

Youth Workforce Investment Council Agenda
Training Resources of America (2 Foster Street, Worcester, MA 01608)
December 12, 2013

Members Present: Ron Scott; Charla Hixson; Robin Hooper; Michael Quigley; John Trainor; Isidore Nosike; Donna Kilgore; Amanda Gregoire; Cassandra Andersen; Robert McGlory
Members in Process: Jennifer Madsen; Chuck Jackson; Amanda Thomas; Chris O'Keefe
Guests:
Staff Present: Sean McGauley; Ed Gagne; Roy Lucas

1. **Welcome & Introductions:** R. Scott called the meeting to order at 2:33PM and asked all attendees to introduce themselves.
2. **Note of Potential Conflicts of Interest & Confirmation of Quorum:** R. Scott noted that a quorum was present. There were no conflicts noted at this time.
3. **Vote:**
 - a. **Approval of Minutes of October 10, 2013:** Upon a motion by I. Nosike and a second, the Committee unanimously voted to approve the October 10, 2013 meeting minutes.
4. **Employer Presentation: Wal-Mart:** This presentation has been rescheduled.
5. **Program Presentation: Training Resources of America:** M. Quigley presented to the group on the services and programs available through Training Resources of America. Please see handouts section for more information.
6. **Presentation: Youth Opportunities Office Online Resource Guide:** A. Gregoire from the City of Worcester's Youth Opportunities Office (YOO) presented to the group about her office's new online resource guide (<http://www.worcesterma.gov/development/youth-opportunities/community-resources>). The YOO surveyed the youth serving agencies in the City and compiled this data into one searchable online database. A. Gregoire reviewed the site's functionality with the committee and asked all members to search their own organization to make sure they were included. For more information, or to add an organization, please contact A. Gregoire at GregoireA@worcesterma.gov.
A. Gregoire then reviewed the YOO's Google Docs site. This free site was designed by the YOO as a place for youth agencies to post materials, announcements, and share data.
Action: The committee requested that S. McGauley send out more information about each of these new tools to the full YWIC.
7. **Youth Testimonial:** This presentation has been rescheduled.
8. **Updates:**
 - a. **YouthWorks:** J. Turgeon reported that the YouthWorks Year Round Planning Group met to help develop this year's program which will serve 101 youth through four cohorts with staggering start dates. The program will include 30-hour Bounce/readiness training and 7-weeks of employment. The request for partners and employer host sites will be sent out soon.

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- b. **Readiness Ad Hoc:** S. McGauley reported that the YWIC had requested that an Ad Hoc group form to look at developing a readiness certificate that could become the standard for the region. The group had met earlier to review the current curriculums already being used. J. Turgeon also surveyed employers at Worcester Community Action Council's Employer Breakfast. This feedback will be discussed at the group's follow-up meeting held following December YWIC meeting. All members are invited to join this discussion.
- c. **Job1 Group:** S. McGauley reported that the CMWIB teamed up with the North Central WIB to sponsor the 2013 Growing & Readyng Our Workforce (GROW) awards at Wachusett Mountain. The well-attended event highlighted 7 area employers going above and beyond for youth workforce development.
- d. **WIA Youth Update:** The WIA RFP will be issued in February, but the funding amount is still unknown. E. Gagne reported that he is working to put together a RFP review team. The review process would require a 20 hour commitment for one week. Please contact EGagne@detma.org for more information. E. Gagne will also present at the February YWIC meeting on the WIA RFP process.
- e. **YWIC Member Program Updates:** There were no updates at this time.
- f. **Announcements:** C. Andersen announced that Project Gear is looking for youth to participate in a survey. Participants will receive a \$50 gift card for their time. For more information, please contact C. Andersen at AndersenC@worcesterma.gov.

9. Next Meeting:

- a. **February 13th 2:30PM- YOU, Inc.**

10. Adjourn: The meeting was adjourned at 3:44PM upon a motion and a second.

*Respectfully submitted by,
Sean McGauley
CMWIB*

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