



# Board of Commissioners

## Monthly Meeting Agenda

October 20, 2022 – 1:00 PM – 630A Plantation Street  
Call in number (657) 220-3242 Access Code: 184-148-855

*Note: Proceedings of this meeting are being audio recorded. Please shut off all electronic devices.*

### 1. **PROCEDURES**

- a. Roll Call
- b. Notice to City Clerk
- c. *Approval Request:* Approval of the Minutes from September 15, 2022, Regular Meeting

### 2. **CORRESPONDENCE**

- a. Notification to the Board on behalf of the City of Worcester, CDM Smith is providing environmental sampling results of groundwater for the Worcester Housing Authority property of 327-347 Greenwood Street
- b. Notification to the Board of grant award from the Office of Housing and Urban Development for \$187,797 under the Fiscal Year 2022 Capital Fund Emergency Safety and Security Program

### 3. **FINANCE**

- a. Financial Statements through August 31, 2022
- b. *Approval Request:* September 2022 tenant Accounts Payable for write-offs
- c. *Approval Request:* September 2022 tenant Accounts Receivable for write-offs
- d. *Approval Request:* For the Submission of Resident Services Coordinator grant application to the Department of Housing and Community Development (DHCD) for Holden's Greenwood Gardens, Holden Commons, and Checkerberry Village 2022-14 RSC Notice of Funding Availability (NOFA)

### 4. **ADMINISTRATION**

- a. Status Report: Admissions
- b. Status Report: Property Management
- c. Status Report: Leased Housing

**4. ADMINISTRATION (cont.)**

- d. Status Report: Family & Resident Services
- e. Status Report: Public Safety
- f. Status Report: Human Resources
- g. *Approval Request:* To revise the Admissions Continued Occupancy Policy's Federal Public Housing program unit offer system to a one unit offer system
- h. *Approval Request:* For the award recommendation relative to contracting for Housing Quality Standard (HQS) inspections

**5. MAINTENANCE, MODERNIZATION, and DEVELOPMENT**

- a. Status Report: Maintenance
- b. Status Report: Modernization
- c. Status Report: New Projects & Development
- d. *Approval Request:* For Change Order No. 2 to our contract with Vareika Construction Inc. for the 2020-02, 705-1 and 705-2 Federalization project.

**6. CHIEF EXECUTIVE OFFICER**

- a. Status Report: CEO Report
- b. Status Report: Holden Housing Authority Management Agreement Review

**7. TENANT PARTICIPATION / EMPLOYEE RECOGNITION****8. ADJOURNMENT**