



MEETING MINUTES

January 9, 2020 06:18 PM | Room 401, CITY HALL

TYPE OF MEETING	Monthly Meeting – January
FACILITATOR	Yasmin Goris
NOTE TAKER	Stephanie Mireku
ATTENDEES	Mitchell Perry, Lisa Malo, George Sedares, Nikki Erskine
GUESTS	Ricardo Guillame—MCC Program Officer

AGENDA TOPICS

I. APPROVAL OF MINUTES	
CONCLUSION	Approved
Lisa motioned to approve the minutes. Mitchell seconded the motion.	

II. BUDGET REPORT	
CONCLUSION	Approved
Stephanie motioned to approve the budget report. George seconded the motion.	

III. Book Fest

- a. Details need to be finalized today—will meet after general meeting, for tomorrow's meeting with event committee
- b. Cost of \$3K allocated for event; only \$2K is available—in kind donations possible
- c. Mitchell will be primary for calling in to meeting and Stephanie will be secondary for first half hour of meeting
- d. Lisa covered ideas re: Book Fest
 - i. Podcast and Book Club
 - 1. 6 Word Slam

IV. Grant Reception

- a. Apr. 29, potentially same venue as last year around 5:30pm
- b. Event subcommittee and social subcommittee will take on details and promotion
- c. George to discuss with vendors re: in kind donations

V. Correspondence

- a. ACE, Mechanics Hall events



VI. REIMBURSEMENTS					
APP #	Individual/Organization	Amount	Decision	Status	Notes
I-23823-19	Mihoko Wakabayashi	\$4315	Approved	Final	
0-307-19	Crocodile River Music	\$2500	Approved	Final	
0-312-19	Worcester Art Museum	\$5000	Approved	Final	
0-26462-19	WICN Public Radio	\$2567.44	Approved	Final	
0-24087-19	Render Creative (Main IDEA)	\$1354.21	Approved	Final	

VII. Documents and Projects

- a. Nikki updated the formatting for WAC funded projects and fellowships document
- b. Stephanie will write press release and send to Nikki for sharing and posting
- c. Fellowship rubric draft by Lisa: will review in May (before summer to update before grant workshops to potentially be held late summer)

Adjourn 7:26 PM