

## Senior Center Committee Minutes of 10/8/13

Present: Robin Bahr-Casey, Chair; Steve Greenberg; Amy Waters, Patty Hainsworth

Absent: Tom Cullinane, Nick Kalstas, Elaine Wrubel

The meeting was called to order at 128 Providence St. at 4 p.m. With no quorum, the Sept. minutes could not be approved. The next meeting was confirmed for Nov. 12<sup>th</sup> at 4 pm.

Finances: Amy reported on the following: DPH Trust Fund application (falls prevention); FY'14 Capital funds awarded-\$10,000 for floor coverings and \$10,000 for window replacement; Lease is fully signed for Active Physical Therapy, and the clinic renovations are almost complete.

Operations: Amy and Patty reported on: two new temporary part-time receptionists are working out well; new Senior Center Program Assistant will start next week; new cleaning contract was awarded to cover three floors, three evenings/week; new HVAC controls being installed as part of the EsCo project; painting and rug replacement going well for clinic and new staff's office; Looking into policies related to holding private functions at the Senior Center; a meeting with the City's public relations specialist was productive although marketing funds would be helpful; the Scoop delivery problem was discussed; Various successful programs were described and key upcoming programs were noted.

The meeting adjourned at 4:50 p.m.