

CLERK OF THE SCHOOL COMMITTEE
WORCESTER PUBLIC SCHOOLS
20 IRVING STREET
WORCESTER, MASSACHUSETTS 01609

AGENDA #3

on: Thursday, February 4, 2021
at: 5:00 p.m. - Executive Session
6:00 p.m. - Regular Session
Virtually in: Room 410 at the Durkin Administration Building

ORDER OF BUSINESS

ACTION

I. CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

NATIONAL ANTHEM

5:02 p.m.

II. ROLL CALL

Miss Biancheria, Mrs. Clancey, Mr. Foley, Ms. McCullough, Mr. Monfredo,
Ms. Novick and Mayor Petty

III. APPROVAL OF RECORDS

aor #1-3 - Administration
(January 27, 2021)

To consider approval of the Minutes of the School Committee Meeting on
Thursday, January 21, 2021.

**On a roll call of 7-
0, the item was
approved**

IV. MOTION FOR RECONSIDERATION - NONE

ACTION

V. IMMEDIATE ACTION

gb #1-12.1 - Administration/Ms. McCullough/Mrs. Clancey/
Mr. Monfredo/Ms. Novick/Mayor Petty
(January 27, 2021)

On a roll call of 7-0, the nurses were recognized (See notes)

To recognize the following Worcester Public School nurses who are volunteering at the testing sites:

- | | |
|--------------------|-----------------|
| Ellen Capstick | Brenda Castle |
| Fanny Casillas | Katie Curtin |
| Jessica Kazanovicz | Nicole Kazarian |
| Denise Khalili | Allison Last |
| MaryPat Martella | Lee Parent |
| Catherine Perry | Susan Serrato |

Debra McGovern

gb #1-23 - Administration
(January 26, 2021)

Filed

To consider input from the School Committee’s student representative.

To discuss the availability of extra help for ESL students after school.
(Germania Balbuena Marte)

VI. REPORT OF THE SUPERINTENDENT

ros #1-3 - Administration
(January 27, 2021)

On a roll call of 7-0, the item was referred to the Standing Committee on Finance and Operations (See notes)

FY22 PRELIMINARY BUDGET ESTIMATES

VII. COMMUNICATIONS AND PETITIONS - NONE

VIII. REPORT OF THE STANDING COMMITTEE -NONE

IX. PERSONNEL - NONE

X. GENERAL BUSINESS

gb #0-23.1 - Administration/Ms. McCullough/Miss Biancheria/
Mrs. Clancey/Mr. Foley/Mr. Monfredo
(January 20, 2021)

On a roll call of 7-0, the item was accepted and filed

Response of the Administration to the request to explore the use of Polycam devices that can be used during presentations, teacher meetings and other school functions/meetings in order to enhance communication with non English speakers.

X. GENERAL BUSINESS (continued)ACTION

gb #0-138.6 - Administration/Miss Biancheria/Mr. Foley/Ms. Novick
(January 19, 2021)

On a roll call of 7-0, the motions were accepted and filed (See notes)

Response of the Administration to the following motions from the FY21 Budget:

500122-92000 Athletics Ordinary Maintenance

500-91116 Athletic Coach Salaries

Request that the Administration provide an itemized list of the cost for the supplies in line D on page 217.

500152-92000 Facilities Department Non-Salary

Request that the Administration provide a report on how the Environmental Management System will be involved in the Worcester Public Schools for the next 3 months.

500130-92000 Personal Services (Non Salary)

500130-96000

Request that the Administration provide a brief summary of the \$150,000 for contracted services for turnaround school supports and indicate the name of the company that is contracted for each school.

540-91118 Supplemental Program Salaries

Request that the Administration provide a report on the efficacy of the AVID program.

gb #0-197.1 - Administration/Ms. Novick/Mrs. Clancey/Mr. Foley/
Ms. McCullough
(January 19, 2021)

On a roll call of 7-0, the item was referred to the City Councilor's Urban Technology Committee

Response of the Administration to the request to consider the MassINC report [Gateway Cities at the Center of the Digital Divide](#).

gb #0-208.1 - Administration/Miss Biancheria/Mr. Foley/
Ms. McCullough/Mr. Monfredo/Ms. Novick
(January 19, 2021)

On a roll call of 7-0, the item was accepted and filed

Response of the Administration to the request to discuss the free lunch tally decrease in comparison to actual enrollment numbers and the effect this will have on any/all funding.

gb #0-286.5 - Administration/Mayor Petty/Miss Biancheria/
Mrs. Clancey/Ms. McCullough/Mr. Monfredo/
Ms. Novick
(January 25, 2021)

**(Considered with gb 1-25, gb1-28, gb1-30, gb1-38 and gb1-39)
On a roll call of 7-0, the item was discussed and held (See notes)**

To provide a brief update on COVID-19 and remote learning.

