



Use of Union Station by the Disability Community for Fundraising Events

The Worcester Redevelopment Authority provides free use of Union Station's public space to the disability community, up to three (3) dates per year, for fundraising events. The free use includes the costs for basic common area/restroom cleaning and monitoring throughout the function, as well as security, utilities and oversight by building maintenance personnel. Event organizers are responsible for the costs of any catering; entertainment; equipment rental, including chairs, tables, linens, sound/lighting equipment etc.; decorations; and police details, if necessary.

Selection and Reservation Process

In addition to being a major transportation hub for Central Massachusetts, Union Station often hosts public and private functions and events.



If you are interested in hosting an event in the Grand Hall, please begin by submitting a reservation request letter in care of the City of Worcester Director of Human Rights & Accessibility.

The letter should include the following information:

1. Organization's name, address, and website (if any)
2. Name of contact person, email and phone number
3. Proposed date and time (start to finish) of function
4. Name of function and purpose of activity
5. Please state whether you have ever been granted one of the three yearly spaces for the disability community without payment of the license fee before and list those dates and purposes.

Requests may be submitted electronically, mail or in person:

Director of Human Rights & Accessibility
City Hall – 455 Main Street
Worcester, MA 01608
accessibility@worcesterma.gov

Requests will be reviewed on a rolling basis and upon the advice of the Accessibility Advisory Commission.