	-8	-29%
Whitman	18	17	-1	-6%	20	19	-1	-5%
Woodland	16	12	-4	-25%	21	15	-6	-29%

Speed humps were especially effective at reducing speeds along streets that had higher initial speeds and were treated with multiple speed humps, included Beechmont St and Crowningshield St, Hadwen St, and Mann St.

Speed humps are sometimes used to discourage cut-through traffic on local streets, but in order to be effective, the added “inconvenience” imposed by the speed hump must outweigh the perceived inconvenience of the primary route. When the primary route experiences significant congestion or involves a significantly longer travel time, speed

humps alone will not deter cut through traffic. Traffic volume reduction was not a primary objective for most Worcester installation sites, and collectively, the installations did not result in reduced traffic volumes. Reducing cut-through traffic was one objective of the speed hump installations on Monadnock Rd and Sagamore Rd, which experience cut-through traffic bypassing the intersection of Salisbury St at Park Avenue. However, the installation of speed humps alone on these streets did not reduce the amount of traffic using them, and a combination of improving operations of Salisbury St and stronger traffic control measures in the adjacent neighborhood would be needed to address cut-through traffic at this location.

The installation period is too short in duration to conduct a before/after analysis of crashes. In 2023, only one crash occurred on a street treated with speed humps. Review of the WPD report for this crash confirmed that it was a minor collision that occurred during a parking maneuver that was not proximate to or influenced by the presence of speed humps on the street.

In addition to collecting speed and volume data, DTM surveyed 279 households (123 responses were received) on street segments treated with speed humps for two or more years to gauge reception and specific feedback on the program. Overall, the survey demonstrated widespread support for speed humps, with 69% of respondents reporting that they felt that speed humps were effective at slowing neighborhood traffic and 74% favoring installation of permanent speed humps on their streets. Permanent installations were favored by 78% or more of respondents on all streets recommended for permanent installations in 2024. One notable exception to the positive reception was Moreland Green Dr, where 69% of 29 respondents expressed strong opposition to continuing speed hump installation. Moreland Green respondents cited infrequent placement, concerns regarding snow removal, and perceived inappropriateness of the treatment on the steeply graded, winding roadway.

Improving and Expanding the Speed Hump Program

The speed hump program has proven effective and popular. In 2024, the City will begin installing permanent speed humps, a final step in trialing this traffic calming technique in Worcester. For 2025 and beyond, the speed hump program should evolve into a formal, regular component of DTM's work program. DTM will submit a subsequent Council report this summer detailing the conversion of the speed hump program to a permanent one, to include information on the application process and requirements, implementation standards, annual budget requirements, methods for disseminating information to the public, and monitoring effectiveness.

The speed hump pilot program has been a tremendous success and we look forward to further expanding the program this year and in years to come.

Sincerely,



Stephen S. Rolle, P.E.
Commissioner of Transportation & Mobility



Eric D. Batista
City Manager

CITY OF WORCESTER

Attachment for Item # 9.15 A

May 14, 2024

TO THE WORCESTER CITY COUNCIL

COUNCILORS:

The attached communication relative to the process and governing law for renewal of the cable license, as received from Michael E. Traynor, City Solicitor, is forwarded for the information of your Honorable Body.

I know the public and councilors alike have had several questions surrounding the City's process for renewing a cable license agreement with the City, so I asked the City Solicitor to prepare the attached report in hopes of answering some of those questions. The report also gives an update on the status of the municipality's negotiations with Charter Spectrum. One thing I want to emphasize is that the cable license does not involve internet or telephone service in any way.

Respectfully submitted,

Eric D. Batista
City Manager



To: Eric D. Batista, City Manager
From: Michael E. Traynor, City Solicitor
Date: May 14, 2024
Re: Cable License Renewal Law, Status of Renewal Negotiations

You requested a report outlining the process and governing law for renewal of the cable license. You also asked that I address what the City, through the cable license, can and cannot regulate, and an update on the status of negotiations.

Pursuant to the federal Cable Act (47 U.S.C. 546, et seq.), the renewal process occurs over the three-year period prior to the expiration of the current contract. The renewal process officially commences between the 36th and 30th month prior to contract expiration when either of the parties notifies the other of its desire to initiate the renewal proceedings.¹ The Cable Act provides for both a *formal* and *informal* renewal process. The formal process prescribes specific procedural and substantive requirements governing the renewal process. These include an objective review of past performance, an assessment of the future cable-related community needs, administrative hearings, due process protections and the right to judicial review if renewal is denied. The process of reviewing past performance and identifying future cable needs is called the *ascertainment period*.

Under the formal renewal proceedings, the cable operator may not submit a renewal proposal until the city notifies the operator that the ascertainment period has concluded. Nevertheless, the Cable Act also provides that the parties may simultaneously engage in *informal* negotiations. In the current negotiations both parties have reserved their rights under the formal process while proceeding with the informal process. Nevertheless, whether the proceedings are formal or informal, the city cannot prejudge the communities' future needs and adopt requirements for a new contract prior to completing the ascertainment proceedings.

The Cable Act provides that the ascertainment process must allow public notice and the opportunity for public participation.² There is no statutory timeframe for the completion of the ascertainment proceeding. However, under the formal process once the cable

¹ Charter notified the city in December 2020 of its desire to renew its license.

² In the past, in addition to hearings held by the Cable Advisory Committee, the City Council Standing Committee on Public Service and Transportation has held a joint hearing with the Cable Advisory Committee.

operator submits a renewal proposal the city must either accept the proposal or issue a preliminary assessment of denial within four months after the ascertainment period concludes.

Section 626 of the Cable Communications Policy Act of 1984 contains four standards that must be considered in a renewal proceeding, and a denial of renewal must be based on adverse findings of one or more of the standards, which are,

- whether the cable operator has substantially complied with the material terms of the existing franchise and with applicable law;
- whether the quality of the operator's service, including signal quality, response to consumer complaints, and billing practices, but without regard to the mix or quality of cable services or other services provided over the system, has been reasonable in light of community needs.
- whether the operator has the financial, legal, and technical ability to provide the services, facilities, and equipment as set forth in the operator's proposal; and
- The operator's proposal is reasonable to meet the future cable-related community needs and interests, taking into account the cost of meeting such needs and interests.³

A cable license is not exclusive, federal law prohibits exclusive licenses. However, the economics of dividing the city's cable customers (22,684 per most recent report for CY 2023) between two companies has historically proved impractical to justify the expense of constructing a second cable network.

Pursuant to M.G.L. c. 166A, the maximum length of a renewal license is ten years. The Massachusetts Department of Cable and Telecommunications has ruled that the minimum term is three years. In accordance with federal law, under a three-year license the parties would commence a new ascertainment period either immediately or within six months of executing the three-year license.

The FCC has ruled that Charter is subject to effective competition and therefore free of any regulatory control of rates for cable television subscription.

The City does not have a say in what channels or programs are offered. Federal law requires the cable company to include TV stations received "over the air" in the city and the cable company decides which satellite stations or services to include.

³ The House Report accompanying the 1984 Act conveys the Congressional intent that operators who meet these standards should be renewed, thereby creating a *presumption of renewal*. (Report No. 98-934, 98th Cong., 2nd Sess., August 1, 1984)

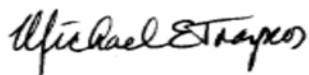
A cable license, by federal law, cannot and does not regulate Internet Access (broadband service) or other Telecommunications Services (telephone service).

The Telecommunications Act of 1996 defines telecommunications as the transmission, between or among points specified by the user, of information of the user's choosing, without change in the form or content of the information as sent and received. The Cable Renewal License strictly relates to the provision of cable service, which is defined as the one-way transmission to subscribers of (i) video programming, or (ii) other programming service, and any subscriber interaction that may be needed for the selection of such video programming or other programming service. (Section 602 of the Cable Communications Policy Act of 1984). These two definitions are mutually exclusive; telecommunications is not a cable service, and cable service is not a telecommunications service.

The FCC has ruled that cable modem services (Internet service) is an interstate information service, not a cable service. Similarly, in providing telephony services, Charter is a common carrier subject to regulation by the Massachusetts Department of Telecommunications & Energy. Under federal law telecommunications services is not an area subject to regulation under a cable license.

With respect to the status of the City's negotiations with Charter, it would be premature and untenable to summarily deny renewal of the license before engaging Charter in negotiations for a new license. The City reserves its right to deny renewal if Charter fails "to meet the future cable-related community needs and interests, taking into account the cost of meeting such needs and interests." (Section 626 of the Cable Communications Policy Act of 1984). The parties are working on preliminary matters and developing an agreed upon "working document" as we prepare for substantive discussions.

Sincerely,

A handwritten signature in black ink that reads "Michael E. Traynor". The signature is written in a cursive, slightly slanted style.

Michael E. Traynor
City Solicitor



Eric D. Batista
City Manager

CITY OF WORCESTER

Attachment for Item # 9.16 A

May 14, 2024

TO THE WORCESTER CITY COUNCIL

COUNCILORS:

The attached communication relative to an in-depth analysis and explanation of all complaints received by Inspectional Services and the percentage by status (open, abated, closed, etc.), as received from Christopher Spencer, Commissioner of Inspectional Services, and forwarded for the information of your Honorable Body. Within the in-depth report is an explanation of each status as utilized in the City's Customer Services Request System (CSRS).

The communication provides data on the following time periods.

- January 1, 2023 through December 31, 2023; and
- January 1, 2024 through April 23, 2024

As noted in attached communication, during the first period noted above, 90.5% of complaints were either abated (corrected) or closed, which can often be the same as abated. During the second time period noted above, the number of closed and abated is lower (77.3%). This is primarily because less time has elapsed between the receipt of the complaint and the generation of the report. Often it can take substantial time to completely abate all violations.

Also contained within the report is a mapping and analysis of work orders (complaints) by property in each of the five (5) Council Districts. This also includes the percentage that have been abated or closed and those that are in another status.

Finally, the report provides an overview of one single day of complaints received, as well as a detailed look at one single complaint—from the receipt of the complaint until the final abatement. This includes the case log for the full duration (227 days) required to fully abate this complaint.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "E. Batista", with a large circular flourish at the end.

Eric D. Batista
City Manager



The City of
WORCESTER
Inspectional Services Department

Inspectional Services Department
Christopher Spencer, Commissioner
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P | 508.799.1198 X 33076
E | spencerc@worcesterma.gov

MEMORANDUM

TO: ERIC D. BATISTA, CITY MANAGER
FROM: CHRISTOPHER P. SPENCER, COMMISSIONER
DATE: MAY 14, 2024
SUBJECT: CSRS COMPLAINT AUDIT | COUNCIL ORDER 13375

Along with this communication is a report detailing complaints received by Inspectional Services and the overall status of the complaints as they appear in the City's Customer Services Request System (CSRS). This report is in response to the following order:

Request City Manager request Commissioner of Inspectional Services provide City Council with a report auditing data around complaints received by the Inspectional Services Department, the percentage of those complaints that have been followed up on, percentages associated with enforcement of violations and any other pertinent information.

The report explains in detail all of the various status designations as used by CSRS as well as other terminology. Overall audit numbers are provided for all Work Orders (which are complaints logged into and assigned a number in CSRS). The overall time period for the Orders are provided for January 1, 2023 through December 31, 2023 as well as January 1, 2024 through April 23, 2024.

Within the report is a table providing the percentage by status for all work orders within the above referenced time periods. As noted in the report, during the first time period (calendar year 2024), 90.5 % of all work orders were either abated or closed. During the second time period, the percent abated and closed was 77.3 %. As noted in the report, the lower number for the period of January 1, 2024 to April 23, 2024 is based on a shorter time between the complaint and the generation of the report.

The report also provides a snap shot of one single day of reports, as well as an in depth look at one particular complaint or work order. Attached is the full case log that follows the complaint from the initial intake until all issues were abated. As noted, this spanned 227 days and involved 11 inspection.

Finally, the report provides a map of all complaints by address. Any address may have multiple work orders, and any work order may contain multiple violations. This map is further broken down by Council District.



INSPECTIONAL SERVICES COMPLAINTS | OVERVIEW AND STATUS IN CSRS

The following report provides details on all complaints received and handled by the Inspectional Services Department from January 1, 2023 to December 31, 2023 as well as complaints received from January 1, 2024 to April 23, 2024. This report is in response to the following Council order

Request City Manager request Commissioner of Inspectional Services provide City Council with a report auditing data around complaints received by the Inspectional Services Department, the percentage of those complaints that have been followed up on, percentages associated with enforcement of violations and any other pertinent information.

As noted in the table on Page 2 of this report, for calendar year 2023, 99.8% of the complaints were followed up on with 90.5% having been abated or closed. For the time period of January 1, 2024 to April 23, 2024, 99.7% of complaints have been followed up on with a total of 77.3% having been abated or closed. The lower number having been abated or closed is based on the fact that these are newer complaints, and each complaint can take a while to be resolved. Information for the time periods listed above is also provided by each council district, both as a table and map.

Complaints generally come in from a variety of sources such as emails, phone calls, 311, See-Click-Fix, etc., and are then entered into the City's Customer Service Request System (CSRS). The status of each complaint is categorized based on where they are within the process, with the end of it being either "Closed" or "Abated". A brief description of each status is provided below:

CSRS STATUS

OPEN denotes when the complaint has been received, is sitting in the cue, but has not yet been assigned.

ASSIGNED is used when the initial complaint has been assigned to a department based on the nature of the complaint (i.e., DPW, Fire, ISD), and then to a division (i.e., Buildings, Housing, Food) and then an area inspector based on location or other inspector, based on the type of complaint.

ACCEPTED means that an inspector has acknowledged receipt of the complaint.

CANCELED is typically used when it is a duplicate complaint or the caller decides not to move forward (the landlord may have fixed the issue) or the caller does not provide information needed (such as an actual address) in order to follow-up on the complaint.

ORDER status indicates that an Order to Correct has been produced but not yet delivered.

DELIVERED means that an Order to Correct has been prepared and delivered (typically by constable) to the property owners last and usual place of abode.

ABATED is generally used to indicate that a violation (Order to Correct) has been corrected or remedied. Typically, after a complaint is received, it is assigned to a particular division, and then accepted by an inspector. The violation is then inspected, and if the complaint is accurate as reported, an Order to Correct the violation is sent to the property owner. When the time period noted on the order has elapsed, a follow-up inspection is conducted. If the violation has been corrected, the inspector will change the status to Abated. If the correction has not been made, it may be referred to court. Once a complaint is abated, no further action is required.

CLOSED is sometimes used similarly to abated, or canceled, but is also utilized when there are regulatory inspections such as, lodging house inspections, Certificates of Fitness (for Voucher programs such as Section 8), neighborhood sweeps, or where no cause is found, or where no action is required. Closed is also used when a property is sold, and the complaint has to be closed and reissued to the new owner.

COURT REFER indicates that an owner has failed to comply with an Order to Correct. It is an alert to clerical staff to prepare all appropriate documentation to send to the law office for the preparation of court proceedings.

COURT indicates that an owner has failed to comply with an Order to Correct and the case is now before the court or in the court system.

PRELIMINARY INJUNCTION Indicates the first court order on a given case where the judge rules in the City's favor.

CONTEMPT notes when an owner has failed to comply with an Order to Correct, been referred to court, and has failed to comply with the court order.

ABATED may also occur after court action, and typically includes a note in CSRS to dismiss or close the court action.

COMPLAINT TOTALS

The following table provides an overview of all complaints received (work orders in CSRS) during calendar year 2023 and the status of each. It also provides the same for the period of January 1, 2024 to April 23, 2024.

STATUS TYPE	01/01/2023 – 12/31/23		01/01/2024 – 04/23/2024	
	STATUS COUNT	PERCENTAGE	STATUS COUNT	PERCENTAGE
OPEN	18	0.2%	13	0.3%
ASSIGNED	329	3.1%	96	2.2%
ACCEPTED	195	1.9%	418	9.6%
CANCELED	81	0.8%	27	0.6%
ORDER	70	0.7%	150	3.4%
DELIVERED	161	1.6%	225	5.2%
ABATED	3657	35.5%	812	18.6%
CLOSED	5667	55%	2566	58.7%
COURT REFER	24	0.2%	8	0.2%
COURT	66	0.6%	48	1.1%
PRELIMINARY INJUNCTION	19	0.2%	4	0.1%
CONTEMPT	18	0.2%	1	0.0%
GRAND TOTALS	10305	100%	4368	100%

WORK ORDER A work order is a complaint that gets logged in and assigned a number in CSRS. The previous table is based on work orders in CSRS. Each work order may result in multiple Orders to Correct, and each Order to Correct may involve multiple violations.

SINGLE DAY COMPLAINTS (WORK ORDERS)

APRIL 29, 2024

- Multiple birds next inside walls and roof. Neighbor concerned about filth and disease
- Unregistered black Mazda previously reported has now moved across the street and parked in front of hydrant
- This building is on the back of my property. I have messaged the city about it already one time. Now some of the building has fallen onto my property. It's just a matter of time before the whole building collapses into my property I have 3 apartments being rented and it could injure a tenant...
- White Jeep a bending in front of the house registration expired inspection stickers been expire for at least 2 years. been parked in front of my house for at least 3 weeks or longer
- Dumped flatscreen tv (It was an intact dumbed flatscreen tv but now it's smashed and all over the sidewalk. Where tons of children walk to go to school.
- Caller states there is trash and dog hair flying around in back yard
- Hillside behind house is full of garbage. It has been this way for years and is getting worse. I have to look at this every single day and am so disgusted by the lack of concern by the owner/tenants and the city for not responding to repeated requests to address the issue.
- Caller states there are rooster that yell in the morning. Chicken coop in the backyard
- bag of bottles and loose bottles
- Resident want her apartment to be inspected (Resident complain that she is only in the apartment paying for oil while the rest of the apartment pays electric)
- One old white sedan One SUV Uncovered unregistered junk cars
- Trash on Private Property
- Piles of old wood flooring next to the fence between our yards that have a strong cat urine smell
- Trash on Private Property
- General code violation, also check stairs.
- Illegal trash dumping (Bags of trash and loose stuff)
- Illegal Dumping. Items are on the street/sidewalk
- There are no sidewalks at the (redacted)___ street property. It's all dirt...loose dirt which is slippery and huge puddles all over especially at the start of the driveway/street when it rains. It's very dangerous to walk on. Very slippery and muddy
- Exterior Stairway to rear of building has many areas where screws and bolts have come loose and the structure does not appear structurally sound from floors 1-3

- Overgrown yard and general concern for the house (Our neighbors house seems to be in poor condition and has an overgrown yard which is causing a mouse problem. It has been in poor conditions since we have lived here. front and back yard).
- Trash on Private property
- Questionable wiring in breaker boxes located in the basement
- This home was foreclosed on and auctioned off some time ago. I made several requests to the new owners to take care care of issues regarding leaking heating systems, un-permitted heating systems, termite damage to trees that pose a risk to safety, fire damage in the basement, electrical not up to code, plumbing not up to code, falling apart back porch and more They have attempted to fix some of the issues (this dismay second time reaching out to 311), but they have consistently done the v
- trash around dumpster in behind dumpster fence
- Hanover Insurance and Massachusetts Division of Insurance have identified a NUCLEAR HAZARD. Please confirm what action is being taken by the City.

INDIVIDUAL COMPLAINTS

Any singular complaint within CSRS may end up being comprised of multiple Orders to Correct, many individual violations, and more than one court hearing date or proceedings. Attached to this report is a detail of the log from CSRS detailing the efforts to follow up on one (1) individual complaint. The original complaint came in as:

Gas was shut off and overheard her line and the second floor was cross metered and needs to pay to get it turned back on. Mold in bathroom, holes in ceiling for light fixture, rotting doorframe inside/outside exterior door to apt., faulty wall outlets (broken plates and plates covering holes), plumbing issues, mold under kitchen sink, cracked tiles in bathroom, water coming into bathroom, water coming into bathroom light from 2nd fl. Landlord not maintaining properly and suspected of not using licensed people

This particular case involved:

- 3 Orders to Correct;
- 22 Individual Violations;
- 11 Inspections;
- 5 Hearing Dates ; and
- 227 Days to bring all violations and the complaint to Abated status.

08/10/2022 at 10:45 AM Complaint Entered, routed to ISD

08/10/2022 at 10:45 AM Assigned to Inspector, email sent

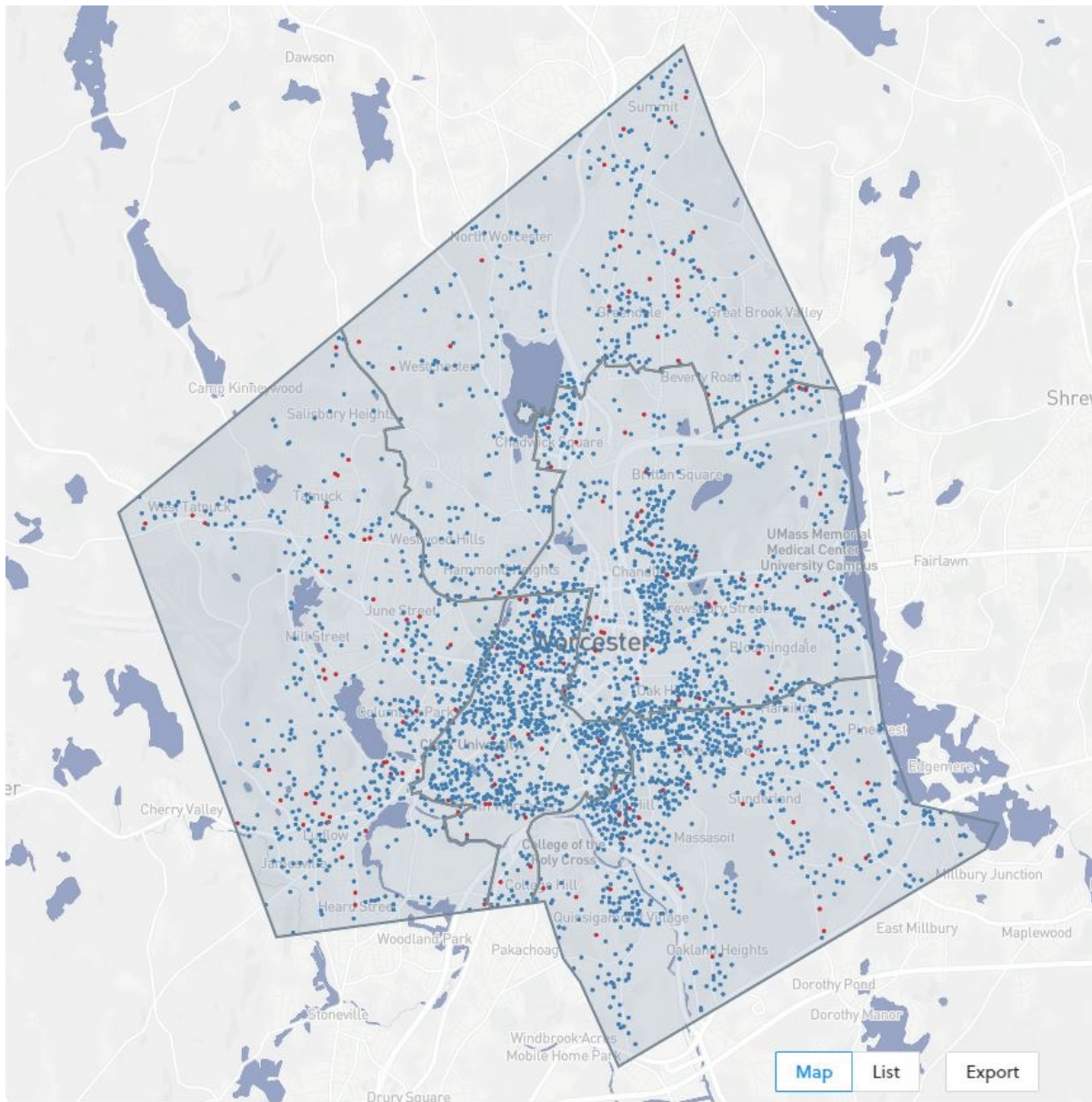
08/10/2022 at 10:46 AM Inspector accepted

08/12/2022 Property inspected, orders and violations written for delivery.

