

Senior Center Committee - Commission on Elder Affairs

Tuesday, Oct 13, 2020 12:00 pm | 1 hour | (UTC-04:00) Eastern Time (US & Canada)

Meeting number: 172 896 4613

Password: v2GB3fPc82D

<https://cow.webex.com/cow/j.php?MTID=mfbceb716c19d3c56474b161cb3a8c6a4>

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**Meeting Notice and Agenda**  
**Senior Center Committee of the Commission on Elder Affairs**

The next meeting of the Senior Center Committee will be held on **Tuesday October 13, 2020 at 12:00 p.m.** via Webex. If you cannot attend, please respond to this e-mail or call Jennifer Linch at 508-799-1232 x48009. Thank you.

- I. Senior Center Committee Chair
  - a. Call to Order / Approval of Sept 1, 2020 minutes
  - b. Confirm date and time of next meeting
  
- II. Elder Affairs Staff Reports and Recommendations
  - A. Finances
    1. Public and Private Funding
    2. Program Allocations
    3. Leases
    4. Development
  
  - B. Operations
    1. Staffing
    2. Facility and Grounds
    3. Programs
    4. Reopening
  
- III. Public Comment (up to 2 minutes each)
- IV. Adjournment

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## REPORT TO THE COMMISSION ON ELDER AFFAIRS

Senior Center Committee Meeting Sept. 1, 2020 via WEBEX

Present: Robin Bahr Casey-Chair, Richard Shea, Caroline Sullivan, Fran Langille, Amy Waters, & Patty Hainsworth.

Robin called the meeting to order at 12:10. The 8/11/20 minutes were approved (m/s/a). The next meeting was confirmed for Tuesday 10/13/20 at noon.

Amy and Patty quickly reviewed agenda items under finance and operations, as there was little change from the Commission meeting last week.

Amy and Patty reviewed the task chart to prepare for the reopening of the Senior Center building. Items discussed: Inspector approved opening the kitchen for QCC to produce Grab & Go meals so they are working out logistics with ESWA; fitlot signed like other city playgrounds with covid safety precautions; continuing to produce remote programs and nurture interactive activities; assessing options for appointment and contact tracing system; drafted initial policies for employees, co-locators and visitors to return to the senior center when approved; City law dept. giving opinion about possible waiver requirement; Signage re: distancing, hygiene, wearing masks etc. has been printed and laminated for posting; Plexiglas vendor will visit at end of week to provide suggestions and estimates; 3 sets of estimates almost ready to submit for CDBG funded kitchen equipment; and, communication with Energy & Asset Management re: CARES Act purchases, parking lot completion and installing air filters/ionization system all of which must be done prior to opening.

Richard asked about publicizing the reopening policies and it was confirmed that many methods will be used, which will hopefully include producing a video tour of the changes made within the center and explaining the rules in different languages. It was noted that this could be played in the lobby as a constant reminder.

Also discussed was the importance of the UMASS Medical vaccine research as well as the push for a complete census count by the end of the month. Volunteers are needed for both efforts as emailed to the Commission and others.

The meeting adjourned at 1 pm (m/s/a).