

MINUTES AND REPORT OF COMMITTEE ON COMMUNITY SERVICES

DATE: June 5, 2017

PLACE: Worcester Public Library
3 Salem Square
Worcester MA 01608

DIRECTORS PRESENT: Keane (Chair), Sorrenti, Finkel

STAFF PRESENT: Stone

1. Call to order
Keane called the meeting to order at 4:39PM.
2. Discussion of Staff Development with the closure of the library
Stone explained that Staff Development usually takes place over two half days. Dickinson wrote a proposal for a full day of Lean White Belt training on Friday, September 1, 2017 from 9:00am to 5:30pm. This training, which will be offered later to all City of Worcester employees with the intent to bring about awareness on Lean management methodology so staff, will have input, ownership, and effective improvement on their daily work. The full library staff, including custodians, and security will attend.
Sorrenti made a motion to close to main branch on Friday September 1, 2017 for the Lean White Belt training. Keane seconded the motion. The motion was approved.
3. Frances Perkins adjustment of hours
Stone explained that there is a staff appreciation cookout on Friday June 30, 2017 from 12:00pm to 2:00pm. In order to accommodate the staff, Stone requested that Frances Perkins branch open at 1:30pm so that staff may attend the barbeque.
Sorrenti made a motion to open the Frances Perkins branch at 1:30pm on Friday, June 30, 2017. Keane seconded the motion. The motion was approved.
4. Adjournment
The meeting was adjourned at 4:56pm