A copy of the full log for the above complaint is attached to this report.

INDIVIDUAL COMPLAINTS

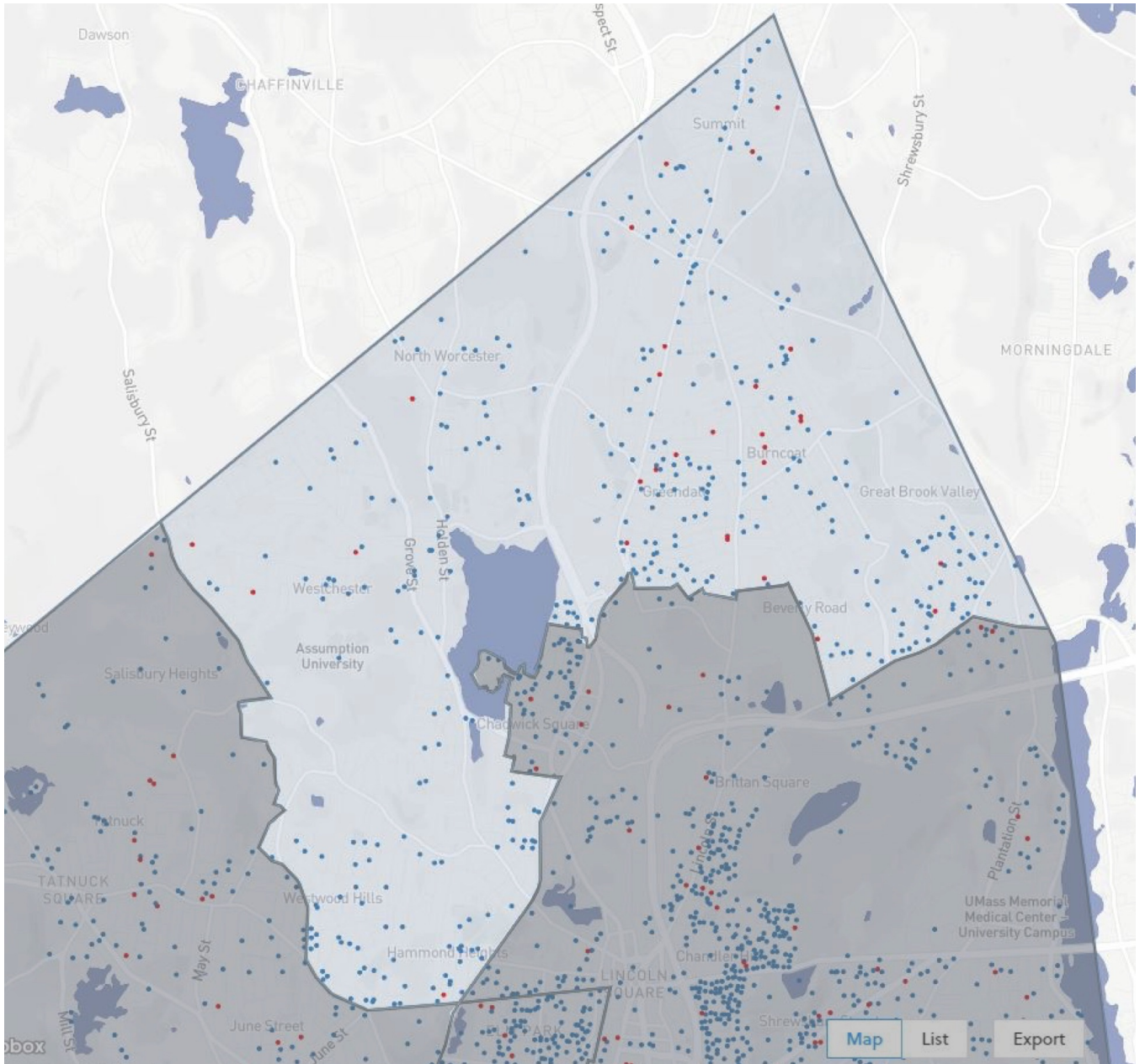
The following maps show work orders or complaints by property. Each property may have multiple work orders and complaints. The map below is the entire City for the period of January 1, 2023 through December 31, 2023. The Blue Dots on the map represent work complaints that have either been Abated or Corrected, or Closed. The Red Dots on the map indicate complaints or work orders that are still in some other status, which could be in court, in contempt, accepted, delivered, etc. as described on page one (1) of this report. Maps showing City Council Districts for the same time period are included on the following pages.



CITY WIDE – 2023

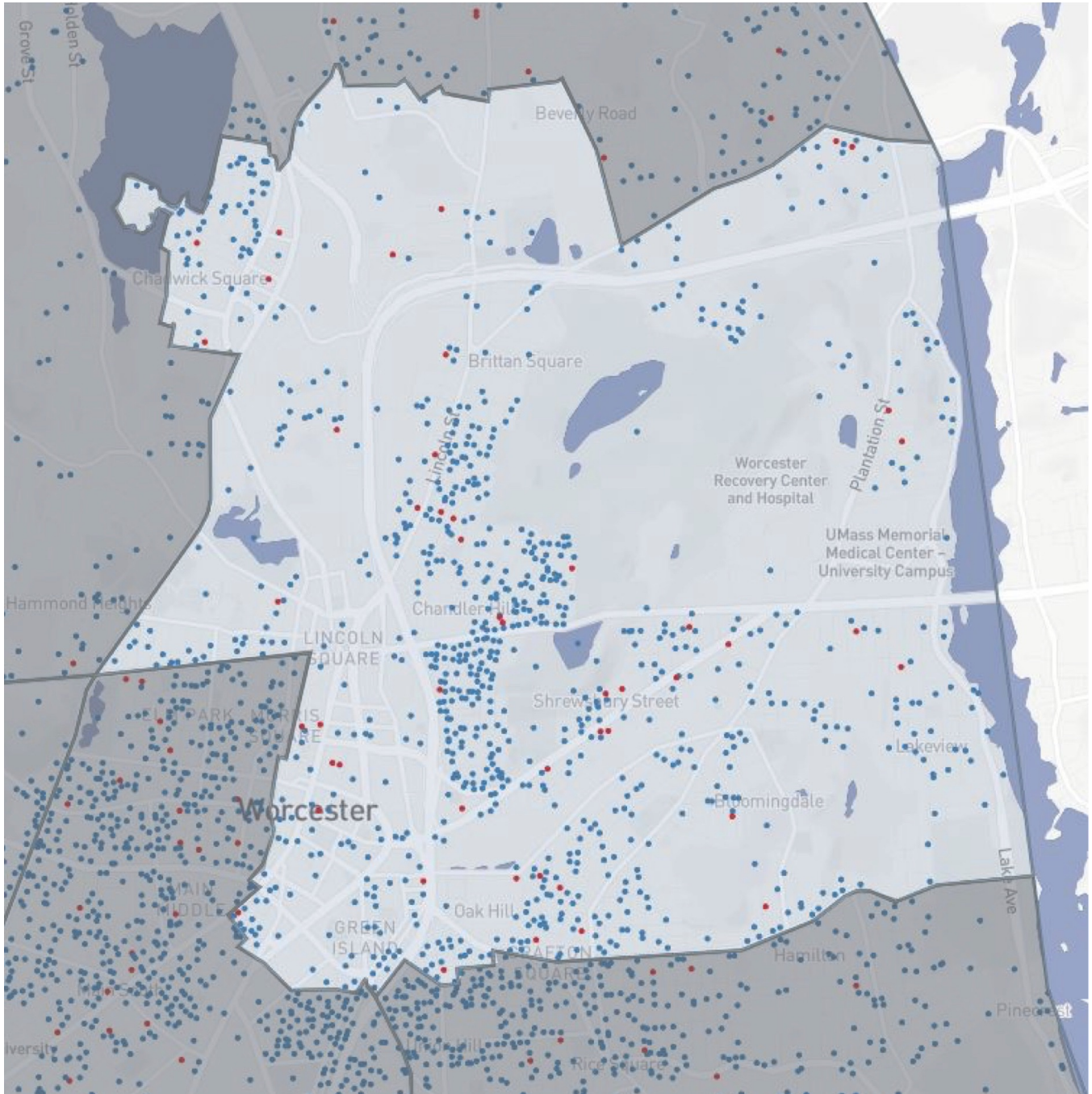
- ABATED OR CLOSED
- OTHER STATUS

DISTRICT 1 COUNCILOR JENNY PACILLO



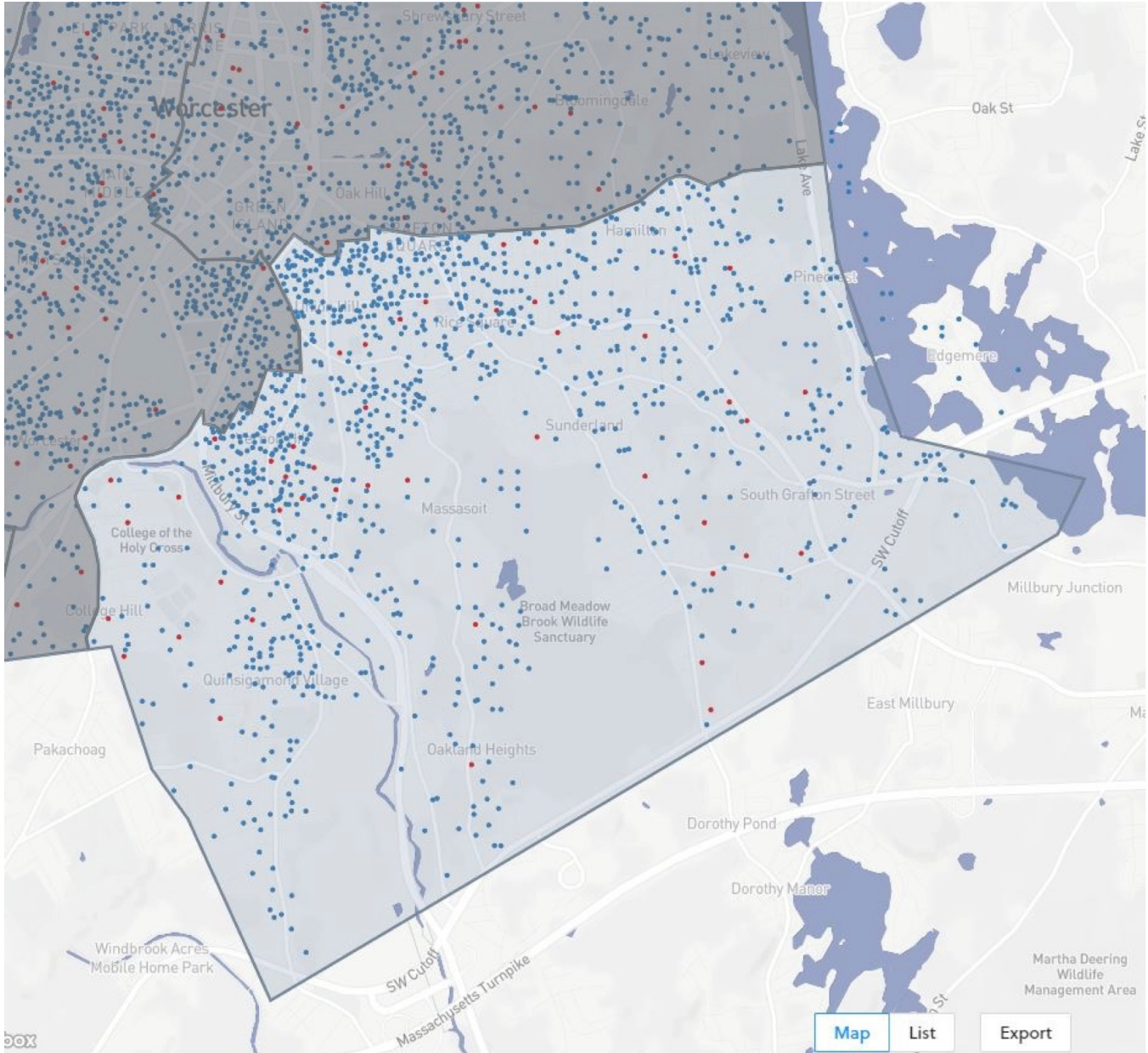
- 88% ABATED OR CLOSED
- 12% OTHER STATUS

DISTRICT 2 COUNCILOR CANDY MERO-CARLSON



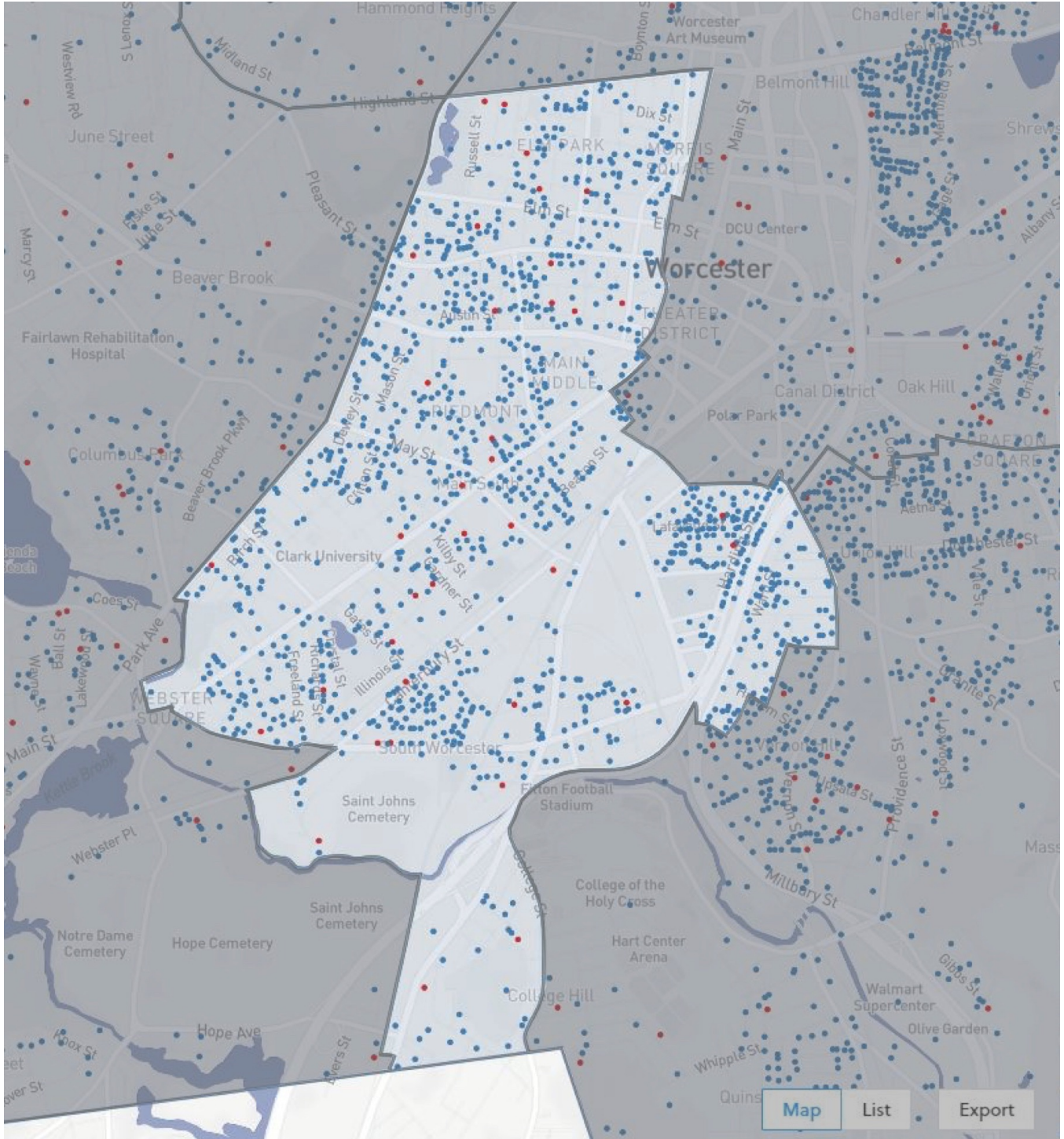
- 88% ABATED OR CLOSED
- 12% OTHER STATUS



DISTRICT 3 COUNCILOR GEORGE RUSSELL



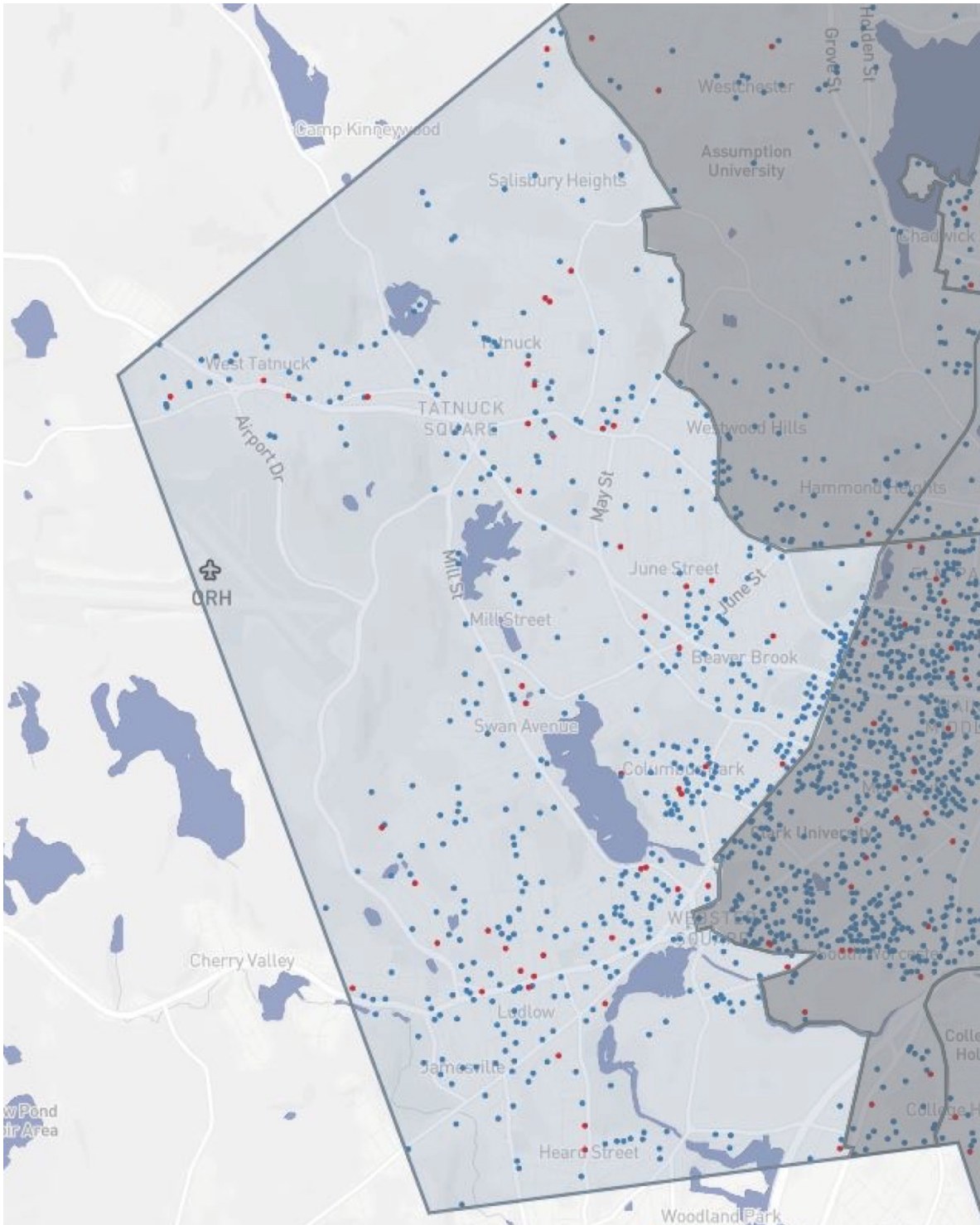
- 90% ABATED OR CLOSED
- 10% OTHER STATUS

DISTRICT 4 COUNCILOR LUIS OJEDA



-  91% ABATED OR CLOSED
-  9% OTHER STATUS

DISTRICT 5 COUNCILOR ETEL HXHAIJ



- 93% ABATED OR CLOSED
- 7% OTHER STATUS

City of Worcester
Customer Service Request System

Work Order

Number: 1990763
Priority: EMERGENCY
Status: Abated

Request: Housing - Emergency Conditions

Description: Gas was shut off and overheard her line and the second floor was cross metered and needs to pay to get it turned back on. Mold in bathroom, holes in ceiling for light fixtures, rotting doorframe inside/outside exterior door to apt., faulty wall outlets (broken plates and plates covering holes), plumbing issues, mold under kitchen sink, cracked tiles in bathroom, water coming into bathroom light from 2nd fl. Landlord not maintaining properly and suspected of not using licensed people

Location: **Primary:** [REDACTED]
Intersecting Street: Unit: 1
Routes: Plow Route: H12 Sweep Route: 20 Sanitation Route: 8

Intake: **Entered by:** LindA **Date / Time:** 8/10/22 10:45 am

Intake Script:

Question	Answer
How long have these conditions existed?	-
Have you contacted the landlord?	-
If heat related, what type of heating system do you have?	-

Requestor:

Activity Log:

