



MEETING MINUTES

June 28th, 2021 7:10PM | Levi Lincoln Conference Room, Worcester City Hall

TYPE OF MEETING	Quarterly Planning Meeting
FACILITATOR	Jennifer Riley
NOTE TAKER	Brandon Lewis
ATTENDEES	Chirs Rich, David Filar, Brandon Lewis, Lisa Malo, George Sedares, Silvana Boaheng, Nikki Erskine, Avae Thomas-Quartey

AGENDA TOPICS

- I. CHECKING IN
 - A. Reviewing results of council survey- analyzing progress since Annual Planning meeting
- II. FOCUS AREA 1: IMPROVE COMMUNITY ENGAGEMENT
 - A. Review of WAC Funded events since our last meeting, and discussion about council members attending
 - 1. Frustration about the calendar of events- is it actually helpful?
 - a) Event buddies? Better for accountability
 - b) Chose two events as quarterly outings
- III. FOCUS AREA 2: CREATE A BETTER END-TO-END GRANTEE EXPERIENCE
 - A. Reached out to MCC rep- advised that we can't change the process until after the grant cycle
 - B. Suggestion about using airtable for catch-all for supplemental materials
 - C. What can we do to simplify- what supplemental items can we get rid of? Where is there overlap between required documents
 - D. What were failure rates and challenges for other larger councils- Boston, Springfield, etc.
- IV. Break 8:13-8:20
- V. FOCUS AREA 3: BUILD COUNCIL MEMBERS KNOWLEDGE
 - A. Commitment to split review of applications for completeness for the upcoming grant cycle
 - B. Subcommittees/working groups:
 - 1. Working slightly better than subcommittees
 - a) Issues arise when there are several different working groups operating simultaneously and there are competing priorities
 - b) Lack of historical knowledge on the council in general
 - c) Need to find more comfort with ambiguity
 - 2. Self-reflection mechanism; evaluate "confidence" in project completeness?
- VI. HOT TOPICS
 - A. Funding priorities survey : 1,373 responses at the moment- on track to meet our goal
 - 1. Need to find a way to distribute posters!
 - B. Grant Reception:Mostly just waiting on responses from vendors
- VII. WHAT'S NEXT
 - A. NEA Grant Review sessions- to be scheduled.

MEETING ADJOURNED AT 9:15PM