

March 15, 2018 – 1:00 PM – 40 Belmont Street

*Note: Proceedings of this meeting are being audio taped. Please shut off all electronic devices.*

**1. PROCEDURES**

- a. Roll Call
- b. Notice to City Clerk
- c. *Approval Request:* Minutes of Board Meeting on 2/15/18

**2. CORRESPONDENCE**

- a. Charlton Housing Authority Executive Director Ad

**3. FINANCE**

- a. Financial Statement for January 2018
- b. *Approval Request:* Tenant Accounts Receivable Write-Offs
- c. *Approval Request:* FY2019 WHA Budget

**4. ADMINISTRATION**

- a. Status Report: Admissions
- b. Status Report: Property Management
- c. Status Report: Leased Housing
- d. Status Report: Family & Resident Service
- e. Status Report: Public Safety
- f. Status Report: Human Resources
- g. *Approval Request:* Award recommendation relative to contracting for educational & recreational programming services at Great Brook Valley Community and Curtis Apartments

- h. *Approval Request:* Award recommendation relative to contracting for educational & recreational programming services at Great Brook Valley Community and Lakeside Apartments

## **5. MAINTENANCE & MODERNIZATION**

- a. Status Report: Maintenance
- b. Status Report: Modernization
- c. Status Report: New Projects & Development
- d. *Approval Request:* Award recommendation relative to contracting for the supply and delivery of kitchen cabinets
- e. *Approval Request:* Award recommendation relative to contracting for the painting of Federal & State vacates
- f. *Approval Request:* Award recommendation relative to construction contract for the siding replacement project at North and Providence
- g. *Approval Request:* Award recommendation relative to construction contract for the stair tower repairs project at Curtis Apartments
- h. *Approval Request:* Requesting Board approval for the current year Capital Improvement Plan (CIP)

## **6. EXECUTIVE DIRECTOR**

- a. Updating the Board on the latest efforts to capture fraud owed
- b. Updating the Board on contract services to Grafton Housing Authority

## **7. DEPARTMENT PRESENTATION**

None – Fiscal Year End

## **8. TENANT PARTICIPATION / RECOGNITION**

## **9. ADJOURNMENT**