



**MEETING MINUTES**

November 14, 2019 06: 24 PM | LEVI LINCOLN CHAMBERS, CITY HALL

<b>TYPE OF MEETING</b>	Monthly Meeting – November
<b>FACILITATOR</b>	Samantha Fiakofi
<b>NOTE TAKER</b>	Stephanie Mireku
<b>ATTENDEES</b>	Yasmin Goris, Mitchell Perry, Tom Conroy, Lisa Malo, Gabriel Rollins Nikki Erskine

**AGENDA TOPICS**

**I. Membership**

New member: George Sedares, joining from DCU Center, formerly on Parks and Rec board

**II. Book Fest**

- a. Discussion about the programming opportunities and involvement
- b. 3rd Tuesday of month (conference call number and meeting during day)
- c. Meeting time discussion
- d. Discussing possibility of other times
- e. Dec. 17 tentatively for 10am at library
- f. Call in for meetings
- g. Literary/community/laureate on Friday night (logistics open)

**III. APPROVAL OF MINUTES**

<b>CONCLUSION</b>	Approved
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Gabe moved to approve minutes from October meeting. Lisa seconded the motion.

**IV. BUDGET REPORT**

<b>CONCLUSION</b>	
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Sam motioned to hold the budget report. Gabe seconded.

**V. Correspondence**

- a. Invitation to Main IDEA event
- b. Invitation to Love Your Labels event
- c. Invitation to Worcester Center for Crafts opening reception



**VI. Grant guidelines updates**

- a. Fellowship rubric: Lisa (next monthly meeting)
- b. Language around guidelines: Gabe (next monthly meeting)
- c. App/technology; vetting questions, website: Stephanie (next monthly meeting)

MEETING ADJOURNED AT 6:58PM

<b>VII. REIMBURSEMENTS</b>					
<b>APP #</b>	<b>Individual/Organization</b>	<b>Amount</b>	<b>Decision</b>	<b>Status</b>	<b>Notes</b>
0-310-19	Refugee Artisans of Worcester	\$2327.28	Approved	Final	
E-26206-19	St. Peter Central	\$3917.28	Approved	Final	
I-24791-19	Joyce Henderson	\$255	Approved	Partial	
022394-19	Family Health Center	\$5000	Approved	Final	