

**Learning First Charter Public School
Board of Trustees Agenda
Monday December 16, 2024 **REMOTE****

Committee Meetings: 5:00-6:00
Board Meeting 6:00PM to 8:00PM

Virtual Meeting Link : <https://meet.google.com/kxs-jcgq-ye?pli=1>

Virtual Meeting Etiquette Guidance:

- Be Punctual
- Find a quiet place to join the call; be aware of the noise you are making
- Mute yourself when not actively participating
- Participate (Raise Hand and wait to be called upon)
- Make space for others to participate
- Stick to the agenda
- Follow the leader (and allow Leo to lead)
- Stay on topic

Link to on-line web folder for electronic documents:

<https://learningfirstcharter.org/botfiles/>

Link to on-line Board of Trustees page:

<https://learningfirstcharter.org/board-of-trustees/>

*******Identifies items for board vote

The mission of Learning First Charter Public school is to prepare a diverse cross-section of Worcester children for success as students, workers and citizens by providing them with a high quality education at prevailing public school costs.

- **Welcome**

- **Minutes**

- a. Minutes of the November 18, 2024 meeting presented for approval ***

- **Public Comments**

The board has allocated fifteen minutes to those individuals from the community or staff who have notified the chair in advance that s/he would like to speak on a topic that may or may not be on the agenda.

- **Presentations**

- a. Superintendent Update to include MCAS presentation

- **Board Reports**

- **Finance Committee** – Chair Shantie Prashad (staff Nancy Morgan) – The Finance Committee works with board members, the Superintendent and Business Manager to create the upcoming fiscal year budget, present budget recommendations to the Board, monitor implementation of the approved budget, propose budget revisions, and make policy recommendations for the management of the charter school’s assets.
 - December 16, 2024 agenda provided
 - Minutes: November 18, 2024
 - Next meeting January 27, 2025 (retreat)

VOTE: **FY25 Budget amendment*****

- **Governance Committee** – Chair Justin Vernon (staff Kim Wright) – The Governance Committee works with other board members on matters pertaining to Board of Trustees recruitment, nominations, orientation, training, and evaluation. It also has a marketing arm focused on raising visibility of the school throughout the community and raising non-grant funds to support the school’s mission.
 - December 16, 2024 agenda provided
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VOTE:

- None

- **Academic Excellence Committee** – Chair Ewald Charles (staff Brianne Padden and Tina DeVito) – The Academic Excellence Committee works with the board members and the school Superintendent to define academic excellence ensure that all board members know the charter promises that were made to the community and the MA Dept of Elementary and Secondary Education, and devise clear and consistent measures to monitor the school’s goals. It also has a family engagement subcommittee focused on engaging families in the life of the school.
 - December 16, 2024 agenda provided
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VOTE:

- None

- **For Board Action *** (also see individual committee votes)**
 - Finance Committee FY25 Budget Amendment vote ***

- **Old Business**
 - None

- **New Business**
 - Breakout to Executive Session
 - Members to include:
 - John Latino, Board Chair
 - Justin Vernon, Vice Chair
 - Shantie Prashad, Treasurer
 - Chris Sarri, Secretary
 - Leo Flanagan, Superintendent
 - The remote meeting ownership will move from Elizabeth Sardi (school staff) to Board Chair John Latino

- **Board Development (Governance Committee)**

DESE Site: Obligations and Responsibilities of Boards of Trustees

 - <http://www.doe.mass.edu/charter/governance/?section=trustees>

- **For Your Information:**
 - a) Staff Update
 - b) Cash Balance November 30, 2024
 - c) Balance Sheet and PL November 30, 2024
 - d) Budget to Actual- November 30, 2024
 - e) Enrollment Report : As of December 9 2024, FY26 WAIT LIST: 239, ADM: 668.03
Enrollment: 666 (Feb.15th is final ADM for PP reimbursement 668.19 per Power School, maximum reimbursed for 666)

- **Opportunities for Board Involvement**

- **Communication:** also visit www.learningfirstcharter.org
 - a) Monthly Newsletter: visit www.learningfirstcharter.org under “family”
 - b) Like us on Facebook!

- **Reminders:**
 - Next Board Meeting: January 27, 2025 (retreat)
 - BOT Web Folder for all documents posted
 - Board Meeting Evaluations Link: Updated December 2022 by Josh Coyne
<https://forms.gle/FzY8Jy2QFN1Zn2aA9>