08/10/22	10:45AM	Linda	Intake
08/10/22	10:45AM	Linda	Automatic Routing
08/10/22	10:45AM	Linda	Automatic E-mail Sent Emergency call notification sent to WilsonA@worcesterma.gov
08/10/22	10:45AM	Linda	Accepted Automatically accepted.
08/10/22	10:45AM	Linda	Assigned To Individual Assigned to Lipschitz Devorah
08/10/22	10:46AM	Linda	Automatic E-mail Sent Automatic E-Mail Sent to LipschitzD@worcesterma.gov to notify of new call assignment to them.
08/10/22	10:57AM	LipschitzD	Accepted
08/12/22	09:56AM	LipschitzD	Request Order
08/12/22	10:25AM	Linda	Orders Received
08/12/22	10:35AM	Linda	Orders Sent
08/15/22		OWUSUB	Order Sent Regular Order Repair Code 7 (seven) Days Constable
08/15/22		OWUSUB	Order Sent Regular Order Repair Code 24 (twenty four) Hours Constable
08/15/22		OWUSUB	Order Sent Regular Order: To tenants Repair Code 24 (twenty four) Hours Constable
08/16/22		OWUSUB	Order Receipt Confirmation Regular Order: To tenants Repair Code 24 (twenty four) Hours Order Delivered 8/16/22 @ 85 Harlem Street #1, Worcester By Constable.
08/17/22		OWUSUB	Order Receipt Confirmation Regular Order Repair Code 7 (seven) Days Order Delivered 8/17/22 @ 19 Grafton Street, Shrewsbury By Constable.
08/17/22		OWUSUB	Order Receipt Confirmation Regular Order Repair Code 24 (twenty four) Hours Order Delivered 8/17/22 @ 19 Grafton Street, Shrewsbury By Constable.
08/22/22	09:07AM	OWUSUB	Reinspection Scheduled Scheduled for 08/23/2022
08/23/22		LipschitzD	Reinspection of 410.600: Storage of Garbage and Rubbish Conditions Abated For: Occupants lack trash receptacles. Each occupant must be provided with water tight, rodent proof receptacles with tight fitting lids. Occupants should have as many receptacles as necessary for the storage of rubbish until final collection.
08/23/22		LipschitzD	Reinspection of 410.500: Owner's Responsibility to Maintain Structural Elements

		Conditions Abated For: The front door to unit 1 is damaged, split down the middle and is missing a doorknob. The door must be repaired or replaced.
08/23/22	LipschitzD	Reinspection of 410.620: Curtailment Prohibited Conditions Abated For: The gas service to unit 1 has been disrupted. No owner or occupant shall cause any service or utility to be removed or shut off from any occupied dwelling. The gas service must be restored.
08/23/22	LipschitzD	Reinspection of 410.481: Posting Name of Owner Reinspect again on 8 /30/2022 A notice must be posted in a conspicuous location stating the owners name, address and telephone number. The notice must be not less than twenty (20) square inches.
08/23/22	LipschitzD	Reinspection of 410.254: Light in Passageways, Hallways, and Stairways Reinspect again on 8 /30/2022 Several light fixtures in the front and rear interior common areas and exterior entry ways are not functional. Lighting must be restored to all entry ways and common areas.
08/23/22	LipschitzD	Reinspection of 410.280: Natural and Mechanical Ventilation Reinspect again on 8 /30/2022 The airflow to the mechanical ventilation fan in the bathroom is not sufficient. The vent fan must be repaired or replaced.
08/23/22	LipschitzD	Reinspection of 410.503: Protective Railings and Walls Reinspect again on 8 /30/2022 The basement staircase does not have a protective handrail. A handrail must be installed in accordance with Massachusetts Building Code.
08/23/22	LipschitzD	Reinspection of 410.500: Owner's Responsibility to Maintain Structural Elements Reinspect again on 8 /30/2022 The bathroom walls and ceiling show evidence of chronic moisture damage resulting in what appears to be mold. All affected areas must be professionally remediated with spore killer, sanitized, and painted over. Some areas of the wall and ceiling may need to be replaced.
08/23/22	LipschitzD	Reinspection of 410.500: Owner's Responsibility to Maintain Structural Elements Reinspect again on 8 /30/2022 The cabinet floor under the kitchen sink is in disrepair and rotted due to the drain water leak. All affected areas must be repaired or replaced.
08/23/22	LipschitzD	Reinspection of 410.500: Owner's Responsibility to Maintain Structural Elements Reinspect again on 8 /30/2022 The caulking in the bathroom is blackened and missing in areas. The caulking must be stripped and replaced.
08/23/22	LipschitzD	Reinspection of 410.480: Locks Reinspect again on 8 /30/2022 The front door to the building and the front and rear doors to unit 1 have missing or ineffective locks. Locks must be repaired or replaced to secure the building and unit.
08/23/22	LipschitzD	Reinspection of 410.351: Owner's Installation and Maintenance Responsibilities Reinspect again on 8 /30/2022 The kitchen sink drain is leaking. The drain must be repaired or replaced.

08/23/22	LipschitzD	<p>Reinspection of 410.500: Owner's Responsibility to Maintain Structural Elements</p> <p>Reinspect again on 8 /30/2022</p> <p>The rear storage area has exposed insulation and unfinished walls. All insulation must be enclosed properly and all unfinished walls must be repaired.</p>
08/23/22	LipschitzD	<p>Reinspection of 410.500: Owner's Responsibility to Maintain Structural Elements</p> <p>Reinspect again on 8 /30/2022</p> <p>The shelving unit in the bathroom is unsecure and leaning away from the wall. The shelf must be properly secured to the wall.</p>
08/23/22	LipschitzD	<p>Reinspection of 410.351: Owner's Installation and Maintenance Responsibilities</p> <p>Reinspect again on 8 /30/2022</p> <p>There are several damaged outlets and light switches throughout unit 1, including outlets hanging by wires, outlets which have been scorched, missing switches with exposed wires, missing and damaged face plates, and open junction boxes. The common area hallways have exposed wires and open junction boxes. The basement has open wiring and junction boxes, as well as electrical work done without permits. All wiring must be repaired in accordance with Massachusetts Electrical Code.</p>
08/23/22	LipschitzD	<p>Reinspection of 410.500: Owner's Responsibility to Maintain Structural Elements</p> <p>Reinspect again on 8 /30/2022</p> <p>There are several door frames in unit 1 and common areas which are damaged and missing. The door frames and walls surrounding them must be repaired or replaced.</p>
08/23/22	LipschitzD	<p>Reinspection of 410.500: Owner's Responsibility to Maintain Structural Elements</p> <p>Reinspect again on 8 /30/2022</p> <p>There are several floor tiles in the bathroom which are cracked and chipping. The tiles must be replaced.</p>
08/23/22	LipschitzD	<p>Reinspection of 410.500: Owner's Responsibility to Maintain Structural Elements</p> <p>Reinspect again on 8 /30/2022</p> <p>There are several holes and cracks in the walls and doors in unit 1 and the common areas. All affected areas must be repaired or replaced.</p>
08/23/22	LipschitzD	<p>Reinspection of 410.500: Owner's Responsibility to Maintain Structural Elements</p> <p>Reinspect again on 8 /30/2022</p> <p>There is a large area of unfinished drywall in the kitchen. The drywall work must be completed in a workmanlike manner and painted over.</p>
08/23/22	LipschitzD	<p>Reinspection of 410.500: Owner's Responsibility to Maintain Structural Elements</p> <p>Reinspect again on 8 /30/2022</p> <p>There is a window with a broken window pane in the second floor rear common area. The window must be repaired or replaced.</p>
08/23/22	LipschitzD	<p>Reinspection of 410.602: Maintenance of Areas Free from Garbage & Rubbish</p>

			Reinspect again on 8 /30/2022 There is an accumulation of rubbish and household debris including doors, construction debris, and miscellaneous items in the common areas. The basement has a large pile of bricks and masonry debris, furniture, construction debris, and other miscellaneous items. All rubbish and debris must be removed and the property must be kept in a clean and sanitary manner at all times. Failure to comply with this may result in fines and/or court action.
08/23/22		LipschitzD	Reinspection of 410.500: Owner's Responsibility to Maintain Structural Elements Reinspect again on 8 /30/2022 There is damage from past water leaks in the rear hallway and kitchen pantry of unit 1. The affected areas must be repaired or replaced.
08/23/22		LipschitzD	Reinspection Some exterior work has been done, but nothing in the unit has been fixed. Going to do weekly inspections to ensure progress.
08/23/22	02:18PM	LipschitzD	Reinspection Scheduled Scheduled for 08/30/2022
08/24/22	03:38PM	OWUSUB	Orders Received
08/30/22		LipschitzD	Reinspection of 410.500: Owner's Responsibility to Maintain Structural Elements Conditions Abated For: There is a window with a broken window pane in the second floor rear common area. The window must be repaired or replaced.
08/30/22		LipschitzD	Reinspection of 410.481: Posting Name of Owner Referred to court: A notice must be posted in a conspicuous location stating the owners name, address and telephone number. The notice must be not less than twenty (20) square inches.
08/30/22		LipschitzD	Reinspection of 410.254: Light in Passageways, Hallways, and Stairways Referred to court: Several light fixtures in the front and rear interior common areas and exterior entry ways are not functional. Lighting must be restored to all entry ways and common areas.
08/30/22		LipschitzD	Reinspection of 410.280: Natural and Mechanical Ventilation Referred to court: The airflow to the mechanical ventilation fan in the bathroom is not sufficient. The vent fan must be repaired or replaced.
08/30/22		LipschitzD	Reinspection of 410.503: Protective Railings and Walls Referred to court: The basement staircase does not have a protective handrail. A handrail must be installed in accordance with Massachusetts Building Code.
08/30/22		LipschitzD	Reinspection of 410.500: Owner's Responsibility to Maintain Structural Elements Referred to court: The bathroom walls and ceiling show evidence of chronic moisture damage resulting in what appears to be mold. All affected areas must be professionally remediated with spore killer, sanitized, and painted over. Some areas of the wall and ceiling may need to be replaced.
08/30/22		LipschitzD	Reinspection of 410.500: Owner's Responsibility to Maintain Structural Elements

			<p>Referred to court: The cabinet floor under the kitchen sink is in disrepair and rotted due to the drain water leak. All affected areas must be repaired or replaced.</p>
08/30/22	LipschitzD	<p>Reinspection of 410.500: Owner's Responsibility to Maintain Structural Elements Referred to court: The caulking in the bathroom is blackened and missing in areas. The caulking must be stripped and replaced.</p>	
08/30/22	LipschitzD	<p>Reinspection of 410.480: Locks Referred to court: The front door to the building and the front and rear doors to unit 1 have missing or ineffective locks. Locks must be repaired or replaced to secure the building and unit.</p>	
08/30/22	LipschitzD	<p>Reinspection of 410.351: Owner's Installation and Maintenance Responsibilities Referred to court: The kitchen sink drain is leaking. The drain must be repaired or replaced.</p>	
08/30/22	LipschitzD	<p>Reinspection of 410.500: Owner's Responsibility to Maintain Structural Elements Referred to court: The rear storage area has exposed insulation and unfinished walls. All insulation must be enclosed properly and all unfinished walls must be repaired.</p>	
08/30/22	LipschitzD	<p>Reinspection of 410.500: Owner's Responsibility to Maintain Structural Elements Referred to court: The shelving unit in the bathroom is unsecure and leaning away from the wall. The shelf must be properly secured to the wall.</p>	
08/30/22	LipschitzD	<p>Reinspection of 410.351: Owner's Installation and Maintenance Responsibilities Referred to court: There are several damaged outlets and light switches throughout unit 1, including outlets hanging by wires, outlets which have been scorched, missing switches with exposed wires, missing and damaged face plates, and open junction boxes. The common area hallways have exposed wires and open junction boxes. The basement has open wiring and junction boxes, as well as electrical work done without permits. All wiring must be repaired in accordance with Massachusetts Electrical Code.</p>	
08/30/22	LipschitzD	<p>Reinspection of 410.500: Owner's Responsibility to Maintain Structural Elements Referred to court: There are several door frames in unit 1 and common areas which are damaged and missing. The door frames and walls surrounding them must be repaired or replaced.</p>	
08/30/22	LipschitzD	<p>Reinspection of 410.500: Owner's Responsibility to Maintain Structural Elements Referred to court: There are several floor tiles in the bathroom which are cracked and chipping. The tiles must be replaced.</p>	
08/30/22	LipschitzD	<p>Reinspection of 410.500: Owner's Responsibility to Maintain Structural Elements Referred to court: There are several holes and cracks in the walls and doors in unit 1 and the common areas. All affected areas must be repaired or replaced.</p>	

08/30/22		LipschitzD	Reinspection of 410.500: Owner's Responsibility to Maintain Structural Elements Referred to court: There is a large area of unfinished drywall in the kitchen. The drywall work must be completed in a workmanlike manner and painted over.
08/30/22		LipschitzD	Reinspection of 410.602: Maintenance of Areas Free from Garbage & Rubbish Referred to court: There is an accumulation of rubbish and household debris including doors, construction debris, and miscellaneous items in the common areas. The basement has a large pile of bricks and masonry debris, furniture, construction debris, and other miscellaneous items. All rubbish and debris must be removed and the property must be kept in a clean and sanitary manner at all times. Failure to comply with this may result in fines and/or court action.
08/30/22		LipschitzD	Reinspection of 410.500: Owner's Responsibility to Maintain Structural Elements Referred to court: There is damage from past water leaks in the rear hallway and kitchen pantry of unit 1. The affected areas must be repaired or replaced.
08/30/22		LipschitzD	Reinspection There has been minimal progress since my inspection last week. The only order i can abate is the window pane which has been replaced. Other than that, nothing has been completed properly. A 2x4 has been installed in the basement stairway for use as a handrail, but it doesn't have balusters and is not up to code. A piece of plywood was placed under the kitchen sink, but it is not secured down and the rotten wood underneath it has not been removed. The sink is also still leaking, so the plywood is going to sustain damage as well. I left a voicemail for the landlord, but at this point i have not seen sufficient progress so I am sending the case to court.
08/30/22	12:26PM	LipschitzD	Refer To Housing Court Please refer case to court.
08/30/22	02:42PM	Linda	Note Made copies for court
08/30/22	02:42PM	Linda	Automatic E-mail Sent Automatic E-Mail Sent to LipschitzD@worcesterma.gov to notify of new note added.
08/31/22	12:01PM	CARLSONJJ	Housing Court Case Added Court case added and sent to law dept.
09/01/22	02:13PM	LipschitzD	Reinspection Scheduled Scheduled for 09/01/2022
09/01/22	03:50PM	LipschitzD	Note Met with the repair man on site today and walked through the violations with him. Several repairs are in progress.
09/16/22		LipschitzD	Reinspection of 410.503: Protective Railings and Walls Conditions Abated For: The basement staircase does not have a protective handrail. A handrail must be installed in accordance with Massachusetts Building Code.
09/16/22		LipschitzD	Reinspection of 410.500: Owner's Responsibility to Maintain Structural Elements

		Conditions Abated For: The cabinet floor under the kitchen sink is in disrepair and rotted due to the drain water leak. All affected areas must be repaired or replaced.
09/16/22	LipschitzD	Reinspection of 410.351: Owner's Installation and Maintenance Responsibilities Conditions Abated For: The kitchen sink drain is leaking. The drain must be repaired or replaced.
09/16/22	LipschitzD	Reinspection of 410.500: Owner's Responsibility to Maintain Structural Elements Conditions Abated For: There are several door frames in unit 1 and common areas which are damaged and missing. The door frames and walls surrounding them must be repaired or replaced.
09/16/22	LipschitzD	Reinspection of 410.500: Owner's Responsibility to Maintain Structural Elements Referred to court: There are several holes and cracks in the walls and doors in unit 1 and the common areas. All affected areas must be repaired or replaced.
09/16/22	LipschitzD	Reinspection Reinspect 2 weeks
09/16/22	LipschitzD	Reinspection of 410.481: Posting Name of Owner Reinspect again on 9 /30/2022 A notice must be posted in a conspicuous location stating the owners name, address and telephone number. The notice must be not less than twenty (20) square inches.
09/16/22	LipschitzD	Reinspection of 410.254: Light in Passageways, Hallways, and Stairways Reinspect again on 9 /30/2022 Several light fixtures in the front and rear interior common areas and exterior entry ways are not functional. Lighting must be restored to all entry ways and common areas.
09/16/22	LipschitzD	Reinspection of 410.280: Natural and Mechanical Ventilation Reinspect again on 9 /30/2022 The airflow to the mechanical ventilation fan in the bathroom is not sufficient. The vent fan must be repaired or replaced.
09/16/22	LipschitzD	Reinspection of 410.500: Owner's Responsibility to Maintain Structural Elements Reinspect again on 9 /30/2022 The bathroom walls and ceiling show evidence of chronic moisture damage resulting in what appears to be mold. All affected areas must be professionally remediated with spore killer, sanitized, and painted over. Some areas of the wall and ceiling may need to be replaced.
09/16/22	LipschitzD	Reinspection of 410.500: Owner's Responsibility to Maintain Structural Elements Reinspect again on 9 /30/2022 The caulking in the bathroom is blackened and missing in areas. The caulking must be stripped and replaced.
09/16/22	LipschitzD	Reinspection of 410.480: Locks Reinspect again on 9 /30/2022 The front door to the building and the front and rear doors to unit 1 have missing or ineffective locks. Locks must be repaired or replaced to secure the building and unit.
09/16/22	LipschitzD	Reinspection of 410.500: Owner's Responsibility to Maintain Structural Elements

			Reinspect again on 9 /30/2022 The rear storage area has exposed insulation and unfinished walls. All insulation must be enclosed properly and all unfinished walls must be repaired.
09/16/22		LipschitzD	Reinspection of 410.500: Owner's Responsibility to Maintain Structural Elements Reinspect again on 9 /30/2022 The shelving unit in the bathroom is unsecure and leaning away from the wall. The shelf must be properly secured to the wall.
09/16/22		LipschitzD	Reinspection of 410.351: Owner's Installation and Maintenance Responsibilities Reinspect again on 9 /30/2022 There are several damaged outlets and light switches throughout unit 1, including outlets hanging by wires, outlets which have been scorched, missing switches with exposed wires, missing and damaged face plates, and open junction boxes. The common area hallways have exposed wires and open junction boxes. The basement has open wiring and junction boxes, as well as electrical work done without permits. All wiring must be repaired in accordance with Massachusetts Electrical Code.
09/16/22		LipschitzD	Reinspection of 410.500: Owner's Responsibility to Maintain Structural Elements Reinspect again on 9 /30/2022 There are several floor tiles in the bathroom which are cracked and chipping. The tiles must be replaced.
09/16/22		LipschitzD	Reinspection of 410.500: Owner's Responsibility to Maintain Structural Elements Reinspect again on 9 /30/2022 There is a large area of unfinished drywall in the kitchen. The drywall work must be completed in a workmanlike manner and painted over.
09/16/22		LipschitzD	Reinspection of 410.602: Maintenance of Areas Free from Garbage & Rubbish Reinspect again on 9 /30/2022 There is an accumulation of rubbish and household debris including doors, construction debris, and miscellaneous items in the common areas. The basement has a large pile of bricks and masonry debris, furniture, construction debris, and other miscellaneous items. All rubbish and debris must be removed and the property must be kept in a clean and sanitary manner at all times. Failure to comply with this may result in fines and/or court action.
09/16/22		LipschitzD	Reinspection of 410.500: Owner's Responsibility to Maintain Structural Elements Reinspect again on 9 /30/2022 There is damage from past water leaks in the rear hallway and kitchen pantry of unit 1. The affected areas must be repaired or replaced.
09/16/22	02:57PM	LipschitzD	Reinspection Scheduled Scheduled for 09/16/2022
09/16/22	03:22PM	LipschitzD	Reinspection Scheduled Scheduled for 09/30/2022
09/16/22	03:22PM	LipschitzD	Refer To Housing Court
09/19/22	08:21AM	LindA	Note Made copies for court
09/19/22	08:21AM	LindA	Automatic E-mail Sent Automatic E-Mail Sent to LipschitzD@worcesterma.gov to notify of new note added.

09/19/22	09:04AM	CARLSONJJ	Note Court case added and sent to law dept.
09/19/22	09:04AM	CARLSONJJ	Automatic E-mail Sent Automatic E-Mail Sent to LipschitzD@worcesterma.gov to notify of new note added.
09/30/22		LipschitzD	Reinspection of 410.480: Locks Conditions Abated For: The front door to the building and the front and rear doors to unit 1 have missing or ineffective locks. Locks must be repaired or replaced to secure the building and unit.
09/30/22		LipschitzD	Reinspection of 410.481: Posting Name of Owner Reinspect again on 10/21/2022 A notice must be posted in a conspicuous location stating the owners name, address and telephone number. The notice must be not less than twenty (20) square inches.
09/30/22		LipschitzD	Reinspection of 410.254: Light in Passageways, Hallways, and Stairways Reinspect again on 10/21/2022 Several light fixtures in the front and rear interior common areas and exterior entry ways are not functional. Lighting must be restored to all entry ways and common areas.
09/30/22		LipschitzD	Reinspection of 410.280: Natural and Mechanical Ventilation Reinspect again on 10/21/2022 The airflow to the mechanical ventilation fan in the bathroom is not sufficient. The vent fan must be repaired or replaced.
09/30/22		LipschitzD	Reinspection of 410.500: Owner's Responsibility to Maintain Structural Elements Reinspect again on 10/21/2022 The bathroom walls and ceiling show evidence of chronic moisture damage resulting in what appears to be mold. All affected areas must be professionally remediated with spore killer, sanitized, and painted over. Some areas of the wall and ceiling may need to be replaced.
09/30/22		LipschitzD	Reinspection of 410.500: Owner's Responsibility to Maintain Structural Elements Reinspect again on 10/21/2022 The caulking in the bathroom is blackened and missing in areas. The caulking must be stripped and replaced.
09/30/22		LipschitzD	Reinspection of 410.500: Owner's Responsibility to Maintain Structural Elements Reinspect again on 10/21/2022 The rear storage area has exposed insulation and unfinished walls. All insulation must be enclosed properly and all unfinished walls must be repaired.
09/30/22		LipschitzD	Reinspection of 410.500: Owner's Responsibility to Maintain Structural Elements Reinspect again on 10/21/2022 The shelving unit in the bathroom is unsecure and leaning away from the wall. The shelf must be properly secured to the wall.
09/30/22		LipschitzD	Reinspection of 410.351: Owner's Installation and Maintenance Responsibilities

			<p>Reinspect again on 10/21/2022</p> <p>There are several damaged outlets and light switches throughout unit 1, including outlets hanging by wires, outlets which have been scorched, missing switches with exposed wires, missing and damaged face plates, and open junction boxes. The common area hallways have exposed wires and open junction boxes. The basement has open wiring and junction boxes, as well as electrical work done without permits. All wiring must be repaired in accordance with Massachusetts Electrical Code.</p>
09/30/22		LipschitzD	<p>Reinspection of 410.500: Owner's Responsibility to Maintain Structural Elements</p> <p>Reinspect again on 10/21/2022</p> <p>There are several floor tiles in the bathroom which are cracked and chipping. The tiles must be replaced.</p>
09/30/22		LipschitzD	<p>Reinspection of 410.500: Owner's Responsibility to Maintain Structural Elements</p> <p>Reinspect again on 10/21/2022</p> <p>There are several holes and cracks in the walls and doors in unit 1 and the common areas. All affected areas must be repaired or replaced.</p>
09/30/22		LipschitzD	<p>Reinspection of 410.500: Owner's Responsibility to Maintain Structural Elements</p> <p>Reinspect again on 10/21/2022</p> <p>There is a large area of unfinished drywall in the kitchen. The drywall work must be completed in a workmanlike manner and painted over.</p>
09/30/22		LipschitzD	<p>Reinspection of 410.602: Maintenance of Areas Free from Garbage & Rubbish</p> <p>Reinspect again on 10/21/2022</p> <p>There is an accumulation of rubbish and household debris including doors, construction debris, and miscellaneous items in the common areas. The basement has a large pile of bricks and masonry debris, furniture, construction debris, and other miscellaneous items. All rubbish and debris must be removed and the property must be kept in a clean and sanitary manner at all times. Failure to comply with this may result in fines and/or court action.</p>
09/30/22		LipschitzD	<p>Reinspection of 410.500: Owner's Responsibility to Maintain Structural Elements</p> <p>Reinspect again on 10/21/2022</p> <p>There is damage from past water leaks in the rear hallway and kitchen pantry of unit 1. The affected areas must be repaired or replaced.</p>
09/30/22		LipschitzD	<p>Reinspection</p> <p>The locks have been repaired, bathroom vent is fixed and mold has been remediated. No other work has been done.</p>
09/30/22	04:06PM	LipschitzD	<p>Reinspection Scheduled</p> <p>Scheduled for 10/21/2022</p>
10/25/22		LipschitzD	<p>Reinspection of 410.280: Natural and Mechanical Ventilation Conditions Abated For:</p> <p>The airflow to the mechanical ventilation fan in the bathroom is not sufficient. The vent fan must be repaired or replaced.</p>
10/25/22		LipschitzD	<p>Reinspection</p> <p>Most violations are still present.</p>
10/25/22		LipschitzD	<p>Reinspection of 410.481: Posting Name of Owner</p>

