



Board of Commissioners

Monthly Meeting Agenda

August 15, 2019 – 1:00 PM – 40 Belmont Street

Note: Proceedings of this meeting are being audio taped. Please shut off all electronic devices.

1. **PROCEDURES**

- a. Roll Call
- b. Notice to City Clerk
- c. *Approval Request:* Minutes of Board Meeting on 06/20/19

2. **CORRESPONDENCE**

- a. Notifying the Board of correspondence received from the City of Worcester regarding a grant for the Senior Center Transportation Program
- b. Notifying the Board of correspondence received from the City of Worcester regarding easement for 2 Lafayette Street
- c. Notifying the Board of Holden Housing Authority's SEMAP High Performer Status
- d. Notifying the Board of correspondence received from HUD approving the Worcester Housing Authority's revised Annual Plan submission
- e. Notifying the Board of Worcester Housing Authority's SEMAP High Performer Status
- f. Notifying the Board of the GBV Block Party

3. **FINANCE**

- a. Financial Statement for the 3 months ended June 30, 2019 (FY2020)
- b. Notifying the Board on the purchase of 630 Plantation Street, Worcester
- c. Notifying the Board of the factors under consideration regarding the Lease between BFI and WHA
- d. *Approval Request:* Tenant Accounts Receivable Write-Offs
- e. *Approval Request:* Tenant Account Credit Balances Write-offs

4. **ADMINISTRATION**

- a. Status Report: Admissions
- b. Status Report: Property Management
- c. Status Report: Leased Housing
- d. Status Report: Family & Resident Services
- e. Status Report: Public Safety
- f. Status Report: Human Resources
- g. *Approval Request:* Relative to the State Wage Match program

5. **MAINTENANCE & MODERNIZATION**

- a. Status Report: Maintenance
- b. Status Report: Modernization
- c. Status Report: New Projects & Development

- d. *Approval Request:* For Amendment #1 to the RCAT 5002 CFA to accommodate a new admin staff position
- e. *Approval Request:* For Change Order No. 1 to our contract with Homer Contracting, Inc. for the entry door replacement at Mill Pond & Mill Pond Extension
- f. *Approval Request:* To award the construction contract for the 46G Richards Street, fire repair project at Southwest Gardens
- g. *Approval Request:* For Change Order No. 1 to our contract with Commercial Roofing & Contracting, Inc. for the roof and masonry replacement at 1050 Main Street (Webster Square East)
- h. *Approval Request:* For Change Order No. 2 to our contract with Aulson Company, LLC for the penthouse chimney demolition project at Wellington Street Apartments
- i. *Approval Request:* For Change Order No. 1 to our contract with All State Fire Equipment for the supply and delivery of fire prevention Smart Burners
- j. *Approval Request:* For Amendment No. 1 to our FEMA 2017 Fire Prevention and Safety Grant awarded to the City of Worcester and the Worcester Housing Authority for FY2017

6. EXECUTIVE DIRECTOR

- a. Executive Director Report

7. TENANT PARTICIPATION / RECOGNITION

8. ADJOURNMENT