

**Meeting Notice and Agenda**  
**Senior Center Committee of the Commission on Elder Affairs**

<https://cow.webex.com/cow/j.php?MTID=m3fb48df957954bed9390d4499670fe9e>

Tuesday, Nov 10, 2020 12:00 pm | 1 hour | (UTC-05:00) Eastern Time (US & Canada)

Meeting number: 172 188 3540

Password: 3nnPgneZM48

383733fec25b4c0a85e408a4fdfa564d

Join by video system

Dial 1721883540@cow.webex.com

You can also dial 173.243.2.68 and enter your meeting number.

Join by phone

+1-415-655-0001 US Toll

Access code: 172 188 3540

The next meeting of the Senior Center Committee will be held on **Tuesday Nov. 10, 2020 at 12:00 p.m.** via Webex. If you cannot attend, please respond to this e-mail or call Jennifer Linch at 508-799-1232 x48009. Thank you.

- I. Senior Center Committee Chair
  - a. Call to Order / Approval of October 13, 2020 minutes
  - b. Confirm date and time of next meeting
  
- II. Elder Affairs Staff Reports and Recommendations
  - A. Finances
    1. Public and Private Funding
    2. Program Allocations
    3. Leases
    4. Development
  
  - B. Operations
    1. Staffing
    2. Facility and Grounds
    3. Programs
    4. Reopening
  
- III. Public Comment (up to 2 minutes each)
- IV. Adjournment

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## REPORT TO COMMISSION ON ELDER AFFAIRS

### Senior Center Committee Meeting Minutes 10/13/20

Present: Robin Bahr Casey-Chair, Richard Shea, Caroline Sullivan, Chizoma Nosike, Patty Hainsworth, Amy Waters, Duncan Calder-intern.

The meeting was called to order via Webex at 12:05 pm. The minutes of 9/1/20 were approved (m/s/a/). The next meeting was confirmed for 10/10/20 at noon.

Finances: After review, the committee approved an approach to responding to a reduction in funding should it occur in 2020. (m/s/a). Amy reported on working with the City Law Department on licenses for tenants use of the building. Also discussed was the license for QCC to provide Grab and Go cultural meals and other services via the kitchen. Amy presented an emergency request to provide temporary space for state licensed school age childcare in the Activity and Crafts rooms in the Senior Center through February with an option to terminate with 30 days notice. Two motions were made by Dick Shea and both were approved: 1) Recommended leasing space to the YWCA if needed on a temporary basis for childcare; (m/s/a) 2) Recommended a range in which to negotiate a rental fee which may be reduced by the cost of unreimbursed professional cleaning services provided by the YWCA. (m/s/a) Amy reported that today she was informed that the City has gone out to bid for a second time to seek a developer for the vacant 26/nurses wing. The RFP can be found on the city website and is due 11/20/20. The Economic Development Department is managing the bid process and the contractor is expected to make a presentation to the Commission on Elder Affairs prior to the contract being awarded.

Operations: Patty reported on the following: Senior Aides are working 20 hours/week cleaning up the senior center grounds. The parking lot is nearing completion, waiting for the rain garden plantings. Walgreens is partnering to provide a drive-through flu clinic this Thursday morning. The multicultural Grab and Go meal started successfully and will expand via QCC. An array of programs continue to be provided remotely. Amy and Patty reviewed the updates to the senior center reopening plan.

The meeting adjourned at 1:15 pm. (m/s/a)