			Reinspect again on 11/15/2022 A notice must be posted in a conspicuous location stating the owners name, address and telephone number. The notice must be not less than twenty (20) square inches.
10/25/22	LipschitzD	Reinspection of 410.254: Light in Passageways, Hallways, and Stairways Reinspect again on 11/15/2022 Several light fixtures in the front and rear interior common areas and exterior entry ways are not functional. Lighting must be restored to all entry ways and common areas.	
10/25/22	LipschitzD	Reinspection of 410.500: Owner's Responsibility to Maintain Structural Elements Reinspect again on 11/15/2022 The bathroom walls and ceiling show evidence of chronic moisture damage resulting in what appears to be mold. All affected areas must be professionally remediated with spore killer, sanitized, and painted over. Some areas of the wall and ceiling may need to be replaced.	
10/25/22	LipschitzD	Reinspection of 410.500: Owner's Responsibility to Maintain Structural Elements Reinspect again on 11/15/2022 The caulking in the bathroom is blackened and missing in areas. The caulking must be stripped and replaced.	
10/25/22	LipschitzD	Reinspection of 410.500: Owner's Responsibility to Maintain Structural Elements Reinspect again on 11/15/2022 The rear storage area has exposed insulation and unfinished walls. All insulation must be enclosed properly and all unfinished walls must be repaired.	
10/25/22	LipschitzD	Reinspection of 410.500: Owner's Responsibility to Maintain Structural Elements Reinspect again on 11/15/2022 The shelving unit in the bathroom is unsecure and leaning away from the wall. The shelf must be properly secured to the wall.	
10/25/22	LipschitzD	Reinspection of 410.351: Owner's Installation and Maintenance Responsibilities Reinspect again on 11/15/2022 There are several damaged outlets and light switches throughout unit 1, including outlets hanging by wires, outlets which have been scorched, missing switches with exposed wires, missing and damaged face plates, and open junction boxes. The common area hallways have exposed wires and open junction boxes. The basement has open wiring and junction boxes, as well as electrical work done without permits. All wiring must be repaired in accordance with Massachusetts Electrical Code.	
10/25/22	LipschitzD	Reinspection of 410.500: Owner's Responsibility to Maintain Structural Elements Reinspect again on 11/15/2022 There are several floor tiles in the bathroom which are cracked and chipping. The tiles must be replaced.	
10/25/22	LipschitzD	Reinspection of 410.500: Owner's Responsibility to Maintain Structural Elements Reinspect again on 11/15/2022 There are several holes and cracks in the walls and doors in unit 1 and the common areas. All affected areas must be repaired or replaced.	
10/25/22	LipschitzD	Reinspection of 410.500: Owner's Responsibility to Maintain Structural Elements	

			Reinspect again on 11/15/2022 There is a large area of unfinished drywall in the kitchen. The drywall work must be completed in a workmanlike manner and painted over.
10/25/22		LipschitzD	Reinspection of 410.602: Maintenance of Areas Free from Garbage & Rubbish Reinspect again on 11/15/2022 There is an accumulation of rubbish and household debris including doors, construction debris, and miscellaneous items in the common areas. The basement has a large pile of bricks and masonry debris, furniture, construction debris, and other miscellaneous items. All rubbish and debris must be removed and the property must be kept in a clean and sanitary manner at all times. Failure to comply with this may result in fines and/or court action.
10/25/22		LipschitzD	Reinspection of 410.500: Owner's Responsibility to Maintain Structural Elements Reinspect again on 11/15/2022 There is damage from past water leaks in the rear hallway and kitchen pantry of unit 1. The affected areas must be repaired or replaced.
10/25/22	03:30PM	LipschitzD	Reinspection Scheduled Scheduled for 11/15/2022
11/01/22	01:16PM	LipschitzD	Note Returned court papers to JJC
11/04/22	03:23PM	LipschitzD	Note Left voicemail for property manager.
11/08/22		LipschitzD	Reinspection of 410.500: Owner's Responsibility to Maintain Structural Elements Conditions Abated For: The bathroom walls and ceiling show evidence of chronic moisture damage resulting in what appears to be mold. All affected areas must be professionally remediated with spore killer, sanitized, and painted over. Some areas of the wall and ceiling may need to be replaced.
11/08/22		LipschitzD	Reinspection of 410.500: Owner's Responsibility to Maintain Structural Elements Conditions Abated For: The rear storage area has exposed insulation and unfinished walls. All insulation must be enclosed properly and all unfinished walls must be repaired.
11/08/22		LipschitzD	Reinspection of 410.481: Posting Name of Owner Reinspect again on 11/23/2022 A notice must be posted in a conspicuous location stating the owners name, address and telephone number. The notice must be not less than twenty (20) square inches.
11/08/22		LipschitzD	Reinspection of 410.254: Light in Passageways, Hallways, and Stairways Reinspect again on 11/23/2022 Several light fixtures in the front and rear interior common areas and exterior entry ways are not functional. Lighting must be restored to all entry ways and common areas.
11/08/22		LipschitzD	Reinspection of 410.500: Owner's Responsibility to Maintain Structural Elements Reinspect again on 11/23/2022 The caulking in the bathroom is blackened and missing in areas. The caulking must be stripped and replaced.

11/08/22		LipschitzD	Reinspection of 410.500: Owner's Responsibility to Maintain Structural Elements Reinspect again on 11/23/2022 The shelving unit in the bathroom is unsecure and leaning away from the wall. The shelf must be properly secured to the wall.
11/08/22		LipschitzD	Reinspection of 410.351: Owner's Installation and Maintenance Responsibilities Reinspect again on 11/23/2022 There are several damaged outlets and light switches throughout unit 1, including outlets hanging by wires, outlets which have been scorched, missing switches with exposed wires, missing and damaged face plates, and open junction boxes. The common area hallways have exposed wires and open junction boxes. The basement has open wiring and junction boxes, as well as electrical work done without permits. All wiring must be repaired in accordance with Massachusetts Electrical Code.
11/08/22		LipschitzD	Reinspection of 410.500: Owner's Responsibility to Maintain Structural Elements Reinspect again on 11/23/2022 There are several floor tiles in the bathroom which are cracked and chipping. The tiles must be replaced.
11/08/22		LipschitzD	Reinspection of 410.500: Owner's Responsibility to Maintain Structural Elements Reinspect again on 11/23/2022 There are several holes and cracks in the walls and doors in unit 1 and the common areas. All affected areas must be repaired or replaced.
11/08/22		LipschitzD	Reinspection of 410.500: Owner's Responsibility to Maintain Structural Elements Reinspect again on 11/23/2022 There is a large area of unfinished drywall in the kitchen. The drywall work must be completed in a workmanlike manner and painted over.
11/08/22		LipschitzD	Reinspection of 410.602: Maintenance of Areas Free from Garbage & Rubbish Reinspect again on 11/23/2022 There is an accumulation of rubbish and household debris including doors, construction debris, and miscellaneous items in the common areas. The basement has a large pile of bricks and masonry debris, furniture, construction debris, and other miscellaneous items. All rubbish and debris must be removed and the property must be kept in a clean and sanitary manner at all times. Failure to comply with this may result in fines and/or court action.
11/08/22		LipschitzD	Reinspection of 410.500: Owner's Responsibility to Maintain Structural Elements Reinspect again on 11/23/2022 There is damage from past water leaks in the rear hallway and kitchen pantry of unit 1. The affected areas must be repaired or replaced.
11/08/22		LipschitzD	Reinspection Several violations outstanding.
11/08/22	10:53AM	LipschitzD	Reinspection Scheduled Scheduled for 11/23/2022
11/10/22	12:28PM	CARLSONJJ	Court Order: Prelim Injunction Owner ids not appear PI issued see attachment
11/28/22		LipschitzD	Reinspection No progress has been made. Refer for contempt.

11/28/22	LipschitzD	Reinspection of 410.481: Posting Name of Owner Referred to court: A notice must be posted in a conspicuous location stating the owners name, address and telephone number. The notice must be not less than twenty (20) square inches.
11/28/22	LipschitzD	Reinspection of 410.254: Light in Passageways, Hallways, and Stairways Referred to court: Several light fixtures in the front and rear interior common areas and exterior entry ways are not functional. Lighting must be restored to all entry ways and common areas.
11/28/22	LipschitzD	Reinspection of 410.500: Owner's Responsibility to Maintain Structural Elements Referred to court: The caulking in the bathroom is blackened and missing in areas. The caulking must be stripped and replaced.
11/28/22	LipschitzD	Reinspection of 410.500: Owner's Responsibility to Maintain Structural Elements Referred to court: The shelving unit in the bathroom is unsecure and leaning away from the wall. The shelf must be properly secured to the wall.
11/28/22	LipschitzD	Reinspection of 410.351: Owner's Installation and Maintenance Responsibilities Referred to court: There are several damaged outlets and light switches throughout unit 1, including outlets hanging by wires, outlets which have been scorched, missing switches with exposed wires, missing and damaged face plates, and open junction boxes. The common area hallways have exposed wires and open junction boxes. The basement has open wiring and junction boxes, as well as electrical work done without permits. All wiring must be repaired in accordance with Massachusetts Electrical Code.
11/28/22	LipschitzD	Reinspection of 410.500: Owner's Responsibility to Maintain Structural Elements Referred to court: There are several floor tiles in the bathroom which are cracked and chipping. The tiles must be replaced.
11/28/22	LipschitzD	Reinspection of 410.500: Owner's Responsibility to Maintain Structural Elements Referred to court: There are several holes and cracks in the walls and doors in unit 1 and the common areas. All affected areas must be repaired or replaced.
11/28/22	LipschitzD	Reinspection of 410.500: Owner's Responsibility to Maintain Structural Elements Referred to court: There is a large area of unfinished drywall in the kitchen. The drywall work must be completed in a workmanlike manner and painted over.
11/28/22	LipschitzD	Reinspection of 410.602: Maintenance of Areas Free from Garbage & Rubbish

			<p>Referred to court: There is an accumulation of rubbish and household debris including doors, construction debris, and miscellaneous items in the common areas. The basement has a large pile of bricks and masonry debris, furniture, construction debris, and other miscellaneous items. All rubbish and debris must be removed and the property must be kept in a clean and sanitary manner at all times. Failure to comply with this may result in fines and/or court action.</p>
11/28/22		LipschitzD	<p>Reinspection of 410.500: Owner's Responsibility to Maintain Structural Elements Referred to court: There is damage from past water leaks in the rear hallway and kitchen pantry of unit 1. The affected areas must be repaired or replaced.</p>
11/28/22	03:31PM	LipschitzD	Refer To Housing Court
12/01/22	04:25PM	LindA	<p>Note Made copies for court</p>
12/01/22	04:25PM	Linda	<p>Automatic E-mail Sent Automatic E-Mail Sent to LipschitzD@worcesterma.gov to notify of new note added.</p>
12/02/22	09:33AM	CARLSONJJ	<p>Request File Contempt Request made to Housing Court database</p>
12/02/22	09:34AM	CARLSONJJ	<p>Contempt Court case added and sent to law dept. for contempt</p>
12/12/22	03:39PM	CARLSONJJ	<p>Note Complaint for contempt sent to inspector for signature.</p>
12/12/22	03:39PM	CARLSONJJ	<p>Automatic E-mail Sent Automatic E-Mail Sent to LipschitzD@worcesterma.gov to notify of new note added.</p>
01/17/23		LipschitzD	<p>Reinspection Met maintenance man on site and explained to him once again what needs to get done. No further work has been done since my last inspection</p>
01/17/23		LipschitzD	<p>Reinspection of 410.481: Posting Name of Owner Reinspect again on 3 /9 /2023 A notice must be posted in a conspicuous location stating the owners name, address and telephone number. The notice must be not less than twenty (20) square inches.</p>
01/17/23		LipschitzD	<p>Reinspection of 410.254: Light in Passageways, Hallways, and Stairways Reinspect again on 3 /9 /2023 Several light fixtures in the front and rear interior common areas and exterior entry ways are not functional. Lighting must be restored to all entry ways and common areas.</p>
01/17/23		LipschitzD	<p>Reinspection of 410.500: Owner's Responsibility to Maintain Structural Elements Reinspect again on 3 /9 /2023 The caulking in the bathroom is blackened and missing in areas. The caulking must be stripped and replaced.</p>
01/17/23		LipschitzD	<p>Reinspection of 410.500: Owner's Responsibility to Maintain Structural Elements Reinspect again on 3 /9 /2023 The shelving unit in the bathroom is unsecure and leaning away from the wall. The shelf must be properly secured to the wall.</p>

01/17/23		LipschitzD	<p>Reinspection of 410.351: Owner's Installation and Maintenance Responsibilities</p> <p>Reinspect again on 3 /9 /2023</p> <p>There are several damaged outlets and light switches throughout unit 1, including outlets hanging by wires, outlets which have been scorched, missing switches with exposed wires, missing and damaged face plates, and open junction boxes. The common area hallways have exposed wires and open junction boxes. The basement has open wiring and junction boxes, as well as electrical work done without permits. All wiring must be repaired in accordance with Massachusetts Electrical Code.</p>
01/17/23		LipschitzD	<p>Reinspection of 410.500: Owner's Responsibility to Maintain Structural Elements</p> <p>Reinspect again on 3 /9 /2023</p> <p>There are several floor tiles in the bathroom which are cracked and chipping. The tiles must be replaced.</p>
01/17/23		LipschitzD	<p>Reinspection of 410.500: Owner's Responsibility to Maintain Structural Elements</p> <p>Reinspect again on 3 /9 /2023</p> <p>There are several holes and cracks in the walls and doors in unit 1 and the common areas. All affected areas must be repaired or replaced.</p>
01/17/23		LipschitzD	<p>Reinspection of 410.500: Owner's Responsibility to Maintain Structural Elements</p> <p>Reinspect again on 3 /9 /2023</p> <p>There is a large area of unfinished drywall in the kitchen. The drywall work must be completed in a workmanlike manner and painted over.</p>
01/17/23		LipschitzD	<p>Reinspection of 410.602: Maintenance of Areas Free from Garbage & Rubbish</p> <p>Reinspect again on 3 /9 /2023</p> <p>There is an accumulation of rubbish and household debris including doors, construction debris, and miscellaneous items in the common areas. The basement has a large pile of bricks and masonry debris, furniture, construction debris, and other miscellaneous items. All rubbish and debris must be removed and the property must be kept in a clean and sanitary manner at all times. Failure to comply with this may result in fines and/or court action.</p>
01/17/23		LipschitzD	<p>Reinspection of 410.500: Owner's Responsibility to Maintain Structural Elements</p> <p>Reinspect again on 3 /9 /2023</p> <p>There is damage from past water leaks in the rear hallway and kitchen pantry of unit 1. The affected areas must be repaired or replaced.</p>
01/17/23	01:30PM	LipschitzD	<p>Reinspection Scheduled</p> <p>Scheduled for 01/17/2023</p>
01/17/23	04:19PM	LipschitzD	<p>Reinspection Scheduled</p> <p>Scheduled for 03/09/2023</p>
03/03/23		LipschitzD	<p>Reinspection of 410.500: Owner's Responsibility to Maintain Structural Elements</p> <p>Conditions Abated For:</p> <p>The shelving unit in the bathroom is unsecure and leaning away from the wall. The shelf must be properly secured to the wall.</p>
03/03/23		LipschitzD	<p>Reinspection of 410.500: Owner's Responsibility to Maintain Structural Elements</p> <p>Conditions Abated For:</p> <p>There are several floor tiles in the bathroom which are cracked and chipping. The tiles must be replaced.</p>

03/03/23	LipschitzD	<p>Reinspection of 410.500: Owner's Responsibility to Maintain Structural Elements</p> <p>Conditions Abated For:</p> <p>There are several holes and cracks in the walls and doors in unit 1 and the common areas. All affected areas must be repaired or replaced.</p>
03/03/23	LipschitzD	<p>Reinspection of 410.500: Owner's Responsibility to Maintain Structural Elements</p> <p>Conditions Abated For:</p> <p>There is a large area of unfinished drywall in the kitchen. The drywall work must be completed in a workmanlike manner and painted over.</p>
03/03/23	LipschitzD	<p>Reinspection of 410.500: Owner's Responsibility to Maintain Structural Elements</p> <p>Conditions Abated For:</p> <p>There is damage from past water leaks in the rear hallway and kitchen pantry of unit 1. The affected areas must be repaired or replaced.</p>
03/03/23	LipschitzD	<p>Reinspection</p> <p>Owner contacted me today to notify me that everything had been done. Inspected with Inspector Roche and found that many violations have been taken care of, but some still remain.</p>
03/03/23	LipschitzD	<p>Reinspection of 410.481: Posting Name of Owner</p> <p>Reinspect again on 3 /17/2023</p> <p>A notice must be posted in a conspicuous location stating the owners name, address and telephone number. The notice must be not less than twenty (20) square inches.</p>
03/03/23	LipschitzD	<p>Reinspection of 410.254: Light in Passageways, Hallways, and Stairways</p> <p>Reinspect again on 3 /17/2023</p> <p>Several light fixtures in the front and rear interior common areas and exterior entry ways are not functional. Lighting must be restored to all entry ways and common areas.</p>
03/03/23	LipschitzD	<p>Reinspection of 410.500: Owner's Responsibility to Maintain Structural Elements</p> <p>Reinspect again on 3 /17/2023</p> <p>The caulking in the bathroom is blackened and missing in areas. The caulking must be stripped and replaced.</p>
03/03/23	LipschitzD	<p>Reinspection of 410.351: Owner's Installation and Maintenance Responsibilities</p> <p>Reinspect again on 3 /17/2023</p> <p>There are several damaged outlets and light switches throughout unit 1, including outlets hanging by wires, outlets which have been scorched, missing switches with exposed wires, missing and damaged face plates, and open junction boxes. The common area hallways have exposed wires and open junction boxes. The basement has open wiring and junction boxes, as well as electrical work done without permits. All wiring must be repaired in accordance with Massachusetts Electrical Code.</p>
03/03/23	LipschitzD	<p>Reinspection of 410.602: Maintenance of Areas Free from Garbage & Rubbish</p>

			Reinspect again on 3 /17/2023 There is an accumulation of rubbish and household debris including doors, construction debris, and miscellaneous items in the common areas. The basement has a large pile of bricks and masonry debris, furniture, construction debris, and other miscellaneous items. All rubbish and debris must be removed and the property must be kept in a clean and sanitary manner at all times. Failure to comply with this may result in fines and/or court action.
03/03/23	02:52PM	LipschitzD	Reinspection Scheduled Scheduled for 03/03/2023
03/03/23	04:48PM	LipschitzD	Reinspection Scheduled Scheduled for 03/17/2023
03/15/23		LipschitzD	Reinspection of 410.481: Posting Name of Owner Conditions Abated For: A notice must be posted in a conspicuous location stating the owners name, address and telephone number. The notice must be not less than twenty (20) square inches.
03/15/23		LipschitzD	Reinspection of 410.254: Light in Passageways, Hallways, and Stairways Conditions Abated For: Several light fixtures in the front and rear interior common areas and exterior entry ways are not functional. Lighting must be restored to all entry ways and common areas.
03/15/23		LipschitzD	Reinspection Inspected this morning before court. Violations are still present. Permits have not been pulled for wiring work.
03/15/23		LipschitzD	Reinspection of 410.500: Owner's Responsibility to Maintain Structural Elements Reinspect again on 3 /29/2023 The caulking in the bathroom is blackened and missing in areas. The caulking must be stripped and replaced.
03/15/23		LipschitzD	Reinspection of 410.351: Owner's Installation and Maintenance Responsibilities Reinspect again on 3 /29/2023 There are several damaged outlets and light switches throughout unit 1, including outlets hanging by wires, outlets which have been scorched, missing switches with exposed wires, missing and damaged face plates, and open junction boxes. The common area hallways have exposed wires and open junction boxes. The basement has open wiring and junction boxes, as well as electrical work done without permits. All wiring must be repaired in accordance with Massachusetts Electrical Code.
03/15/23		LipschitzD	Reinspection of 410.602: Maintenance of Areas Free from Garbage & Rubbish Reinspect again on 3 /29/2023 There is an accumulation of rubbish and household debris including doors, construction debris, and miscellaneous items in the common areas. The basement has a large pile of bricks and masonry debris, furniture, construction debris, and other miscellaneous items. All rubbish and debris must be removed and the property must be kept in a clean and sanitary manner at all times. Failure to comply with this may result in fines and/or court action.
03/15/23	10:43AM	LipschitzD	Reinspection Scheduled Scheduled for 03/29/2023
03/29/23		LipschitzD	Reinspection All violations have been corrected. Abate.

03/29/23	LipschitzD	Reinspection of 410.500: Owner's Responsibility to Maintain Structural Elements Conditions Abated For: The caulking in the bathroom is blackened and missing in areas. The caulking must be stripped and replaced.
03/29/23	LipschitzD	Reinspection of 410.351: Owner's Installation and Maintenance Responsibilities Conditions Abated For: There are several damaged outlets and light switches throughout unit 1, including outlets hanging by wires, outlets which have been scorched, missing switches with exposed wires, missing and damaged face plates, and open junction boxes. The common area hallways have exposed wires and open junction boxes. The basement has open wiring and junction boxes, as well as electrical work done without permits. All wiring must be repaired in accordance with Massachusetts Electrical Code.
03/29/23	LipschitzD	Reinspection of 410.602: Maintenance of Areas Free from Garbage & Rubbish Conditions Abated For: There is an accumulation of rubbish and household debris including doors, construction debris, and miscellaneous items in the common areas. The basement has a large pile of bricks and masonry debris, furniture, construction debris, and other miscellaneous items. All rubbish and debris must be removed and the property must be kept in a clean and sanitary manner at all times. Failure to comply with this may result in fines and/or court action.
03/29/23	02:51PM LipschitzD	Conditions Abated
04/29/24	03:40PM HALLL	Email Sent From: HallL@worcesterma.gov To: SpencerC@worcesterma.gov Attachments: C:\Users\halll\Documents\Work Order.pdf, C:\Users\halll\Documents\CSRS Attachment (1) Regular Order 24 (twenty four) Hours.doc , C:\Users\halll\Documents\CSRS Attachment (2) Regular Order 7 (seven) Days.doc , C:\Users\halll\Documents\CSRS Attachment (3) Regular Order To tenants 24 (twenty four) Hours.doc , C:\Users\halll\Documents\CSRS Attachment (4) Fire Prevention email.pdf , C:\Users\halll\Documents\CSRS Attachment (5) Constable Confirmation.pdf , C:\Users\halll\Documents\CSRS Attachment (6) Constable Confirmation.pdf , C:\Users\halll\Documents\CSRS Attachment (7) Court PI .pdf , C:\Users\halll\Documents\CSRS Attachment (8) Never Returned Certified.pdf



Eric D. Batista
City Manager

CITY OF WORCESTER

Attachment for Item # 9.24 A

May 14, 2024

TO THE WORCESTER CITY COUNCIL

COUNCILORS:

The attached communication relative to Worcester Public Library services available to Worcester Public Schools students as received from Jason Homer, Executive Director, Worcester Public Library, is forwarded for the information of your Honorable Body.

