

Senior Center Committee-Commission on Elder Affairs
WEBEX Hosted by Elder Affairs Commission

Tuesday, Sep 1, 2020 12:00 pm | 1 hour | (UTC-04:00) Eastern Time (US & Canada)

Meeting number: 172 861 2958

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Meeting Notice and Agenda **Senior Center Committee of the Commission on Elder Affairs**

The next meeting of the Senior Center Committee will be held on **Tuesday Sept. 1st, 2020 at 12:00 p.m.** via Webex. If you cannot attend, please respond to this e-mail or call Jennifer Linch at 508-799-1232 x48009. Thank you.

- I. Senior Center Committee Chair
 - a. Call to Order / Approval of August 11, 2020 minutes
 - b. Confirm date and time of next meeting

- II. Elder Affairs Staff Reports and Recommendations
 - A. Finances
 1. Public and Private Funding
 2. Program Allocations
 3. Leases
 4. Development

 - B. Operations
 1. Staffing
 2. Facility and Grounds
 3. Programs
 4. Reopening

- III. Public Comment (up to 2 minutes each)
- IV. Adjournment

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SENIOR CENTER COMMITTEE MEETING 8/11/20

Present: Robin Bahr Casey-Chair, Richard Shea, Caroline Sullivan, Chizoma Nosike, Patty Hainsworth, Amy Waters.

Robin called the meeting to order on webex at 12:05 pm. The minutes of the July 14th meeting were approved (m/s/a). There was discussion about conflicts in upcoming meeting dates. It was decided that the next Senior Center Committee meeting would be Tuesday September 1st at noon and the September meeting of the full Commission would be Monday Sept. 21 at 4 p.m.

Finances: Amy reported on the following- city funding remains stable but there is no word on the amount of state COA funding we will receive though the state sent a memo saying they have changed the process and will be allowing carry over from year to year; CARES Act and CDBG funding was also discussed; we continue to spend conservatively; leases are status quo as tenants have not been allowed to reopen in the Senior Center yet; the parking lot renovation is due to be finished by the end of September.

Operations: Amy reported that a master's level information services intern will work remotely for the fall semester; Patty reported on the following: 3 senior aides may return to help with building services and gardening; An intern has started assisting with Dementia Friendly Worcester; the parking lot is coming along and the fitlot is installed; continuing to finalize quotes on kitchen equipment to be purchased with CDBG funding; almost all the 300 farmer's market coupons have been distributed; we are continuing to connect with seniors through Channel 192, youtube and facebook programming; Looking into starting zoom classes such as meditation; Drive Up flu clinics are being planned with CVS and DPH; discussions have started with ESWA and QCC re: bringing back cultural meals; and surveys of instructors and seniors have been informing planning both for more remote programming and eventual reopening.

Amy and Patty reviewed a task chart to update the committee on steps being taken towards reopening the senior center building. Broad categories include: management/policies, signage, plexiglass, laptops, PPE/cleaning & other supplies, kitchen preparation, HVAC, parking lot, cleaning & safety resources/ideas, and continued remote programs and services. Critical to opening will be installation of updated air filters and an ionization system. Chizoma suggested that we look at purchasing sanitizer stands with automatic dispensers to put in high traffic areas. Caroline reported on basic ESWA safety practices. Amy and Patty will continue to keep the committee apprised.

The meeting adjourned at 1:20 p.m. (m/s/a)