GENERAL BUSINESS (continued)

gb #0-347.1 - Administration/Ms. Novick/Mrs. Clancey/
Ms. McCullough
(January 19, 2021)

Response of the Administration to the request to propose for School Committee deliberation and decision alternative methods for determining admission to limited admission programs at schools in light of the lack of 2020 MCAS data.

gb #1-24 - Mr. Monfredo/Miss Biancheria/Mrs. Clancey/Mr. Foley/
Ms. McCullough/Ms. Novick/Mayor Petty
(January 19, 2021)

Request that the Administration forward letters of congratulations to the following Worcester public school students for their winning poetry entries in the Martin Luther King, Jr. Annual Contest Event:

Grade 7	Ashika Gurung Isabel Pearson Natalia Okala Noushing Bardizbanian Samantha Finkle Mikayla Elmes	Burncoat Middle School Burncoat Middle School Burncoat Middle School Burncoat Middle School Burncoat Middle School Sullivan Middle School
<u>Grade 8</u>	Alexis Danielle Coleman Njorge Derek Rivera Zayas Tevin Mbogo Olivia Robeau Shannon Dennehy	Burncoat Middle School Burncoat Middle School Burncoat Middle School Sullivan Middle School Sullivan Middle School
<u>Grade 9</u>	Anya Geist	South High Community School
<u>Grade 10</u>	Judith Adu	Worcester Technical High School
<u>Grade 12</u>	Alayjah Lane Jamine Owusu Jocelyn Figueroa Cosme	Worcester Technical High School North High School Claremont Academy

gb #1-25 - Ms. McCullough/Miss Biancheria/Mrs. Clancey/
Mr. Foley/Mr. Monfredo
(January 19, 2021)

Request that the Administration provide weekly updates to families, staff and community with potential return dates for in person learning and progress that is being made to achieve it.

gb #1-26 - Administration
(January 19, 2021)

To approve a decrease in the mileage reimbursement rate from \$0.575 per mile to \$0.56 per mile, effective January 1, 2021, for all represented and non-represented personnel in accordance with the 2021 standard mileage rate established by the Internal Revenue Service.

ACTION

On a roll call of 7-0, the item was referred to the Standing Committee on School and Student Performance (See notes)

On a roll call of 7-0, it was moved to forward letters

**(Considered with gb0-286.5, gb1-28, gb1-30, gb1-38 and gb1-39)
On a roll call of 7-0, the item was filed (See notes)**

On a roll call of 7-0, the item was approved

GENERAL BUSINESS (continued)ACTION

gb #1-27 - Ms. McCullough/Miss Biancheria/Mrs. Clancey/Mr. Foley/
Mr. Monfredo/Ms. Novick
(January 19, 2021)

On a roll call of 7-0, the item was referred to the Administration for a report in a Friday Letter (See notes)

Request that the Administration provide an update on any virtual activities that have occurred or will be occurring for athletes who have been unable to participate in sports this school year.

gb #1-28 - Ms. McCullough/Miss Biancheria/Mrs. Clancey/Mr. Foley/
Mr. Monfredo
(January 19, 2021)

**(Considered with gb0-286.5, gb1-25, gb1-30, gb1-38 and gb1-39)
On a roll call of 7-0, the item was filed (See notes)**

Request that the Administration provide an update, when it becomes available, regarding Fall 2 sports.

gb #1-29 - Mrs. Clancey/Miss Biancheria/Mr. Foley/Ms. McCullough/
Mr. Monfredo/Ms. Novick
(January 19, 2021)

On a roll call of 7-0, the item was referred to the Administration

Request that the Administration provide an update on the Pre-K programs offered throughout the district for the 2021-22 school year and the community outreach planned for enrollment.

gb #1-30 - Ms. McCullough/Miss Biancheria/Mrs. Clancey/Mr. Foley/
Mr. Monfredo
(January 20, 2021)

**(Considered with gb0-286.5, gb1-25, gb1-28, gb1-38 and gb1-39)
On a roll call of 7-0, the item was filed (See notes)**

Request that the Administration provide an update on air quality and HVAC work in buildings and new dates for return to school.

gb #1-31 - Mr. Monfredo/Miss Biancheria/Mrs. Clancey/Mr. Foley/
Ms. McCullough/Ms. Novick/Mayor Petty
(January 20, 2021)