Respectfully submitted,

Eric D. Batista
City Manager



TO: Eric D. Batista, City Manager

FROM: Jason Homer, Executive Director, Worcester Public Library

DATE: May 9, 2024

RE: Report on library services available to elementary school students

Over the past fifteen years, the Worcester Public Library has partnered with the schools to address some of the access issues faced by students, especially in the elementary schools. In 2012, thanks to the College of the Holy Cross, the Worcester Public Library was able to provide bookmobile services to many of the city's elementary schools. In 2013, the work was expanded with the launch of *One City, One Library*, a program that brought public library staff into the schools to run full branches in the four quadrants of the city. In 2014, the WPL built on the success to launch a second bookmobile, *Lilly*, that was designed to serve the schools as part of a partnership between the City, United Way, QCC, and other local organizations. Since 2014, there were very few changes or improvements until FY2024, when the Worcester Public Libraries and Worcester Public Schools sought to redefine their collaboration and work towards better resource for our students.

The Worcester Public Library spends most of its efforts focused on students below middle grades, where there are no librarians in the public schools. While the Department of Secondary and Elementary Education requires a certified library media specialist in the secondary schools, there are no requirements in the elementary schools. All elementary school libraries are volunteer run, or run by the Worcester Public Library in the case of Roosevelt, Goddard, Burncoat, and Tatnuck, also known as *One City, One Library*.

Funding: At this time, funding to provide Worcester Public Library resources to students is exclusively from Worcester Public Library means, whether from within its own budget or through funds acquired at the state or federal level. The Worcester Public Library allocates \$96,500 of the Library Materials Budget for resources to the schools. Staff support for *One City, One Library* comes from City Pilot Funds or other WPL sources. Funding for Bookmobile staff comes from the College for the Holy Cross and City of Worcester PILOT funds allocated to the Worcester Public Library budget.

One City, One Library: The Worcester Public Library operates four branches out of elementary schools in the four quadrants of the city. For FY2023, WPL staff operating the Tatnuck Branch performed 849 class visits, circulating 11,621 titles to students. At the Burncoat Branch, staff performed 402 class visits, circulating 8,734 items. At the Goddard Branch, staff performed 625 class visits, circulating 11,378 items. And the staff at the Roosevelt Branch performed 932 class visits, circulating 14,929 items to students. For FY2023, WPS students checked out a total of 46,662 items during the school day due to visits by WPL staff.





Bookmobile Visits: With two vehicles, the WPL is limited to try to get to every WPS student in the elementary schools. So far in FY2024, the combined bookmobiles have served 10,835 students, circulating 14,499 items. Each bookmobile is only able to get to a maximum 3 different stops a day for 2-3 hours at a time. In many cases, individual schools choose to only send certain grades to the bookmobile considering the demand and limited windows of availability. The bookmobiles attempt to cover all schools without librarians, but a number of factors have kept that goal from being obtained.

Worcester Education Collaborative: An important element of this success stems from a third partner – WEC, which works to advance excellence and equity in education at the Worcester Public Schools. WEC regularly works with the Worcester Public Library and various partners to develop equity-focused initiatives and resources for families. The WPL is part of WEC’s Worcester Education Equity Round table and was recently part of WEC’s “Raising Readers Together” literacy events.

FY 2024 Updates: The WPL and WPS have partnered in FY2024 to launch collaborations that will help address low literacy rates coming out of the pandemic. FY2024 Initiatives include:

- **Library Committee:** Comprised of librarians in both WPL and WPS, this group meets regularly 2024 to build collaboration and raise stronger readers in the schools.
- **Summer Reading:** WPS has worked with WPL to help determine community reads for select grades. Through non-municipal means, the WPL has secured funding to purchase full classroom kits for WPS initiatives.
- **SORA:** Both the WPL and WPS have entered into a relationship to expand library access to eBooks to all students directly from their student accounts. Students will now be able to directly see age-appropriate material from the public library directly in their Clever dashboard using the SORA app. The WPL will also be able to enhance book collections available to all students without the need to have a library card.





City Manager

CITY OF WORCESTER

Attachment for Item # 9.30 A

9.30 A

May 14, 2024

TO THE WORCESTER CITY COUNCIL

COUNCILORS:

The attached communication relative to the financial update for the period ending March 31, 2024, as received from Timothy J. McGourthy, Chief Financial Officer, is forwarded for the information of your Honorable Body.

This report represents the first nine months of financial activity for FY24. Recognizing we are three quarters of the way through the fiscal year, property tax collections and local receipts are stable, with no cause for concern at this time. Certain local receipts, such as investment income, are proving strong this year and exceeding expectations. Based on the Commonwealth's final FY24 Budget, there was a slight decrease of approximately \$0.25M in budgeted State Aid revenues, primarily in the area of school aid. Revenues received as of March 31, 2024 are at 76% of the FY24 City budget.

As with revenues, we do not foresee any issues with expenditures at this time. Expenditures as of March 31, 2024 are at 73% of the FY24 City budget, which is in line with the same time last fiscal year.

We do not see any issues in our enterprise funds. Greenhill Golf Course revenues are slightly lower than this same time last fiscal year, as are expenditures, while Water and Sewer enterprises appear generally stable.

We remain vigilant in monitoring the finances of the City and continue to request that departments be thoughtful with their budgets as we navigate the financial needs of the City throughout the fiscal year. I will provide City Council with monthly updates so that we can identify solutions to financial issues as they arise.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Eric D. Batista". The signature is stylized and cursive, with a large loop at the end.

Eric D. Batista
City Manager



TO: Eric D. Batista, City Manager
FROM: Timothy J. McGourthy, Chief Financial Officer
DATE: May 14, 2024
RE: March 2024 Financial Update

Enclosed for your review and transmission to City Council is a financial update covering Fiscal Year 2024 (FY24) as of March 31, 2024. As in the past, this format is designed to closely match the City's Annual Comprehensive Financial Report (ACFR) for ease of comparison. It contains a *Schedule of Revenues, Expenditures, and Change in Fund Balance*, a *Schedule of Revenues*, and a *Schedule of Expenses*. For comparative purposes, the respective periods of the prior fiscal year are also provided.

The attached financial reports represent revenues and expenditures for the first nine months of the fiscal year ending June 30, 2024, or 75% of the total fiscal year. While there are items to note, certain revenues and expenses are realized at different points in the fiscal year.

Property Tax Collections: Property tax collections are stable and have a collection rate of 73% of the FY24 budget as of March 31, 2024. It is important to note that property tax collections are billed quarterly, and are generally weighted toward the second half of the fiscal year after actual real estate and personal property tax bills are issued.

Intergovernmental (State Aid): When developing the FY24 operating budget, the Governor's Budget Proposal amounts were used to estimate State Aid receipts. Since the time the City's budget was developed, State Aid figures have increased based on the House, Senate, and Conference Committee proposals. The Commonwealth's final FY24 Budget amounts are approximately \$0.3M lower than budgeted, primarily in the school aid category. These final adjustments to the FY24 Budget are reflected in the attached financial reports.

Local Receipts: The FY24 Budget assumed conservative estimates in local receipts. As of March 31, 2024, local receipts are \$51.7M or 98% of the budgeted amounts, which is approximately \$1.3M more than the same time last fiscal year. This increase is primarily due to interest income receipts, which are exceptionally strong this fiscal year. Local receipt categories will be monitored throughout the fiscal year so that areas of concern can be identified in a timely manner.

Expenses: As of March 31, 2024, expenditures are at 73% of the budgeted amounts. Expenditures are trending lower than revenues at this point in the fiscal year. Compared to this same time last year, expenditures are trending higher, but this is primarily due to timing and there is no cause for concern at this time. Certain fixed costs, such as contributory pensions, are fully expended at the beginning of the fiscal year and will be offset with future departmental credits. As always, departmental expenditures are being closely monitored to ensure that they are necessary and appropriate.

Administration & Finance will continue to keep you apprised of financial updates on a monthly basis.

Sincerely,

A handwritten signature in blue ink that reads "Timothy J. McGourthy". The signature is written in a cursive, flowing style.

Timothy J. McGourthy
Chief Financial Officer

GENERAL FUND
Schedule of Revenues, Expenditures and
Change in Fund Balance
Budgetary Basis

	FY 24	FY 24	FY 23	FY 23
	Budget	Actual	Budget	Actual
		(as of 3/31/24)		(as of 3/31/23)
REVENUES				
Property Taxes	377,780,173	276,334,819	354,256,671	264,924,595
Intergovernmental (State Aid)				
Education	367,359,158	275,774,620	322,389,368	241,824,940
Municipal	51,338,904	37,602,148	49,979,352	37,035,554
Municipal-Other	-	-	-	-
Total-State Aid	418,698,062	313,376,768	372,368,720	278,860,494
Local Receipts	52,827,468	51,670,061	52,993,193	50,397,031
Total Revenue	849,305,703	641,381,648	779,618,584	594,182,120
EXPENDITURES				
General Government	33,462,412	22,581,087	27,569,219	21,717,444
Public Safety	109,157,585	80,964,104	108,800,104	82,035,983
Health and Human Services	5,558,794	3,294,187	5,796,443	3,790,710
Education	461,862,571	326,871,705	417,802,152	284,989,344
Intergovernmental Ed. Assessments	44,036,028	32,885,164	30,861,495	29,194,529
Public Works	27,363,878	16,396,895	26,061,876	15,393,261
Culture and Recreation	14,642,235	9,628,851	13,605,939	10,053,104
Debt-Capital	42,333,297	37,832,840	40,882,510	39,654,134
POB	10,369,848	11,498,041	10,575,565	11,757,138
Fringe Benefits	72,305,794	63,809,673	68,753,055	72,245,864
Contingency	4,186,285	-	4,910,000	-
Intergovernmental Muni. Assessments	4,705,146	3,544,789	4,463,987	3,406,316
Total Expenditures and Assessments	829,983,873	609,307,335	760,082,345	574,237,829
Excess (Deficit) of revenues over expenditures	19,321,830	32,074,313	19,536,239	19,944,291
Other Financing Sources/Transfers In (1)	19,113,403	14,335,052	699,930	524,948
Other Financing Sources/Transfers Out (1)	38,435,233	28,826,425	17,969,720	13,477,290
Premiums on Loan				
Total other financing sources (use)	(19,321,830)	(14,491,373)	(17,269,790)	(12,952,343)
Excess of revenues over expenditures	0	17,582,941	2,266,449	6,991,948

(1) Budgeted Other Finance Sources (Transfers in) and Uses (Transfers Out) prorated over 12 months
Subsequent Transfers In and Transfers Out recognized upon City Council approval

GENERAL FUND
Schedule of Revenues

	FY 24 Budget	FY 24 Actual (as of 3/31/24)	FY 23 Budget	FY 23 Actual (as of 3/31/23)
Property Taxes				
Personal Property	37,506,192	20,154,999	35,843,613	23,982,940
Real Estate	340,273,981	255,619,641	318,413,058	240,098,153
Tax Title		560,179		843,501
Property Taxes	377,780,173	276,334,819	354,256,671	264,924,595
Motor Vehicle Excise	15,750,000	13,292,942	15,750,000	12,977,633
Penalties & Interest on Taxes	2,102,500	1,966,022	2,102,500	2,031,358
Other Taxes and in lieu payment				
In Lieu of Taxes		2,165	80,000	891
Hotel/Motel Meals Tax	6,345,290	5,205,314	5,600,000	5,019,699
Special Assessments	300,000	267,745	400,000	263,321
Other Taxes and in lieu payment	6,645,290	5,475,223	6,080,000	5,283,912
Licenses & Permits				
Liquor Licenses	766,800	779,660	766,800	824,502
Licenses & Permits	6,644,650	6,730,893	6,144,650	6,030,751
Licenses and Permits	7,411,450	7,510,553	6,911,450	6,855,252
Intergovernmental				
Federal Reimbursement	6,050,000	4,551,557	4,850,000	3,128,534
Loss of Taxes State Land	308,772	231,336	248,071	184,800
Abatements	442,129	(347,908)	464,083	79,434
Urban Renewal				
Veteran's Benefits	907,853	455,612	1,127,518	694,589
Unrestricted General Government Aid	49,680,150	37,263,108	48,139,680	36,076,731
	51,338,904	37,602,148	49,979,352	37,035,554
Transportation of Pupils				
Public School Aid (Chapter 70)	357,541,905	268,156,422	316,240,166	237,180,123
Public School Aid (Charter)	9,817,253	7,618,198	6,149,202	4,644,817
	367,359,158	275,774,620	322,389,368	241,824,940
Intergovernmental	424,748,062	317,928,325	377,218,720	281,989,028
Fines and Forfeitures				
Court Fines	500,000	363,387	500,000	273,249
Fines	1,658,000	2,101,047	1,658,000	1,521,498
Fines and Forfeitures	2,158,000	2,464,435	2,158,000	1,794,746
Interest Income	2,600,000	9,849,312	750,000	2,812,125
Premium on Bonds				
Investment Earnings	2,600,000	9,849,312	750,000	2,812,125
Charges for Service				
Airport	110,000	75,000	110,000	75,000
Park Charges	59,500	43,084	59,500	34,469
Trash Collection Fees	4,250,000	3,427,119	3,750,000	3,615,516
Fees	2,091,350	1,510,395	2,091,350	1,799,750
Hope Cemetery Fees	460,000	511,223	460,000	319,751
Towing Contract Fee	271,000	232,811	275,000	142,142
Charges for Service	7,241,850	5,799,632	6,745,850	5,986,627
Miscellaneous				
Sale of Inventory	50,000	4,520	50,000	30,859
Miscellaneous	2,818,378	755,863	7,595,393	9,495,984
Miscellaneous	2,868,378	760,384	7,645,393	9,526,843
Total	849,305,703	641,381,648	779,618,584	594,182,120

**GENERAL FUND
Schedule of Expenses**

	FY 24 Budget	FY 24 Actual (as of 3/31/24)	FY 23 Budget	FY 23 Actual (as of 3/31/23)
General Government				
Council				
Salaries	469,537	279,429	458,895	284,562
Ordinary Maintenance	32,231	34,816	32,231	22,860
	<u>501,768</u>	<u>314,245</u>	<u>491,126</u>	<u>307,422</u>
Mayor				
Salaries	169,208	126,343	163,310	115,624
Ordinary Maintenance	8,000	9,906	10,100	6,826
	<u>177,208</u>	<u>136,249</u>	<u>173,410</u>	<u>122,450</u>
Manager				
Salaries				
Executive office	1,211,868	905,646	1,369,837	925,213
Planning and Development	2,083,769	1,231,341	1,686,560	1,316,566
Ordinary Maintenance				
Executive office	131,252	89,517	257,352	140,520
Planning and Development	558,509	250,026	399,794	260,981
Tourism Promotion				
Capital				51,418
Overtime				1,571
	<u>3,985,398</u>	<u>2,476,531</u>	<u>3,713,543</u>	<u>2,696,268</u>
Auditor				
Salaries	639,569	439,463	572,759	443,560
Ordinary Maintenance	91,873	75,686	93,937	97,332
Capital				
Overtime	5,000	2,543	5,000	1,900
	<u>736,442</u>	<u>517,691</u>	<u>671,696</u>	<u>542,791</u>
Administration and Finance				
Salaries	734,047	355,409	631,630	451,505
Ordinary Maintenance	123,490	94,656	136,900	101,663
Capital				
Overtime				
	<u>857,537</u>	<u>450,066</u>	<u>768,530</u>	<u>553,168</u>
Treasurer and Collector				
Salaries	1,336,373	682,883	1,251,980	648,163
Ordinary Maintenance	690,317	1,232,026	719,605	865,460
Capital				3,355
Overtime	25,500	15,431	30,500	18,677
	<u>2,052,190</u>	<u>1,930,341</u>	<u>2,002,085</u>	<u>1,535,655</u>
Public Facilities				
Salaries	1,429,883	928,295	1,238,130	772,569
Ordinary Maintenance	1,963,467	1,389,797	1,564,667	1,367,538
Capital	100,000	63,640	100,000	46,988
Overtime	17,100	25,620	37,100	46,387
	<u>3,510,450</u>	<u>2,407,352</u>	<u>2,939,897</u>	<u>2,233,482</u>

**GENERAL FUND
Schedule of Expenses**

	FY 24 Budget	FY 24 Actual (as of 3/31/24)	FY 23 Budget	FY 23 Actual (as of 3/31/23)
Sustainability & Resilience				
Salaries	278,867	209,042	219,382	193,069
Ordinary Maintenance	235,847	134,625	288,121	132,064
Capital	-		-	
Overtime	12,500	5,009	12,500	3,075
	527,214	348,676	520,003	328,209
Assessor				
Salaries	717,465	393,877	655,894	358,814
Ordinary Maintenance	451,240	255,509	553,340	242,362
Overtime	500		1,000	
	1,169,205	649,386	1,210,234	601,177
Law				
Salaries	1,454,456	796,319	1,273,760	665,602
Ordinary Maintenance	405,298	471,166	170,290	415,216
Casualty Insurance	353,665	142,084	336,824	130,776
Court Judgments	2,000,000	343,865	2,500,000	1,304,950
	4,213,419	1,753,434	4,280,874	2,516,543
Clerk				
Salaries	981,640	785,063	792,127	669,169
Ordinary Maintenance	74,518	40,727	76,900	54,130
Overtime	1,000	293	1,000	4,729
	1,057,158	826,083	870,027	728,028
Election Commission				
Salaries	940,913	394,663	655,984	589,058
Ordinary Maintenance	284,829	234,087	186,925	155,644
Capital Outlay				
Overtime	10,000	155,627	10,000	24,964
	1,235,742	784,377	852,909	769,665
Purchasing				
Salaries	328,160	158,057	242,020	170,897
Ordinary Maintenance	21,088	6,466	21,088	7,059
	349,248	164,523	263,108	177,956
Innovation & Technology				
Salaries	3,094,877	2,115,111	3,083,778	1,892,828
Ordinary Maintenance	7,031,247	5,973,759	3,301,169	5,244,410
Capital				
Overtime	20,000	5,927	20,000	13,807
	10,146,124	8,094,797	6,404,947	7,151,045
Human Resources				
Salaries	1,480,995	951,683	1,456,419	756,165
Ordinary Maintenance	712,891	495,533	499,807	321,273
Overtime	5,000	922	5,000	11,071
	2,198,886	1,448,137	1,961,226	1,088,510
Diversity & Inclusion				
Salaries	491,978	143,507	121,804	105,219
Ordinary Maintenance	252,445	135,693	323,800	259,855
Overtime	-		-	
	744,423	279,200	445,604	365,074
Total General Government	33,462,412	22,581,087	27,569,219	21,717,444

**GENERAL FUND
Schedule of Expenses**

	FY 24 Budget	FY 24 Actual (as of 3/31/24)	FY 23 Budget	FY 23 Actual (as of 3/31/23)
Public Safety				
Police				
Salaries	47,119,850	34,769,350	47,045,732	33,441,334
Ordinary Maintenance	3,743,191	2,870,990	3,513,405	2,071,741
Capital	30,000	22,206	30,000	29,201
Overtime	4,600,000	3,677,482	4,600,000	5,537,426
	55,493,041	41,340,028	55,189,137	41,079,701
Fire				
Salaries	40,592,756	28,904,536	41,162,323	29,507,254
Ordinary Maintenance	1,895,019	1,227,880	2,254,632	1,325,369
Capital	113,453		107,864	100,804
Overtime	2,359,192	3,428,563	2,010,856	3,605,174
	44,960,420	33,560,979	45,535,675	34,538,601
Inspectional Services				
Salaries	4,628,210	3,039,527	4,254,525	2,840,046
Ordinary Maintenance	278,152	191,023	281,906	191,098
Capital				
Overtime	28,000	45,080	73,000	58,180
	4,934,362	3,275,630	4,609,431	3,089,323
Communications				
Salaries	1,865,797	1,299,851	2,129,125	1,831,566
Ordinary Maintenance	1,189,647	996,748	1,084,418	986,215
Capital		2,495		
Overtime	714,318	488,373	252,318	510,576
	3,769,762	2,787,467	3,465,861	3,328,358
Total Public Safety	109,157,585	80,964,104	108,800,104	82,035,983
Health and Human Services:				
Health and Human Services				
Salaries	1,392,926	840,132	1,188,410	1,048,100
Ordinary Maintenance	1,959,030	829,484	2,422,156	1,004,653
Overtime				
	3,351,956	1,669,616	3,610,566	2,052,753
Health				
Salaries	914,217	665,747	823,469	777,250
Ordinary Maintenance	36,417	18,648	105,300	72,018
Overtime	500	433	500	1,151
	951,134	684,828	929,269	850,419
Elder Affairs				
Salaries	557,414	406,821	554,551	374,849
Ordinary Maintenance	498,290	391,520	502,057	387,157
Capital				
Overtime				
	1,055,704	798,341	1,056,608	762,006
Workforce Investment Board				
Salaries	109,000	83,881	109,000	78,679
Ordinary Maintenance	91,000	57,521	91,000	46,853
	200,000	141,402	200,000	125,532
Total Health and Human Services	5,558,794	3,294,187	5,796,443	3,790,710

**GENERAL FUND
Schedule of Expenses**

	FY 24 Budget	FY 24 Actual (as of 3/31/24)	FY 23 Budget	FY 23 Actual (as of 3/31/23)
Education:				
Public Schools				
Salaries	314,206,865	206,281,686	270,834,387	178,369,193
Ordinary Maintenance	60,099,201	47,164,169	43,998,107	44,092,046
Capital	512,581	472,805	603,428	62,018
Fringe Benefits	84,440,283	69,797,249	80,215,738	59,398,460
Overtime	2,603,641	3,155,796	1,600,000	3,067,627
Total Education	461,862,571	326,871,705	417,802,152	284,989,344
Public Works				
Department of Public Works				
Salaries	6,016,813	2,432,359	5,298,298	2,774,684
Ordinary Maintenance	8,631,162	6,646,365	8,579,040	5,380,448
Capital				
Overtime	916,529	807,150	916,529	693,917
Snow and ice removal	6,000,000	2,878,404	6,000,000	3,660,838
Street Lighting	1,495,490	956,088	1,495,490	1,217,067
	23,059,994	13,720,366	22,289,357	13,726,954
Transportation & Mobility				
Salaries	1,593,779	970,094	1,420,414	539,696
Ordinary Maintenance	1,631,800	747,669	1,548,800	575,936
Capital	250,000	128,519	250,000	
Overtime	25,000	26,941	25,000	22,370
	3,500,579	1,873,223	3,244,214	1,138,002
Union Station				
Ordinary Maintenance	803,305	803,305	528,305	528,305
	803,305	803,305	528,305	528,305
Total Public Works	27,363,878	16,396,895	26,061,876	15,393,261
Culture and Recreation:				
Parks and Cemetery				
Salaries	5,196,623	3,204,388	4,388,367	3,428,023
Ordinary Maintenance	2,202,155	1,390,525	2,174,975	1,689,528
Capital			32,026	32,026
Overtime	529,062	492,488	529,062	408,968
	7,927,840	5,087,400	7,124,429	5,558,544
Public Library				
Salaries	4,729,804	3,167,448	4,494,976	3,167,107
Ordinary Maintenance	1,770,596	1,242,445	1,772,539	1,179,863
Capital				
Overtime	123,795	85,057	123,795	63,927
	6,624,195	4,494,951	6,391,310	4,410,896
Auditorium:				
Ordinary Maintenance	90,200	46,500	90,200	83,664
	90,200	46,500	90,200	83,664

