



CITY OF WORCESTER, MASSACHUSETTS
Division of Public Health



Michael P. Hirsh, MD, FACS, FAAP
Medical Director

Derek S. Brindisi
Director

SUBJECT: BOARD OF HEALTH MEETING MINUTES

DATE: NOVEMBER 10, 2014

START TIME: 7:04PM

**LOCATION: 25 MEADE STREET, ROOM 109
WORCESTER, MA 01610**

1. Welcome

Derek Brindisi, Director of Public Health
Dr. Michael Hirsh, Medical Director
Edward M. Augustus Jr., Worcester City Manager

2. Introductions

Worcester Division of Public Health Staff:

Derek Brindisi, Director
Dr. Michael Hirsh, Medical Director
Kerry Clark, Chief of Environmental Health and Response
Karyn Clark, Chief of Community Health
Seth Peters, Chief of Epidemiology and Health Protection Services
Erin Cathcart, Accreditation Coordinator
Zachary Dyer, Coordinator of Chronic Disease
Laura Overton, Center for Public Health Practice Coordinator
Pat Bruchmann, Chief Public Health Nurse
Sandra Early, Public Health Nurse
Sue DiTaranto, Administrative Assistant
Paige Bik, Regional Community Health Coordinator
Colleen Bolen, PERP Coordinator
Julie VanArsdalen, Public Health Specialist
Mike Borowiec, Regional Environmental Health Coordinator

Worcester Board of Health:

Joanne Calista
Abigail Averbach
David Fort



Jerry Gurwitz

Guests:

Marty Shanahan

David Jordan

Howard Silver

Pam Callahan, Worcester Department of Human Resources

3. Human Resources Orientation

- a. Pam Callahan gave a presentation to the board on the requirements of open meeting law and conflict of interest. See attached presentation.

4. Organization of the Board

- a. Derek Brindisi discussed the nomination and voting of a Chairperson and Vice-Chairperson for the Board. The Board will consider this at the next meeting.
- b. Ms. Averbach asked what the term limits would be for these positions. DB explained that there are no set term limits and the Board should consider this as well for the next meeting.
- c. Mr. Fort asked if there was any liability on Board members for policy decisions that are voted upon- in particular the Chairperson. After conferring with Pam Callahan, DB stated that there were no liabilities for Board members acting in sound judgment with the best interests of protecting the health of the community. However, DB said he would get a written ruling from the Law Department on this matter.

5. Next Meeting:

- a. December 1st 6:30 P.M.
- b. Location 25 Meade Street, Worcester
- c. Additionally, the next meeting will consider a 2015 schedule of meetings for the Board to review and approve.

6. Adjourn: 8:45 P.M.