



Board of Commissioners

Monthly Meeting Agenda

March 17, 2022 – 1:00 PM – 630A Plantation Street
Call in number (657) 220-3242 Access Code: 184-148-855

Note: Proceedings of this meeting are being audio recorded. Please shut off all electronic devices.

1. **PROCEDURES**

- a. Roll Call
- b. Notice to City Clerk
- c. *Approval Request:* Approval of the Minutes from February 24, 2022 Regular Meeting

2. **CORRESPONDENCE**

- a. Notification from the Department of Housing & Urban Development of approval of submitted FY2022 WHA Annual Plan
- b. Notification from the Department of Housing & Community Development for PHN 2022-05 regarding Guidance to LTO Officers who also serve as Housing Authority Board Members and Tenant Board Members

3. **FINANCE**

- a. Financial Statements through January 31, 2022
- b. *Approval Request:* For tenant accounts payable write-offs for Federal accounts
- c. *Approval Request:* For tenant accounts receivable write-offs for Federal accounts
- d. *Approval Request:* Worcester Housing Authority FY2023 Budget
- e. Review of WHA Non-Routine Expense (Reserve) investment plan

4. **ADMINISTRATION**

- a. Status Report: Admissions
- b. Status Report: Property Management
- c. Status Report: Leased Housing
- d. Status Report: Family & Resident Services

- e. Status Report: Public Safety
- f. Status Report: Human Resources
- g. *Approval Request:* To amend the WHA Housing Choice Voucher Administrative Plan and the Federal Public Housing Admissions & Continued Occupancy Policy relative to interim rent changes

5. MAINTENANCE/MODERNIZATION/DEVELOPMENT

- a. Status Report: Maintenance
- b. Status Report: Modernization
- c. Status Report: New Projects & Development
- d. *Approval Request:* MOU with Trinity Financial Application
- e. *Approval Request:* Permission to submit application for DHCD Innovations II
- f. *Approval Request:* Permission to submit Notice of Intent for Massworks One stop Application for FY2023
- g. *Approval Request:* For an Addendum to the A/E contract with Dixon Salo Architects, Inc. for the 2019-01 Indefinite Quantity Contract (IQC) for Architectural Design Construction Administration Services for all Federal Sites
- h. *Approval Request:* For A/E services closeout documentation for CBI Consulting, LLC relative to the Indefinite Quantity Contract for Architectural Design and Construction Administration Services for all Federal Developments between Worcester Housing Authority/Owner of CBI Consulting, LLC.
- i. *Approval Request:* For A/E services closeout documentation for the Tise Design Associates, Inc. relative to the Indefinite Quantity Contract for Architectural Design and Construction Administration Services for all Federal Developments between Worcester Housing Authority/Owner and Tise Design Associates
- j. *Approval Request:* For Change Order No. 1 to our contract with Greenwood Industries, Inc. for the 2020-01,275 Pleasant Tower Façade Renovations project.
- k. *Approval Request:* For execution of an electrical easement at 38/40 Lewis Street.

6. CHIEF EXECUTIVE OFFICER

- a. 2022 WHA Legislative Breakfast overview
- b. *Approval Request*: For suspension of the WHA's COVID-19 testing policy and protocol

7. TENANT PARTICIPATION / RECOGNITION**8. ADJOURNMENT**