**GENERAL FUND
Schedule of Expenses**

	FY 24 Budget	FY 24 Actual (as of 3/31/24)	FY 23 Budget	FY 23 Actual (as of 3/31/23)
Total Culture and Recreation	14,642,235	9,628,851	13,605,939	10,053,104
Intergovernmental:				
Mosquito Control	185,108	138,825	179,233	134,469
Regional Planning	63,688	63,688		62,135
Regional Transit Authority	4,062,816	3,047,112	3,887,136	2,915,352
Air pollution control	53,714	40,293	51,038	38,286
Registry Parking Ticket Surcharge	339,820	254,871	346,580	256,074
	4,705,146	3,544,789	4,463,987	3,406,316
Charter Schools	39,930,237	29,810,015	27,148,080	26,228,330
School Choice	3,889,162	2,873,885	3,495,419	2,798,583
Special Education-Chapter 766	216,629	201,264	217,996	167,616
	44,036,028	32,885,164	30,861,495	29,194,529
Total Intergovernmental	48,741,174	36,429,953	35,325,482	32,600,845
Debt Service:				
Principal	31,391,367	28,357,914	30,018,937	28,532,225
Interest	10,941,930	9,474,926	10,863,573	11,121,909
Debt Service Capital Total	42,333,297	37,832,840	40,882,510	39,654,134
Pension obligation bond City	10,369,848	11,498,041	10,575,565	11,757,138
Pension obligation bond Enterprise				
Pension obligation bond School	10,369,848	11,498,041	10,575,565	11,757,138
	52,703,145	49,330,881	51,458,075	51,411,272
Total Debt Service	52,703,145	49,330,881	51,458,075	51,411,272
Fringe Benefit:				
Retirement				
Contributory pensions: City	37,713,980	39,032,325	36,108,457	36,216,377
Contributory pensions: Schools				
Noncontributory pensions: City				
Noncontributory pensions: Schools				
	37,713,980	39,032,325	36,108,457	36,216,377
Workers' and Unemployment: comp				
Workers' compensation: City	1,335,759	557,194	1,197,000	693,371
Workers' compensation: Schools				
Injured on Duty	1,331,371	475,753	1,001,936	1,192,323
Unemployment Compensation: City	119,840	(27,366)	119,840	210,461
Unemployment Compensation: School				
	2,786,970	1,005,581	2,318,776	2,096,155
Group Insurance				
Municipal Departments	31,804,844	23,771,767	30,325,822	33,933,332
Public Schools (2)				
	31,804,844	23,771,767	30,325,822	33,933,332
Total Fringe Benefits	72,305,794	63,809,673	68,753,055	72,245,864
Contingency	4,186,285		4,910,000	
Total Expenditures	829,983,873	609,307,335	760,082,345	574,237,829

GOLF ENTERPRISE FUND
Schedule of Revenues, Expenditures and
Changes in Fund Balance
Budgetary Basis

	FY 24	FY 24	FY 23	FY 23
	Budget	Actual	Budget	Actual
		(as of 3/31/24)		(as of 3/31/23)
Revenues				
-Fees	1,807,555	948,927	2,028,650	1,097,926
-Miscellaneous				
Total revenues	1,807,555	948,927	2,028,650	1,097,926
Expenditures				
-Salaries and benefits	522,285	367,724	493,747	352,001
-Ordinary Maintenance	1,015,820	752,361	1,025,852	772,704
-Debt service	226,923	226,923	410,555	395,022
-Indirect Costs	42,527	42,527	198,496	
Total Expenditures	1,807,555	1,389,535	2,128,650	1,519,727
Excess (deficiency) of revenues over expenditure	-	(440,608)	(100,000)	(421,801)
Other financing sources (uses)				
-Transfers In			100,000	
-Transfers (out) for pension bond				
Total other financing sources/uses	-	-	100,000	-
Net changes in fund balance	-	(440,608)	-	(421,801)

SEWER ENTERPRISE FUND
Schedule of Revenues, Expenditures and
Changes in Fund Balance
Budgetary Basis

	FY 24	FY 24	FY 23	FY 23
	Budget	Actual (as of 3/31/24)	Budget	Actual (as of 3/31/23)
Revenues				
-Fees	51,090,721	35,122,077	50,472,347	36,678,305
-Miscellaneous				
Total revenues	51,090,721	35,122,077	50,472,347	36,678,305
Expenditures				
-Salaries and benefits	8,590,217	5,778,928	8,561,474	5,500,116
-Ordinary Maintenance	26,529,515	19,748,516	25,439,048	28,040,860
-Capital	24,500	14,582	24,500	
-Debt service	12,045,907	11,919,880	11,984,503	10,787,398
-Indirect Costs	3,900,582	3,900,582	3,827,698	
Total Expenditures	51,090,721	41,362,488	49,837,223	44,328,374
Excess (deficiency) of revenues over expenditure	-	(6,240,411)	635,124	(7,650,069)
Other financing sources (uses)				
-Transfers In				
-Transfers (out) for pension bond			635,124	
Total other financing sources/uses	-	-	635,124	-
Net changes in fund balance	-	(6,240,411)	-	(7,650,069)

WATER ENTERPRISE FUND
Schedule of Revenues, Expenditures and
Changes in Fund Balance
Budgetary Basis

	FY 24	FY 24	FY 23	FY 23
	Budget	Actual	Budget	Actual
		(as of 3/31/24)		(as of 3/31/23)
Revenues				
-Fees	29,425,128	23,085,529	28,489,135	23,572,975
-Miscellaneous				
Total revenues	29,425,128	23,085,529	28,489,135	23,572,975
Expenditures				
-Salaries and benefits	14,146,752	8,811,897	13,666,234	8,893,923
-Ordinary Maintenance	4,751,129	3,784,519	4,466,129	6,535,376
-Capital	25,000	7,667	25,000	9,100
-Debt service	7,348,374	7,272,758	7,516,395	6,627,016
-Indirect Costs	3,153,873	3,153,873	2,815,377	
Total Expenditures	29,425,128	23,030,714	28,489,135	22,065,415
Excess (deficiency) of revenues over expenditure	-	54,816	-	1,507,559
Other financing sources (uses)				
-Transfers In				
-Transfers (out) for pension bond				
Total other financing sources/uses	-	-	-	-
Net changes in fund balance	-	54,816	-	1,507,559

Eric D. Batista

City Manager



CITY OF WORCESTER

cm2024may10031846

Attachment for Item #

9.30 B

May 14, 2024

TO THE WORCESTER CITY COUNCIL

COUNCILORS:

The attached communication relative to the financial update for the period ending February 29, 2024, as received from Timothy J. McGourthy, Chief Financial Officer, is forwarded for the information of your Honorable Body.

This report represents the first eight months of financial activity for FY24. Recognizing we are over halfway through the fiscal year, property tax collections and local receipts are stable, with no cause for concern at this time. Certain local receipts, such as investment income, are proving strong this year and exceeding expectations. Based on the Commonwealth's final FY24 Budget, there was a slight decrease of approximately \$0.25M in budgeted State Aid revenues, primarily in the area of school aid. Revenues received as of February 29, 2024 are at 70% of the FY24 City budget.

As with revenues, we do not foresee any issues with expenditures at this time. Expenditures as of February 29, 2024 are at 66% of the FY24 City budget, which is in line with the same time last fiscal year. We expect fixed costs to decrease throughout the remainder of the fiscal year as inter-departmental transactions are processed.

We do not see any issues in our enterprise funds. Greenhill Golf Course revenues are slightly lower than this same time last fiscal year, as are expenditures, while Water and Sewer enterprises appear generally stable.

We remain vigilant in monitoring the finances of the City and continue to request that departments be thoughtful with their budgets as we navigate the financial needs of the City throughout the fiscal year. I will provide City Council with monthly updates so that we can identify solutions to financial issues as they arise.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Eric D. Batista". The signature is stylized with large, overlapping loops and a prominent horizontal stroke across the middle.

Eric D. Batista
City Manager



TO: Eric D. Batista, City Manager
FROM: Timothy J. McGourthy, Chief Financial Officer
DATE: May 14, 2024
RE: February 2024 Financial Update

Enclosed for your review and transmission to City Council is a financial update covering Fiscal Year 2024 (FY24) as of February 29, 2024. As done in the past, this format is designed to closely match the City's Annual Comprehensive Financial Report (ACFR) for ease of comparison. It contains a *Schedule of Revenues, Expenditures, and Change in Fund Balance*, a *Schedule of Revenues*, and a *Schedule of Expenses*. For comparative purposes, the respective periods of the prior fiscal year are also provided.

The attached financial reports represent revenues and expenditures for the first eight months of the fiscal year ending June 30, 2024, or 67% of the total fiscal year. While there are items to note, certain revenues and expenses are realized at different points in the fiscal year.

Property Tax Collections: Property tax collections are stable and have a collection rate of 72% of the FY24 budget as of February 29, 2024. It is important to note that property tax collections are billed quarterly, and are generally weighted toward the second half of the fiscal year after actual real estate and personal property tax bills are issued.

Intergovernmental (State Aid): When developing the FY24 operating budget, the Governor's Budget Proposal amounts were used to estimate State Aid receipts. Since the time the City's budget was developed, State Aid figures have increased based on the House, Senate, and Conference Committee proposals. The Commonwealth's final FY24 Budget amounts are approximately \$0.3M lower than budgeted, primarily in the school aid category. These final adjustments to the FY24 Budget are reflected in the attached financial reports.

Local Receipts: The FY24 budget assumed conservative estimates in local receipts. As of February 29, 2024, local receipts are \$40.3M or 76% of the budgeted amounts, which is approximately \$1.4M more than the same time last fiscal year. This increase is primarily due to interest income receipts, which are exceptionally strong this fiscal year. Local receipt categories will be monitored throughout the fiscal year so that areas of concern can be identified in a timely manner.

Expenses: As of February 29, 2024, expenditures are at 66% of the budgeted amounts. Expenditures are trending lower than revenues at this point in the fiscal year. Compared to this same time last year, expenditures are trending higher, but this is primarily due to timing and there is no cause for concern at this time. Fixed costs are at a higher expenditure percentage, which is to be expected at this time of the fiscal year. Certain fixed costs, such as contributory pensions, are fully expended at the beginning of the fiscal year and will be offset with future departmental credits. As always, departmental expenditures are being closely monitored to ensure that they are necessary and appropriate.

Administration & Finance will continue to keep you apprised of financial updates on a monthly basis.

Sincerely,

A handwritten signature in blue ink that reads "Timothy J. McGourthy". The signature is written in a cursive style with a large initial 'T'.

Timothy J. McGourthy
Chief Financial Officer

GENERAL FUND
Schedule of Revenues, Expenditures and
Change in Fund Balance
Budgetary Basis

	FY 24	FY 24	FY 23	FY 23
	Budget	Actual	Budget	Actual
		(as of 2/29/24)		(as of 2/28/23)
REVENUES				
Property Taxes	377,780,173	273,278,778	354,256,671	263,001,765
Intergovernmental (State Aid)				
Education	367,359,158	245,104,577	322,389,368	214,966,726
Municipal	51,338,904	33,426,978	49,979,352	32,984,658
Municipal-Other	-	-	-	-
Total-State Aid	418,698,062	278,531,555	372,368,720	247,951,384
Local Receipts	52,827,468	40,311,693	52,993,193	38,909,330
Total Revenue	849,305,703	592,122,026	779,618,584	549,862,479
EXPENDITURES				
General Government	33,462,412	20,004,536	27,569,219	17,877,782
Public Safety	109,157,585	70,201,400	108,800,104	70,868,560
Health and Human Services	5,558,794	2,894,835	5,796,443	3,221,219
Education	461,862,571	288,341,037	417,802,152	248,691,929
Intergovernmental Ed. Assessments	44,036,028	29,255,042	30,861,495	26,068,044
Public Works	27,363,878	14,297,266	26,061,876	9,381,373
Culture and Recreation	14,642,235	8,439,287	13,605,939	8,817,440
Debt-Capital	42,333,297	37,729,697	40,882,510	38,265,936
POB	10,369,848	11,489,041	10,575,565	11,757,138
Fringe Benefits	72,305,794	62,941,951	68,753,055	59,269,702
Contingency	4,186,285	-	4,910,000	-
Intergovernmental Muni. Assessments	4,705,146	3,158,000	4,463,987	3,035,277
Total Expenditures and Assessments	829,983,873	548,752,090	760,082,345	497,254,400
Excess (Deficit) of revenues over expenditures	19,321,830	43,369,936	19,536,239	52,608,080
Other Financing Sources/Transfers In (1)	19,113,403	12,742,269	699,930	466,620
Other Financing Sources/Transfers Out (1)	38,435,233	25,623,489	17,969,720	11,979,813
Premiums on Loan				
Total other financing sources (use)	(19,321,830)	(12,881,220)	(17,269,790)	(11,513,193)
Excess of revenues over expenditures	0	30,488,716	2,266,449	41,094,886

(1) Budgeted Other Finance Sources (Transfers in) and Uses (Transfers Out) prorated over 12 months
Subsequent Transfers In and Transfers Out recognized upon City Council approval

GENERAL FUND
Schedule of Revenues

	FY 24 Budget	FY 24 Actual (as of 2/29/24)	FY 23 Budget	FY 23 Actual (as of 2/28/23)
Property Taxes				
Personal Property	37,506,192	19,854,478	35,843,613	23,961,959
Real Estate	340,273,981	252,906,469	318,413,058	238,206,834
Tax Title		517,831		832,973
Property Taxes	377,780,173	273,278,778	354,256,671	263,001,765
Motor Vehicle Excise	15,750,000	7,342,560	15,750,000	5,399,105
Penalties & Interest on Taxes	2,102,500	1,673,528	2,102,500	1,729,457
Other Taxes and in lieu payment				
In Lieu of Taxes		2,080	80,000	891
Hotel/Motel Meals Tax	6,345,290	3,585,163	5,600,000	3,463,623
Special Assessments	300,000	264,245	400,000	253,522
Other Taxes and in lieu payment	6,645,290	3,851,488	6,080,000	3,718,036
Licenses & Permits				
Liquor Licenses	766,800	773,855	766,800	794,102
Licenses & Permits	6,644,650	5,325,685	6,144,650	5,415,880
Licenses and Permits	7,411,450	6,099,540	6,911,450	6,209,982
Intergovernmental				
Federal Reimbursement	6,050,000	4,430,339	4,850,000	3,000,492
Loss of Taxes State Land	308,772	205,632	248,071	163,712
Abatements	442,129	(357,362)	464,083	70,608
Urban Renewal				
Veteran's Benefits	907,853	455,612	1,127,518	694,589
Unrestricted General Government Aid	49,680,150	33,123,096	48,139,680	32,055,749
	51,338,904	33,426,978	49,979,352	32,984,658
Transportation of Pupils				
Public School Aid (Chapter 70)	357,541,905	238,361,264	316,240,166	210,826,776
Public School Aid (Charter)	9,817,253	6,743,313	6,149,202	4,139,950
	367,359,158	245,104,577	322,389,368	214,966,726
Intergovernmental	424,748,062	282,961,894	377,218,720	250,951,876
Fines and Forfeitures				
Court Fines	500,000	331,419	500,000	245,723
Fines	1,658,000	1,843,831	1,658,000	1,301,113
Fines and Forfeitures	2,158,000	2,175,250	2,158,000	1,546,836
Interest Income	2,600,000	8,596,859	750,000	2,376,379
Premium on Bonds				
Investment Earnings	2,600,000	8,596,859	750,000	2,376,379
Charges for Service				
Airport	110,000	66,667	110,000	66,667
Park Charges	59,500	28,915	59,500	29,072
Trash Collection Fees	4,250,000	2,998,319	3,750,000	3,272,578
Fees	2,091,350	1,256,749	2,091,350	1,604,560
Hope Cemetery Fees	460,000	454,623	460,000	299,851
Towing Contract Fee	271,000	208,172	275,000	132,142
Charges for Service	7,241,850	5,013,443	6,745,850	5,404,869
Miscellaneous				
Sale of Inventory	50,000	4,520	50,000	28,284
Miscellaneous	2,818,378	1,124,165	7,595,393	9,495,890
Miscellaneous	2,868,378	1,128,686	7,645,393	9,524,174
Total	849,305,703	592,122,026	779,618,584	549,862,479

**GENERAL FUND
Schedule of Expenses**

	FY 24 Budget	FY 24 Actual (as of 2/29/24)	FY 23 Budget	FY 23 Actual (as of 2/28/23)
General Government				
Council				
Salaries	469,537	249,576	458,895	252,944
Ordinary Maintenance	32,231	27,657	32,231	19,371
	<u>501,768</u>	<u>277,233</u>	<u>491,126</u>	<u>272,315</u>
Mayor				
Salaries	169,208	111,683	163,310	100,490
Ordinary Maintenance	8,000	9,233	10,100	6,411
	<u>177,208</u>	<u>120,916</u>	<u>173,410</u>	<u>106,900</u>
Manager				
Salaries				
Executive office	1,211,868	773,278	1,369,837	808,570
Planning and Development	2,083,769	1,008,154	1,686,560	1,063,264
Ordinary Maintenance				
Executive office	131,252	82,807	257,352	71,068
Planning and Development	558,509	234,129	399,794	213,873
Tourism Promotion				
Capital				
Overtime				1,571
	<u>3,985,398</u>	<u>2,098,367</u>	<u>3,713,543</u>	<u>2,158,346</u>
Auditor				
Salaries	639,569	373,841	572,759	372,398
Ordinary Maintenance	91,873	75,342	93,937	87,060
Capital				
Overtime	5,000	2,505	5,000	1,680
	<u>736,442</u>	<u>451,688</u>	<u>671,696</u>	<u>461,138</u>
Administration and Finance				
Salaries	734,047	276,744	631,630	375,702
Ordinary Maintenance	123,490	93,900	136,900	100,987
Capital				
Overtime				
	<u>857,537</u>	<u>370,643</u>	<u>768,530</u>	<u>476,689</u>
Treasurer and Collector				
Salaries	1,336,373	521,026	1,251,980	489,951
Ordinary Maintenance	690,317	1,057,823	719,605	491,764
Capital				
Overtime	25,500	10,610	30,500	15,190
	<u>2,052,190</u>	<u>1,589,459</u>	<u>2,002,085</u>	<u>996,906</u>
Public Facilities				
Salaries	1,429,883	792,466	1,238,130	628,155
Ordinary Maintenance	1,963,467	1,267,128	1,564,667	782,193
Capital	100,000	63,640	100,000	42,863
Overtime	17,100	21,194	37,100	35,530
	<u>3,510,450</u>	<u>2,144,427</u>	<u>2,939,897</u>	<u>1,488,741</u>

**GENERAL FUND
Schedule of Expenses**

	FY 24 Budget	FY 24 Actual (as of 2/29/24)	FY 23 Budget	FY 23 Actual (as of 2/28/23)
Sustainability & Resilience				
Salaries	278,867	168,141	219,382	132,207
Ordinary Maintenance	235,847	132,050	288,121	105,265
Capital	-		-	
Overtime	12,500	3,928	12,500	2,235
	527,214	304,120	520,003	239,707
Assessor				
Salaries	717,465	342,579	655,894	303,822
Ordinary Maintenance	451,240	229,716	553,340	237,125
Overtime	500		1,000	
	1,169,205	572,295	1,210,234	540,947
Law				
Salaries	1,454,456	648,040	1,273,760	556,734
Ordinary Maintenance	405,298	421,987	170,290	306,973
Casualty Insurance	353,665	142,084	336,824	98,360
Court Judgments	2,000,000	319,716	2,500,000	847,850
	4,213,419	1,531,827	4,280,874	1,809,917
Clerk				
Salaries	981,640	659,268	792,127	570,003
Ordinary Maintenance	74,518	37,636	76,900	43,364
Overtime	1,000	293	1,000	1,109
	1,057,158	697,197	870,027	614,476
Election Commission				
Salaries	940,913	279,439	655,984	556,714
Ordinary Maintenance	284,829	216,424	186,925	151,916
Capital Outlay				
Overtime	10,000	144,824	10,000	24,419
	1,235,742	640,688	852,909	733,050
Purchasing				
Salaries	328,160	127,831	242,020	145,139
Ordinary Maintenance	21,088	6,058	21,088	5,547
	349,248	133,888	263,108	150,686
Innovation & Technology				
Salaries	3,094,877	1,794,368	3,083,778	1,607,906
Ordinary Maintenance	7,031,247	5,768,376	3,301,169	5,010,806
Capital				
Overtime	20,000	4,942	20,000	11,970
	10,146,124	7,567,686	6,404,947	6,630,682
Human Resources				
Salaries	1,480,995	781,820	1,456,419	616,733
Ordinary Maintenance	712,891	466,034	499,807	258,903
Overtime	5,000	846	5,000	11,036
	2,198,886	1,248,700	1,961,226	886,673
Diversity & Inclusion				
Salaries	491,978	125,034	121,804	84,785
Ordinary Maintenance	252,445	130,368	323,800	225,825
Overtime	-		-	
	744,423	255,402	445,604	310,609
Total General Government	33,462,412	20,004,536	27,569,219	17,877,782

**GENERAL FUND
Schedule of Expenses**

	FY 24 Budget	FY 24 Actual (as of 2/29/24)	FY 23 Budget	FY 23 Actual (as of 2/28/23)
Public Safety				
Police				
Salaries	47,119,850	30,128,320	47,045,732	29,068,202
Ordinary Maintenance	3,743,191	2,612,780	3,513,405	1,535,436
Capital	30,000	22,206	30,000	14,202
Overtime	4,600,000	3,055,533	4,600,000	4,810,640
	55,493,041	35,818,839	55,189,137	35,428,480
Fire				
Salaries	40,592,756	25,204,287	41,162,323	25,775,381
Ordinary Maintenance	1,895,019	1,014,867	2,254,632	823,307
Capital	113,453		107,864	100,804
Overtime	2,359,192	2,983,306	2,010,856	3,278,239
	44,960,420	29,202,460	45,535,675	29,977,730
Inspectional Services				
Salaries	4,628,210	2,623,881	4,254,525	2,462,822
Ordinary Maintenance	278,152	171,946	281,906	160,812
Capital				
Overtime	28,000	24,944	73,000	34,671
	4,934,362	2,820,771	4,609,431	2,658,305
Communications				
Salaries	1,865,797	984,057	2,129,125	1,480,880
Ordinary Maintenance	1,189,647	981,168	1,084,418	916,810
Capital				
Overtime	714,318	394,104	252,318	406,354
	3,769,762	2,359,329	3,465,861	2,804,044
Total Public Safety	109,157,585	70,201,400	108,800,104	70,868,560
Health and Human Services:				
Health and Human Services				
Salaries	1,392,926	738,130	1,188,410	937,559
Ordinary Maintenance	1,959,030	797,442	2,422,156	877,085
Overtime				
	3,351,956	1,535,573	3,610,566	1,814,644
Health				
Salaries	914,217	539,914	823,469	595,795
Ordinary Maintenance	36,417	16,373	105,300	54,618
Overtime	500	399	500	1,130
	951,134	556,686	929,269	651,543
Elder Affairs				
Salaries	557,414	349,426	554,551	326,471
Ordinary Maintenance	498,290	358,588	502,057	314,971
Capital				
Overtime				
	1,055,704	708,014	1,056,608	641,442
Workforce Investment Board				
Salaries	109,000	72,728	109,000	67,991
Ordinary Maintenance	91,000	21,833	91,000	45,599
	200,000	94,562	200,000	113,590
Total Health and Human Services	5,558,794	2,894,835	5,796,443	3,221,219

**GENERAL FUND
Schedule of Expenses**

	FY 24 Budget	FY 24 Actual (as of 2/29/24)	FY 23 Budget	FY 23 Actual (as of 2/28/23)
Education:				
Public Schools				
Salaries	314,206,865	178,972,296	270,834,387	154,859,831
Ordinary Maintenance	60,099,201	42,386,983	43,998,107	31,868,758
Capital	512,581	424,031	603,428	39,129
Fringe Benefits	84,440,283	63,830,951	80,215,738	59,246,880
Overtime	2,603,641	2,726,776	1,600,000	2,677,331
Total Education	461,862,571	288,341,037	417,802,152	248,691,929
Public Works				
Department of Public Works				
Salaries	6,016,813	1,455,574	5,298,298	1,854,594
Ordinary Maintenance	8,631,162	5,819,875	8,579,040	3,679,453
Capital				
Overtime	916,529	754,105	916,529	627,165
Snow and ice removal	6,000,000	2,842,152	6,000,000	1,362,759
Street Lighting	1,495,490	898,741	1,495,490	562,405
	23,059,994	11,770,447	22,289,357	8,086,377
Transportation & Mobility				
Salaries	1,593,779	843,289	1,420,414	443,236
Ordinary Maintenance	1,631,800	727,675	1,548,800	313,671
Capital	250,000	128,519	250,000	
Overtime	25,000	24,031	25,000	9,784
	3,500,579	1,723,514	3,244,214	766,691
Union Station				
Ordinary Maintenance	803,305	803,305	528,305	528,305
	803,305	803,305	528,305	528,305
Total Public Works	27,363,878	14,297,266	26,061,876	9,381,373
Culture and Recreation:				
Parks and Cemetery				
Salaries	5,196,623	2,829,930	4,388,367	3,038,405
Ordinary Maintenance	2,202,155	1,281,321	2,174,975	1,510,004
Capital			32,026	32,026
Overtime	529,062	444,450	529,062	373,204
	7,927,840	4,555,701	7,124,429	4,953,638
Public Library				
Salaries	4,729,804	2,742,922	4,494,976	2,765,197
Ordinary Maintenance	1,770,596	1,034,667	1,772,539	1,008,887
Capital				
Overtime	123,795	69,035	123,795	53,201
	6,624,195	3,846,624	6,391,310	3,827,285
Auditorium:				
Ordinary Maintenance	90,200	36,962	90,200	36,517
	90,200	36,962	90,200	36,517

**GENERAL FUND
Schedule of Expenses**

	FY 24 Budget	FY 24 Actual (as of 2/29/24)	FY 23 Budget	FY 23 Actual (as of 2/28/23)
Total Culture and Recreation	14,642,235	8,439,287	13,605,939	8,817,440
Intergovernmental:				
Mosquito Control	185,108	123,400	179,233	119,528
Regional Planning	63,688	63,688		62,135
Regional Transit Authority	4,062,816	2,708,544	3,887,136	2,591,424
Air pollution control	53,714	35,816	51,038	34,032
Registry Parking Ticket Surcharge	339,820	226,552	346,580	228,158
	4,705,146	3,158,000	4,463,987	3,035,277
Charter Schools	39,930,237	26,524,225	27,148,080	23,419,048
School Choice	3,889,162	2,560,535	3,495,419	2,500,004
Special Education-Chapter 766	216,629	170,282	217,996	148,992
	44,036,028	29,255,042	30,861,495	26,068,044
Total Intergovernmental	48,741,174	32,413,042	35,325,482	29,103,321
Debt Service:				
Principal	31,391,367	28,357,914	30,018,937	28,532,225
Interest	10,941,930	9,371,783	10,863,573	9,733,711
Debt Service Capital Total	42,333,297	37,729,697	40,882,510	38,265,936
Pension obligation bond City	10,369,848	11,489,041	10,575,565	11,757,138
Pension obligation bond Enterprise				
Pension obligation bond School	10,369,848	11,489,041	10,575,565	11,757,138
	52,703,145	49,218,737	51,458,075	50,023,074
Total Debt Service	52,703,145	49,218,737	51,458,075	50,023,074
Fringe Benefit:				
Retirement				
Contributory pensions: City	37,713,980	39,381,298	36,108,457	36,218,892
Contributory pensions: Schools				
Noncontributory pensions: City				
Noncontributory pensions: Schools	37,713,980	39,381,298	36,108,457	36,218,892
Workers' and Unemployment: comp				
Workers' compensation: City	1,335,759	758,267	1,197,000	647,413
Workers' compensation: Schools				
Injured on Duty	1,331,371	467,540	1,001,936	1,138,276
Unemployment Compensation: City	119,840	(25,382)	119,840	70,847
Unemployment Compensation: School	2,786,970	1,200,426	2,318,776	1,856,536
Group Insurance				
Municipal Departments	31,804,844	22,360,228	30,325,822	21,194,274
Public Schools (2)	31,804,844	22,360,228	30,325,822	21,194,274
Total Fringe Benefits	72,305,794	62,941,951	68,753,055	59,269,702
Contingency	4,186,285		4,910,000	
Total Expenditures	829,983,873	548,752,090	760,082,345	497,254,400

GOLF ENTERPRISE FUND
Schedule of Revenues, Expenditures and
Changes in Fund Balance
Budgetary Basis

	FY 24	FY 24	FY 23	FY 23
	Budget	Actual	Budget	Actual
		(as of 2/29/24)		(as of 2/28/23)
Revenues				
-Fees	1,807,555	833,704	2,028,650	966,615
-Miscellaneous				
Total revenues	1,807,555	833,704	2,028,650	966,615
Expenditures				
-Salaries and benefits	522,285	324,524	493,747	329,257
-Ordinary Maintenance	1,015,820	677,742	1,025,852	672,335
-Debt service	226,923	226,923	410,555	395,022
-Indirect Costs	42,527	42,527	198,496	
Total Expenditures	1,807,555	1,271,716	2,128,650	1,396,614
Excess (deficiency) of revenues over expenditure	-	(438,012)	(100,000)	(429,999)
Other financing sources (uses)				
-Transfers In			100,000	
-Transfers (out) for pension bond				
Total other financing sources/uses	-	-	100,000	-
Net changes in fund balance	-	(438,012)	-	(429,999)

SEWER ENTERPRISE FUND
Schedule of Revenues, Expenditures and
Changes in Fund Balance
Budgetary Basis

	FY 24	FY 24	FY 23	FY 23
	Budget	Actual (as of 2/29/24)	Budget	Actual (as of 2/28/23)
Revenues				
-Fees	51,090,721	31,043,145	50,472,347	32,012,282
-Miscellaneous				
Total revenues	51,090,721	31,043,145	50,472,347	32,012,282
Expenditures				
-Salaries and benefits	8,590,217	5,109,674	8,561,474	5,155,919
-Ordinary Maintenance	26,529,515	19,552,979	25,439,048	21,967,814
-Capital	24,500	11,667	24,500	
-Debt service	12,045,907	11,919,880	11,984,503	10,787,398
-Indirect Costs	3,900,582	3,900,582	3,827,698	
Total Expenditures	51,090,721	40,494,781	49,837,223	37,911,131
Excess (deficiency) of revenues over expenditure	-	(9,451,636)	635,124	(5,898,849)
Other financing sources (uses)				
-Transfers In				
-Transfers (out) for pension bond			635,124	
Total other financing sources/uses	-	-	635,124	-
Net changes in fund balance	-	(9,451,636)	-	(5,898,849)

WATER ENTERPRISE FUND
Schedule of Revenues, Expenditures and
Changes in Fund Balance
Budgetary Basis

	FY 24	FY 24	FY 23	FY 23
	Budget	Actual	Budget	Actual
		(as of 2/29/24)		(as of 2/28/23)
Revenues				
-Fees	29,425,128	20,615,291	28,489,135	20,913,273
-Miscellaneous				
Total revenues	29,425,128	20,615,291	28,489,135	20,913,273
Expenditures				
-Salaries and benefits	14,146,752	7,781,081	13,666,234	8,168,368
-Ordinary Maintenance	4,751,129	3,433,607	4,466,129	5,841,443
-Capital	25,000		25,000	9,100
-Debt service	7,348,374	7,272,758	7,516,395	6,627,016
-Indirect Costs	3,153,873	3,153,873	2,815,377	
Total Expenditures	29,425,128	21,641,319	28,489,135	20,645,927
Excess (deficiency) of revenues over expenditure	-	(1,026,028)	-	267,346
Other financing sources (uses)				
-Transfers In				
-Transfers (out) for pension bond				
Total other financing sources/uses	-	-	-	-
Net changes in fund balance	-	(1,026,028)	-	267,346



Eric D. Batista
City Manager

CITY OF WORCESTER

cm2024may10111044

Attachment for Item #

9.33 A

May 14, 2024

TO THE WORCESTER CITY COUNCIL

COUNCILORS:

I respectfully submit a report relative to the status of the Vendor Check Register and Informing Worcester as received from Michael P. Hamel, Chief Information Officer, and forwarded for the consideration of your Honorable Body.

The communication outlines the work of the Department of Innovation and Technology to expand Informing Worcester and make open data available to the public. As noted in the communication, there has been a significant increase in the number of datasets made available to the public over the past year.

The Communication from Mr. Hamel also outlines the history of the City's Vendor Check Register and current efforts to make a new Open Checkbook dataset available through Informing Worcester.

Respectfully submitted,

Eric D. Batista
City Manager



CITY OF WORCESTER, MASSACHUSETTS

Department of Innovation and Technology

Michael P. Hamel
Chief Information Officer

To: Eric D. Batista, City Manager
From: Michael P. Hamel, Chief Information Officer
Date: May 14, 2024
Re: Communication relative to the Vendor Check Register and Informing Worcester

The Department of Innovation and Technology, and the City of Worcester as a whole, takes our responsibilities around privacy, security and transparency seriously. We strive to balance these competing responsibilities, and our efforts around financial transparency are no exception.

Vendor Check Register. In October 2010, the City of Worcester launched a financial transparency tool called the “Vendor Check Register” as a means of providing more insight into City spending. At the time, there was a national trend of making more municipal datasets available online. For several years the register served as a useful tool for the public, but over time, there was a dramatic increase in cyber-attacks against government entities. There have been an incredible number of incidents, many we’ve heard about, many that have not been disclosed, but they include the theft of \$800,000 from Cape Cod Community College in a 2018 breach¹, \$500,000 stolen from Tallahassee’s payroll in 2019², and \$2,500,000 stolen from Cabarrus County, North Carolina in 2019³.

The use of social engineering and spearphishing (sophisticated, malicious, emails targeting specific employees) was a major contributor to these growing public-sector breaches. In 2020, the City of Worcester saw an increase in these attempts, in particular, emails impersonating vendors the City was actively working with. Given the scale and impact of incidents in other jurisdictions, and the growing number of attempts against the City of Worcester, to protect City operations, finances, and reputation, in October of 2020, City leaders at the time made the decision to remove the Vendor Check Register from the website.

¹ <https://www.capecodtimes.com/story/news/2018/12/08/more-than-800k-stolen-in/6745362007/>

² <https://www.usatoday.com/story/news/nation/2019/04/05/hackers-divert-nearly-500-000-city-tallahassee-payroll/3383451002/>

³ <https://statescoop.com/north-carolina-cabarrus-county-lost-1-7-million-email-scam/>

A Modern Financial System. In 2023 the City of Worcester embarked on an ambitious, multi-year project to replace decades-old financial technologies. While this project is transforming City operations, it also required complex data migration and different methods of accessing the data. City staff across departments have had to focus their attention on the success of the core platform implementation before shifting to opportunities, such as extracting data. While the project is ongoing, the core financial component of the project is complete and we have begun to explore data opportunities.

Data Transparency. The City of Worcester has worked to make data available to the public through the Informing Worcester portal (<https://opendata.worcesterma.gov>) for several years. Following the consolidation of Urban Innovation with the Department of Innovation and Technology, we have been able to continue building on the initial work to create an open data portal. Over the past year we have been able to automate the updating of several datasets, more than double the data available through Informing Worcester, and add important documents, such as Executive Orders and Fiscal Year Operating Budgets. Additional information about datasets added over the past year can be found at the end of this report.

Data Currently Available on Informing Worcester	
Type	Quantity
Geospatial Datasets <i>(mappable data, such as streets, City Council Districts, Census data, etc.)</i>	34
Non-geospatial Datasets <i>(data such as fire incidents, construction goals, use of force reports, etc.)</i>	142
Documents <i>(such as Executive Orders, Annual Operating Budgets and Annual Capital Budgets)</i>	137

Our efforts around open data continue and we anticipate launching updates to Informing Worcester this summer to improve the user experience and set ourselves up to allow access to additional datasets. The Department of Innovation and Technology’s GIS and Data Team are concurrently working on a data policy and framework to support expansion of Informing Worcester.

While it is not realistic to relaunch the former Vendor Check Register application due to the age of the technology and the integrations to the prior financial system, we do plan to release an “Open Checkbook” dataset containing financial transactions from the new financial system and being made available through Informing Worcester alongside our other open datasets. While there is more work to be done in developing an automated data flow and fully assessing the dataset, we anticipate launching the new dataset by July 1.

We are working with the City Auditor and Chief Financial Officer's offices to assist in quality control and sensitivity of data. While the sensitive data associated with Open Checkbook is limited, we have an obligation to ensure privacy and security, especially given recent and increasing cyber-events. Of particular concern are recent attacks on critical infrastructure, and ensuring that while we want to be transparent, we don't want to expose more information than necessary to malicious actors. On April 30, the White House released a memorandum on critical infrastructure highlighting the importance of critical infrastructures at all levels of government to national security.⁴ This year, attackers tied to the Russian military have attacked water systems in the US, Poland and France. This includes taking control of the water tower in Muleshoe, Texas causing flooding due to water tower overflow.⁵ In November of 2023, the Municipal Water Authority of Aliquippa in Pennsylvania was hacked and critical water treatment infrastructure was impacted. The attack indicated a connection to the Israeli/Palestinian conflict and the organization's use of Israeli-based technology.⁶

We look forward to making significant enhancements to Informing Worcester in the year ahead, including the publishing of a new Open Checkbook dataset.

Sincerely,



Michael P. Hamel
Chief Information Officer

⁴ <https://www.whitehouse.gov/briefing-room/presidential-actions/2024/04/30/national-security-memorandum-on-critical-infrastructure-security-and-resilience/>

⁵ <https://www.newsweek.com/russia-water-hackers-cybersecurity-1891611>

⁶ <https://www.cbsnews.com/philadelphia/news/pennsylvania-water-supply-hacked-philadelphia-american-water-cybersecurity/>

Accessing Informing Worcester

Informing Worcester
An open data platform for the City of Worcester, MA

Search Data

WELCOME TO INFORMING WORCESTER

The City of Worcester is committed to open and transparent government for its residents and constituent businesses. To that end, the City has established this open data portal where any and all interested parties can obtain public information at no cost.

Take a tour of Informing Worcester - The City of W...
Watch on YouTube

Did you know?

The City of Worcester publishes and updates numerous datasets every week. The contents of these datasets can provide a wealth of insight into the functions of city departments and their operations. For example, check out the cards below for a quick insight into the hard work the members of the Worcester Fire and Police Departments do to safeguard the health and safety of Worcester residents!

Department	Incidents	Source
Worcester Fire Department	286,386	Fire Incidents - 2015 to Present
Worcester Police Department	82,892	Police Incident Data - 2024

Browse Data by City Department

There's a lot to see here so the data has been organized by department to make it easier for you to find the information you need.

- Administration & Finance
- Customer Service Orders
- Department of Inspectional Services
- Economic Development
- Geospatial Data
- Health & Human Services
- Human Resources
- Office of the City Clerk
- Office of the City Manager
- Worcester Fire Department
- Worcester Police Department

The City of Worcester's open datasets can be accessed through Informing Worcester at: <http://opendata.worcesterma.gov>

Informing Worcester is also accessibly via a link on the homepage of the City's website: <https://worcesterma.gov>

Datasets Added to Informing Worcester Over the Past Year

New Geographic Datasets:

- Fire Stations
- Historic Redlining Zones
- Neighborhood Watch Groups

New non-geographic datasets:

- Welding Cards
- Temporary Food Licenses
- Tanning Facility Licenses
- Seasonal Concession Licenses
- Portable Toilet Licenses
- Mobile Home Park Licenses
- Mobile Food Vendor Licenses
- Ice Skating Rink Licenses
- Hotel Licenses
- Clothing Donation Bin Licenses
- Camp Licenses
- Body Art and Piercing Temporary Licenses (Event Based)
- Body Art and Piercing Practitioner Licenses
- Body Art and Piercing Establishment Licenses
- Bathing Beach Licenses



Eric D. Batista
City Manager

CITY OF WORCESTER

Attachment for Item # 9.35 A

May 14, 2024

TO THE WORCESTER CITY COUNCIL

COUNCILORS:

I respectfully request City Council's review, deliberation, and adoption of the attached resolution to accept with gratitude Five Hundred Dollars and No Cents (\$500.00) from the Roman Catholic Bishop of Worcester (Saint Paul Diocesan Junior/Senior High School). This donation was received by Jay J. Fink, P.E., Commissioner, Department of Public Works & Parks and is forwarded for the consideration of your Honorable Body.

This generous donation will be used to purchase support equipment, maintenance supplies, and services for renovations to the softball field at Vernon Hill Park.

I wish to extend my appreciation to Roman Catholic Bishop of Worcester for their generous donation.

Respectfully submitted,

Eric D. Batista
City Manager



CITY OF WORCESTER, MASSACHUSETTS

Department of Public Works and Parks

Jay J. Fink, P.E.
Commissioner of Public
Works and Parks

To: Eric D. Batista, City Manager
From: Jay J. Fink, P.E., Commissioner of Public Works and Parks
Date: May 14, 2024
Re: Finance Request

Attached please find a resolution to accept with gratitude a donation for renovations to Vernon Hill Park softball field from the Roman Catholic Bishop of Worcester (Saint Paul Diocesan Junior/Senior High School) in the amount of Five Hundred Dollars and No Cents (\$500.00). This resolution is forwarded for your consideration and approval for submission to City Council.

This donation is a token of their appreciation for the work the City is accomplishing on its athletics fields. At the request of the Roman Catholic Bishop of Worcester (Saint Paul Diocesan Junior/Senior High School), this donation is to be used solely for the purchase of support equipment, maintenance supplies, and services for renovations to the softball field at Vernon Hill Park.

As per the resolution, I respectfully request the City Treasurer, under the direction of the City Manager, be authorized to accept and appropriate these funds into Account #GFT-1504 (Sport Field Donation).

Sincerely,

A handwritten signature in blue ink, appearing to read "Jay J. Fink".

Jay J. Fink, P.E.
Commissioner of Public Works and Parks

A RESOLUTION TO ACCEPT WITH GRATITUDE A DONATION IN THE AMOUNT OF FIVE HUNDRED DOLLARS AND NO CENTS (\$500.00) FROM ROMAN CATHOLIC OF WORCESTER (SAINT PAUL DIOCESAN JUNIOR/SENIOR HIGH SCHOOL) TO BENEFIT THE DEPARTMENT OF PUBLIC WORKS AND PARKS SPORTS FIELDS

WHEREAS: The City of Worcester, through the Department of Public Works and Parks, permitted the use of sports fields to successfully host athletic programs; and

WHEREAS: Roman Catholic Bishop of Worcester (Saint Paul Diocesan Junior/Senior High School in appreciation of the City and the Department of Public Works and Parks cooperation to host this athletic event, graciously offered to donate \$500.00 to the Department's Sports Fields Donations account to purchase support equipment, maintenance supplies, and services; and

WHEREAS: The Department has a definitive and unbudgeted need for support equipment, maintenance supplies, and services to support sports fields; and

WHEREAS: This donation shall allow the Department to purchase support equipment, maintenance supplies, and services to assist in the renovation of the softball field at Vernon Hill Park.

NOW, THEREFORE, BE IT RESOLVED:

1. That the City Manager be and is hereby authorized to accept this donation in the amount of Five Hundred and Dollars and No Cents (\$500.00) for the purchase of support equipment, maintenance supplies, and services for the Department of Public Works and Parks Sports Fields.
2. That the City Treasurer, under the direction of the City Manager, be and is hereby authorized to accept and appropriate these funds into DPW and Parks Account #GFT-1504 "Sport Field Donation".
3. That the City Manager be and is hereby authorized to take such other actions as are necessary to carry out the terms, purposes, and conditions of this gift to be administered by the Department of Public Works and Parks.



Eric D. Batista
City Manager

CITY OF WORCESTER

Attachment for Item # 9.35 B

May 14, 2024

TO THE WORCESTER CITY COUNCIL

COUNCILORS:

I respectfully request City Council's review, deliberation, and adoption of the attached resolution to accept with gratitude One Thousand Five Hundred Sixty Dollars and No Cents (\$1,560.00) from SiteOne Landscape Supply Company and Turface Athletics. This donation was received by Jay J. Fink, P.E., Commissioner, Department of Public Works & Parks and is forwarded for the consideration of your Honorable Body.

This generous donation of services and supplies will be used for the renovation of the softball field at Vernon Hill Park.

I wish to extend my appreciation to SiteOne Landscape Supply Company and Turface Athletics for their generous donation.

Respectfully submitted,

Eric D. Batista
City Manager



CITY OF WORCESTER, MASSACHUSETTS

Department of Public Works and Parks

Jay J. Fink, P.E.
Commissioner of Public
Works and Parks

To: Eric D. Batista, City Manager
From: Jay J. Fink, P.E., Commissioner of Public Works and Parks
Date: May 14, 2024
Re: Finance Request

Attached please find a resolution to accept with gratitude a donation of services and supplies SiteOne Landscape Supply Company and Turface Athletics in the amount of One Thousand Five Hundred Sixty Dollars and No Cents (\$1,560.00). This resolution is forwarded for your consideration and approval for submission to City Council.

This donation is a token of their appreciation and assistance to assist the city in renovating the softball field at Vernon Hill Park. At the request of the SiteOne Landscape Supply and Turface Athletics this donation is for services and supplies at Vernon Hill Park softball field.

As per the resolution I respectfully request City Manager be and is hereby authorized to accept this donation of services and supplies in the amount of One Thousand Five Hundred Sixty Dollars Hundred and No Cents (\$1,560.00) for the Department of Public Works and Parks Sports Fields.

Sincerely,

A handwritten signature in blue ink, appearing to read "Jay J. Fink".

Jay J. Fink, P.E.
Commissioner of Public Works and Parks

A RESOLUTION TO ACCEPT WITH GRATITUDE A DONATION IN THE AMOUNT OF ONE THOUSAND FIVE HUNDRED SIXTY DOLLARS AND NO CENTS (\$1,560.00) FROM SITEONE LANDSCAPE SUPPLY COMPANY & TURFACE ATHLETICS TO BENEFIT THE DEPARTMENT OF PUBLIC WORKS AND PARKS SOFTBALL FIELD AT VERNON HILL PARK

WHEREAS: SiteOne Landscape Supply Company and Turface Athletics in appreciation of the city and the Department of Public Works and Parks, graciously offered to provide services and supplies in the amount of One Thousand Five Hundred Sixty Dollars Hundred and No Cents (\$1,560.00) to the Department's Sports Fields for the renovation of softball field at Vernon Hill Park; and

WHEREAS: The Department has a definitive and unbudgeted need for support equipment, maintenance supplies, and services to support sports fields; and

WHEREAS: This donation shall allow the Department to renovate the softball field at Vernon Hill Park to ensure the City continues to offer top rated facilities.

NOW, THEREFORE, BE IT RESOLVED:

1. That the City Manager be and is hereby authorized to accept this donation of services and supplies in the amount of One Thousand Five Hundred Sixty Dollars Hundred and No Cents (\$1,560.00) for the Department of Public Works and Parks Sports Fields.
2. That the City Manager be and is hereby authorized to take such other actions as are necessary to carry out the terms, purposes, and conditions of this gift to be administered by the Department of Public Works and Parks.



Eric D. Batista
City Manager

CITY OF WORCESTER

Attachment for Item # 9.35 C

May 14, 2024

TO THE WORCESTER CITY COUNCIL

COUNCILORS:

I respectfully request City Council's review, deliberation, and adoption of the attached resolution to accept with gratitude, a donation of Eight Thousand Three Hundred Fifty Dollars and No Cents (\$8,350.00) from the Rogers-Kennedy Memorial Fund of the Greater Worcester Community Foundation, Inc. This donation will be used toward the maintenance of the Rogers-Kennedy Memorial in Elm Park.

I wish to extend my appreciation to the Roger-Kennedy Memorial Fund of the Greater Worcester Community Foundation, Inc. for its generous donation from the Rogers-Kennedy Memorial account held under its care.

Respectfully submitted,

Eric D. Batista
City Manager



CITY OF WORCESTER, MASSACHUSETTS

Department of Public Works and Parks

Jay J. Fink, P.E.
Commissioner of Public
Works and Parks

To: Eric D. Batista, City Manager
From: Jay J. Fink, P.E., Commissioner of Public Works and Parks
Date: May 14, 2024
Re: Finance Request

Attached please find a resolution to accept, with gratitude, a donation of Eight Thousand Three Hundred Fifty Dollars and No Cents (\$8,350.00) from the Rogers-Kennedy Memorial Fund of the Greater Worcester Community Foundation, Inc. This generous donation will be used towards the maintenance of the Rogers-Kennedy Memorial in Elm Park.

As per the resolution, I respectfully request that the City Treasurer under the direction of the City Manager, be authorized to accept and appropriate these funds under # GFT-1215 "Rogers-Kennedy Memorial".

Sincerely,

A handwritten signature in blue ink, appearing to read "Jay J. Fink".

Jay J. Fink, P.E.
Commissioner of Public Works and Parks

A RESOLUTION TO ACCEPT WITH GRATITUDE A DONATION OF EIGHT THOUSAND THREE HUNDRED FIFTY DOLLARS AND NO CENTS (\$8,350.00) FOR THE ROGERS-KENNEDY MEMORIAL AT ELM PARK

WHEREAS: The City of Worcester, through the Department of Public Works & Parks, Parks, Recreation and Cemetery Division was graciously offered a Donation in the amount of \$8,350.00; and

WHEREAS: This gracious donation is to be used towards the maintenance of the Rogers-Kennedy Memorial in Elm Park; and

WHEREAS: The Greater Worcester Community Foundation, Inc. has a dedicated fund “the Rogers-Kennedy Memorial Fund” which can only be used for the maintenance of the Memorial; and

WHEREAS: This donation shall allow the Department to continue maintenance of the Rogers-Kennedy Memorial in Elm Park and keep this memorial at the highest quality.

NOW, THEREFORE, BE IT RESOLVED:

1. That the City Manager be and is hereby authorized to accept this donation of Eight Thousand Three Hundred Fifty Dollars and No Cents (\$8,350.00) to be used toward the maintenance of the Rogers-Kennedy Memorial in Elm Park.
2. That the City Treasurer, under the direction of the City Manager, be and is hereby authorized to accept and appropriate this fund into Account #GFT-1215 “Rogers-Kennedy Memorial”.
3. That the City Manager be and is hereby authorized to take such actions as are necessary to carry out the terms, purposes, and conditions of this gift to be administrated by the Department of Public Works & Parks, Parks, Recreation and Cemetery Division.



Eric D. Batista
City Manager

CITY OF WORCESTER

Attachment for Item # 9.35 D

May 14, 2024

TO THE WORCESTER CITY COUNCIL

COUNCILORS:

I respectfully request City Council's review, deliberation, and adoption of the attached resolution to file, accept, and expend a grant of up to Fifty Thousand Dollars and No Cents (\$50,000.00) made available through Massachusetts Port Authority (Massport) Community Charitable Giving and Community Relations Program, as received from Jay J. Fink, PE., Commissioner of Department of Public Works and Parks, and forwarded for the consideration of your Honorable Body.

The Massport funds will support the Park Stewards Program, which has become a key component of both the City's youth summer employment strategy and summer park maintenance. There will be up to 30 youths hired through this program who receive a minimum of seven (7) weeks of employment during the summer months and are involved in activities such as trash-pick up, tree planting, graffiti removal, park maintenance, landscaping, and other related activities. This innovative program was introduced in July 2010 as a partnership linking neighborhood teens with neighborhood-based jobs. The model has proven very successful in keeping youth engaged and safe during summer months and it also partners them with organizations and agencies experienced with their needs for alternative summer recreation and employment.

The Park Steward employment and recreational programs provide critically important opportunities to our youth. These jobs serve as the foundation for a lifetime of workforce development, linking our young people with organizations and agencies that provide valuable experiences and keep our youth engaged and safe during the summer months. A required match will be met from the general operating budget.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "E. Batista", with a large, stylized flourish at the end.

Eric D. Batista
City Manager



CITY OF WORCESTER, MASSACHUSETTS

Department of Public Works and Parks

Jay J. Fink, P.E.
Commissioner of Public
Works and Parks

To: Eric D. Batista, City Manager
From: Jay J. Fink, P.E., Commissioner of Public Works and Parks
Date: May 14, 2024
Re: Finance Request

Attached please find a resolution to apply for, accept and expend a Massachusetts Port Authority (Massport) grant through its Community Summer Jobs Program for the Park Steward Program, a summer youth employment initiative. Massport recently released a grant opportunity of up to \$50,000 through its Charitable Giving and Community Relations Program. This Program aims to improve the economic health of youth in Massport-impacted communities by providing funding to support summer employment opportunities through the Massport Community Summer Jobs Program.

The Park Steward Program has become an important component of both the City's youth summer employment strategy and summer park maintenance. Youth employed through this program receive a minimum of seven weeks of employment during the summer months and are involved in activities such as trash pick-up, tree planting, graffiti removal, park maintenance, landscaping, trail maintenance, and other related activities. This innovative program was introduced in July 2010 as a partnership linking neighborhood teens with neighborhood-based jobs. The model has proven very successful in keeping youth engaged and safe during summer months. It also partners them with organizations and agencies experienced with their needs for alternative summer recreation and employment.

During the summer of 2023, the Park Steward Program provided employment for 24 youth in six city parks. These youth not only learned valuable work readiness skills, but they also worked to clean parks located in their own neighborhoods, thus strengthening their connection and investment in the community and compounding the benefits inherent in productive employment.

The required match will be met from the general operating budget. All hiring is seasonal.

Sincerely,

A handwritten signature in blue ink, appearing to read "Jay J. Fink". The signature is fluid and cursive, with a prominent initial "J" and "F".

Jay J. Fink, P.E.
Commissioner of Public Works and Parks

A RESOLUTION TO FILE, ACCEPT AND EXPEND A GRANT OF UP TO FIFTY THOUSAND AND NO CENTS (\$50,000.00) FROM THE MASSACHUSETTS PORT AUTHORITY (MASSPORT) CHARITABLE GIVING AND COMMUNITY RELATIONS PROGRAM TO SUPPORT SUMMER YOUTH EMPLOYMENT OPPORTUNITIES IN WORCESTER

WHEREAS: The City of Worcester is committed to serving the youth population of our city, particularly those who are considered to be an at-risk population; and

WHEREAS: The Office of the City Manager has identified priorities for local youth, developed strategies and a long- term plan to address the needs of youth, and coordinated with other youth serving organizations in the City to better provide services and programs to the at-risk youth population; and

WHEREAS: The Office of the City Manager is committed to seeking and securing any and all available funding to provide resources to support and facilitate the youth initiatives, programs and services in the City and to implement the strategies identified in the ***Agenda for Youth***; and

WHEREAS: The Department of Public Works and Parks; Parks, Recreation and Cemetery Division will identify priorities and programs for these youth to accomplish, with assistance from neighborhood organizations that best support the needs of our parks; and

WHEREAS: The Department of Public Works & Parks; Parks, Recreation & Cemetery Division will fund the match requirements as part of the Division's general Operating Budget, and

WHEREAS: The Massport Charitable Giving Program aims to improve the economic health of youth in communities where Massport operates facilities by providing funding to support summer employment opportunities.

NOW, THEREFORE BE IT RESOLVED:

1. That the City Manager be and is hereby authorized to file, accept and expend this Massport Charitable Giving Program with and from the Commonwealth of Massachusetts Port Authority.
2. That the City Manager be and is hereby authorized to take any such other actions as are necessary to carry out the terms, purpose and conditions of the grant to be administered by the Department of Public Works and Parks; Parks, Recreation and Cemetery Division.
3. That this resolution shall take effect upon passage.



Eric D. Batista
City Manager

CITY OF WORCESTER

Attachment for Item # 9.36 A

May 14, 2024

TO THE WORCESTER CITY COUNCIL

COUNCILORS:

I respectfully recommend that Fifty Two Thousand Dollars And No Cents (\$52,000.00) be transferred from Cost Center #CC1072-699399, City Manager's Contingency, and be appropriated to Cost Center #CC1001-699399, City Council Capital Outlay, for the purchase of Council Chamber furniture.

Respectfully submitted,

Eric D. Batista
City Manager



The City of
WORCESTER

City Clerk Department
Niko Vangjeli, City Clerk
Stephen A.J. Pottle, Deputy City Clerk I
Clare M. Robbins, Deputy City Clerk II

To: Eric D. Batista, City Manager
From: Nikolin Vangjeli, City Clerk
Date: May 14, 2024
RE: Finance Item- Transfer of Funds

I respectfully request that Fifty-Two Thousand Dollars (\$52,000) be transferred from Cost Center #CC1072-699399 City Manager Contingency Fund to Cost Center #CC1001-699399, City Council Capital Outlay for the purchase of Council Chamber furniture.

Cordially,

Nikolin Vangjeli
City Clerk



Eric D. Batista
City Manager

CITY OF WORCESTER

Attachment for Item # 9.36 B

May 14, 2024

TO THE WORCESTER CITY COUNCIL

COUNCILORS:

I respectfully request Seventy Four Thousand Two Hundred Seventy Two Dollars And No Cents (\$74,242.00) be transferred from the following CDBG Accounts:

Account	Description	Amount
GRT-100934	CDBG Year 48 ED Administrative	\$ 4,217.06
GRT-100934	CDBG Year 48 ED Administrative	123.72
GRT-100937	CDBG Year 48 Finance Administrative	3,988.18
GRT-100936	CDBG Year 48 Public Safety	65,162.65
GRT-100941	CDBG Year 28 Public Safety	<u>780.39</u>
	Total	\$74,272.00

and be appropriated to:

Account	Description	Amount
GRT-100940	CDBG Year 48 Business Development	\$74,272.00

to provide sufficient funding for additional contracts for the Small Business Grant and Façade Program for Economic Development Business Assistance.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Eric D. Batista".

Eric D. Batista
City Manager



The City of
WORCESTER

Executive Office of Economic Development
Peter Dunn, Chief Development Officer
City Hall, 455 Main Street, Worcester, MA 01608
P | 508-799-1400 F | 508-799-1406
development@worcesterma.gov

TO: Eric D. Batista, City Manager
FROM: Peter Dunn, Chief Development Officer
DATE: May 14, 2024
RE: Finance Item – Transfer of Funds

I respectfully request Seventy Four Thousand Two Hundred Seventy Two Dollars And No Cents (\$74,242.00) be transferred from the following CDBG Accounts: \$4,217.06 from GRT-100934, \$123.72 from GRT-100934, \$3,988.18 from GRT-100937, \$65,162.65 from GRT-100936, \$780.39 from GRT-100941 and be appropriated to GRT-100940 to provide sufficient funding for additional contracts for the Small Business Grant and Façade Program for Economic Development Business Assistance.

Sincerely,

Peter Dunn
Chief Development Officer



Eric D. Batista
City Manager

CITY OF WORCESTER

Attachment for Item # 9.36 C

May 14, 2024

TO THE WORCESTER CITY COUNCIL

COUNCILORS:

I respectfully recommend that Eight Thousand Dollars And No Cents (\$8,000.00) be transferred from Cost Center #CC1001-600101, City Council Salaries, and be appropriated to Cost Center #CC1001-610100, City Council Ordinary Maintenance, to provide sufficient funding for operating costs through the remainder of Fiscal Year 2024.

Respectfully submitted,

Eric D. Batista
City Manager



The City of
WORCESTER

City Clerk Department
Niko Vangjeli, City Clerk
Stephen A.J. Pottle, Deputy City Clerk I
Clare M. Robbins, Deputy City Clerk II

To: Eric D. Batista, City Manager
From: Nikolin Vangjeli, City Clerk
Date: May 14, 2024
RE: Finance Item- Transfer of Funds

I respectfully request that Eight Thousand Dollars (\$8,000) be transferred from Cost Center #CC1001-600101, City Council Salaries to Cost Center #CC1001-610100, City Council Ordinary Maintenance Account, in order to cover operating expenses through the end of FY24.

Cordially,

Nikolin Vangjeli
City Clerk



Eric D. Batista
City Manager

CITY OF WORCESTER

Attachment for Item # 9.36 D

May 14, 2024

TO THE WORCESTER CITY COUNCIL

COUNCILORS:

I respectfully recommend that Four Hundred Thousand Dollars And No Cents (\$400,000.00) be transferred from Water Department Cost Center #CC1026-600100, Water Salaries, and be appropriated to Cost Center #CC1026-610100, Water Ordinary Maintenance. This request is to address the rising costs associated with chemicals supplies, electricity and equipment maintenance.

Respectfully submitted,

Eric D. Batista
City Manager



CITY OF WORCESTER, MASSACHUSETTS

Department of Public Works and Parks

Jay J. Fink, P.E.
Commissioner of Public
Works and Parks

To: Eric D. Batista, City Manager
From: Jay J. Fink, P.E., Commissioner of Public Works and Parks
Date: May 14, 2024
Re: Finance Request

I respectfully recommend that Four Hundred Thousand Dollars And No Cents (\$400,000.00) be transferred from Water Department Cost Center #CC1026-600100, Water Salaries, and be appropriated to Cost Center #CC1026-610100, Water Ordinary Maintenance. This request is to address the rising costs associated with chemicals supplies, electricity and equipment maintenance.

Sincerely,

A handwritten signature in blue ink, appearing to read "Jay J. Fink".

Jay J. Fink, P.E.
Commissioner of Public Works and Parks



Eric D. Batista
City Manager

CITY OF WORCESTER

Attachment for Item # 9.36 E

May 14, 2024

TO THE WORCESTER CITY COUNCIL

COUNCILORS:

I respectfully recommend that Three Hundred Thousand Dollars And No Cents (\$300,000.00) be transferred from Cost Center #CC1025-600100, Sewer Salaries, and be appropriated to Cost Center #CC1025-610100, Sewer Ordinary Maintenance. This request is to address the rising costs associated with chemicals supplies, electricity and equipment maintenance.

Respectfully submitted,

Eric D. Batista
City Manager



CITY OF WORCESTER, MASSACHUSETTS

Department of Public Works and Parks

Jay J. Fink, P.E.
Commissioner of Public
Works and Parks

To: Eric D. Batista, City Manager
From: Jay J. Fink, P.E., Commissioner of Public Works and Parks
Date: May 14, 2024
Re: Finance Request

I respectfully recommend that Three Hundred Thousand Dollars And No Cents (\$300,000.00) be transferred from Cost Center #CC1025-600100, Sewer Salaries, and be appropriated to Cost Center #CC1025-610100, Sewer Ordinary Maintenance. This request is to address the rising costs associated with chemicals supplies, electricity and equipment maintenance.

Sincerely,

A handwritten signature in blue ink, appearing to read "Jay J. Fink".

Jay J. Fink, P.E.
Commissioner of Public Works and Parks



Eric D. Batista
City Manager

CITY OF WORCESTER

Attachment for Item # 9.36 F

May 14, 2024

TO THE WORCESTER CITY COUNCIL

COUNCILORS:

I respectfully recommend that Eighty Thousand Dollars And No Cents (\$80,000.00) be transferred from Cost Center #CC1078-600100, Parks Salaries and be appropriated to Cost Center #CC1078-601100, Parks Overtime, to cover anticipated overtime costs through the remainder of the Fiscal Year 2024.

Respectfully submitted,

Eric D. Batista
City Manager



CITY OF WORCESTER, MASSACHUSETTS

Department of Public Works and Parks

Jay J. Fink, P.E.
Commissioner of Public
Works and Parks

To: Eric D. Batista, City Manager
From: Jay J. Fink, P.E., Commissioner of Public Works and Parks
Date: May 14, 2024
Re: Finance Request

I respectfully recommend that Eighty Thousand Dollars And No Cents (\$80,000.00) be transferred from Parks Division Cost Center #CC1078-600100, Regular Salaries and be appropriated to Parks Division Cost Center #CC1078-601100, Regular Overtime, to cover anticipated overtime costs through the remainder of the Fiscal Year 2024.

Sincerely,

A handwritten signature in blue ink, appearing to read "Jay J. Fink".

Jay J. Fink, P.E.
Commissioner of Public Works and Parks



Eric D. Batista
City Manager

CITY OF WORCESTER

Attachment for Item # 9.36 G

May 14, 2024

TO THE WORCESTER CITY COUNCIL

COUNCILORS:

I respectfully request Thirty Four Thousand Fifty Six and Forty Five Cents (\$34,056.45) be transferred from Account #FD313, Damage Settlements, and be appropriated to Cost Center #CC1020-699399, Inspectional Services Capital Outlay. This transfer will allow Inspectional Services to replace a fleet vehicle that was involved in an accident in July of 2023, which was deemed a total loss.

Respectfully submitted,

Eric D. Batista
City Manager



CITY OF WORCESTER, MASSACHUSETTS

Department of Inspectional Services

Christopher P. Spencer
Commissioner of
Inspectional Services

To: Eric D. Batista, City Manager
From: Christopher P. Spencer, Commissioner of Inspectional Services
Date: May 14, 2024
Re: Finance Request

I respectfully request Thirty Four Thousand Fifty Six and Forty Five Cents (\$34,056.45) be transferred from Account #FD313 Damage Settlements, to Cost Center #CC1020-699399, Inspectional Services Capital Outlay. This transfer will allow ISD to replace a fleet vehicle that was involved in an accident in July of 2023, which was deemed a total loss.

Sincerely,

A handwritten signature in blue ink that reads "Christopher P. Spencer".

Christopher P. Spencer
Commissioner of Inspectional Services



Eric D. Batista
City Manager

CITY OF WORCESTER

Attachment for Item # 9.37 A

May 14, 2024

TO THE WORCESTER CITY COUNCIL

COUNCILORS:

I respectfully recommend that Fifty Seven Dollars and Fifty Nine Cents (\$57.59) be authorized from various Fiscal Year 2024 Cost Center #CC1078, Parks Ordinary Maintenance, to allow for the payment of a prior year invoice.

Respectfully submitted,

Eric D. Batista
City Manager



CITY OF WORCESTER, MASSACHUSETTS

Department of Public Works and Parks

Jay J. Fink, P.E.
Commissioner of Public
Works and Parks

To: Eric D. Batista, City Manager
From: Jay Fink, P.E., Commissioner of Public Works
Date: May 14, 2024
Re: Finance Request

I respectfully recommend that Fifty Seven Dollars and Fifty Nine Cents (\$57.59) be authorized from Fiscal Year 2024 Cost Center #CC1078, Parks Ordinary Maintenance, for the payment of prior year invoices.

Listed below is the prior Fiscal Year 2023 invoice that needs to be paid with funding from Fiscal Year 2024.

Vendor	Program	Cost Center	Amount
IEH Auto D/B/A Auto Plus Auto Parts	PG10044	CC1078	\$57.59

This invoice is a FY23 invoice that was not received until this Fiscal Year 24.

Sincerely,

Jay J. Fink, P.E.
Commissioner of Public Works and Parks



Eric D. Batista
City Manager

CITY OF WORCESTER

cm2024may08033257

Attachment for Item #

9.37 B

May 14, 2024

TO THE WORCESTER CITY COUNCIL

COUNCILORS:

I respectfully recommend that One Thousand Eight Dollars and Thirty Nine Cents (\$1,008.39) be authorized from Fiscal Year 2024 Cost Center #CC1053, DPW Ordinary Maintenance, for the payment of prior year invoices.

Respectfully submitted,

Eric D. Batista
City Manager



CITY OF WORCESTER, MASSACHUSETTS

Department of Public Works and Parks

Jay J. Fink, P.E.
Commissioner of Public
Works and Parks

To: Eric D. Batista, City Manager
From: Jay J. Fink, P.E., Commissioner of Public Works and Parks
Date: May 14, 2024
Re: Finance Request

I respectfully recommend that One Thousand Eight Dollars and Thirty Nine Cents (\$1008.39) be authorized from Fiscal Year 2024 Cost Center #CC1053, DPW Ordinary Maintenance, for the payment of prior year invoices.

Listed below are prior Fiscal Year 2023 invoices that need to be paid with funding from Fiscal Year 2024.

Vendor	Program	Cost Center	Amount
Verizon Wireless	PG10018	CC1053	\$1,008.39

These invoices are FY23 invoice that were not received until this Fiscal Year 24.

Sincerely,

Jay J. Fink, P.E.
Commissioner of Public Works and Parks