On a roll call of 7-0, the date was set for Thursday, February 25, 2021

To set a date to recognize Magdalena Ganas, Ed.D., Manager of Curriculum and Professional Learning and Science Coordinators Christine Lloyd and Jeff Glick for their innovative work in creating science kits for over 12,000 elementary students.

gb #1-32 - Ms. McCullough/Miss Biancheria/Mrs. Clancey/Mr. Foley/
Mr. Monfredo/Ms. Novick/Mayor Petty
(January 20, 2021)

On a roll call of 7-0, it was moved to forward letters

Request that the Administration forward letters of recognition to Connor Valenti and Griffyn Tedeschi, students at Norrback Avenue School, in collaboration with their five neighborhood friends, who completed an independent service project by cleaning up the Thorndyke Road School's playground.

GENERAL BUSINESS (continued)ACTION

gb #1-33 - Miss Biancheria/Mrs. Clancey/Ms. McCullough/
Mr. Monfredo/Ms. Novick
(January 20, 2021)

On a roll call of 7-0, the item was accepted and filed

Request that the Administration notify staff regarding National Wear Red Day on Friday, February 5, 2021 to raise awareness about heart disease.

gb #1-34 - Miss Biancheria/Mrs. Clancey/Ms. McCullough/
Mr. Monfredo
(January 20, 2021)

On a roll call of 7-0, it was moved to forward an email to WPS All and file the item

Request that the Administration celebrate Safer Internet Day on Tuesday, February 9, 2021.

gb #1-35 - Administration
(January 25, 2021)

On a roll call of 7-0, the item was referred to the Standing Committee on Governance and Employee Issues (See notes)

To consider approval of the proposed 2021-22 Student Handbook of the Worcester Public Schools.

gb #1-36 - Mr. Monfredo/Miss Biancheria/Mrs. Clancey/
Ms. McCullough
(January 25, 2021)

On a roll call of 7-0, it was moved to forward an email to WPS All and file the item (See notes)

Request that all students in grades K-6 participate in the NEA's "Read Across America Day" on March 2, 2021 honoring Dr. Seuss by providing a variety of motivational reading activities.

gb #1-37 - Mr. Monfredo/Miss Biancheria/Mrs. Clancey/Mr. Foley/
Ms. McCullough
(January 26, 2021)

On a roll call of 7-0, it was moved to forward an email to WPS All and file the item

Request that the staff of the WPS celebrate the month of February as Black History Month by discussing the many contributions of Black Americans.

gb #1-38 - Miss Biancheria/Mr. Foley/Mr. Monfredo
(January 26, 2021)

**(Considered with gb0-286.5, gb1-25, gb1-28, gb1-30 and gb1-39)
On a roll call of 7-0, the item was filed (See notes)**

Request that the Administration provide a report on the number of nurses who have received the COVID vaccination.

gb #1-39 - Miss Biancheria/Mr. Foley/Mr. Monfredo/Ms. Novick
(January 26, 2021)

**(Considered with gb0-286.5, gb1-25, gb1-28, gb1-30 and gb1-38)
On a roll call of 7-0, the item was filed (See notes)**

Request that the Administration provide a report on the timeline for the administration of the COVID vaccine to staff prior to the return to school.

GENERAL BUSINESS (continued)ACTION

gb #1-40 - Miss Biancheria/Mrs. Clancey/Mr. Foley/Ms. McCullough/
Mr. Monfredo/Ms. Novick
(January 26, 2021)

On a roll call of 7-0, the item as referred to the Administration (See notes)

Request that the Administration discuss the Green Report from the City Council which pertains to the use of an electric versus gas heating system at the new Doherty Memorial High School.

gb #1-41 - Ms. Novick/Mrs. Clancey/Mr. Foley/Ms. McCullough/
Mr. Monfredo
(January 26, 2021)

On a roll call of 7-0, the item was filed (See notes)

To consider an update from the Administration on the Student Information System (SIS).

gb #1-42 - Ms. Novick/Mrs. Clancey/Mr. Foley/Ms. McCullough/
Mr. Monfredo
(January 26, 2021)

On a roll call 7-0, the item was referred to the Standing Committee on Teaching, Learning, and Student Supports

Request administration propose for Committee deliberation shifts in practice, curriculum, process, and culture that have taken place during remote learning for possible retention for in-person learning.

gb #1-43 - Ms. Novick/Miss Biancheria/Mrs. Clancey/Mr. Foley/
Ms. McCullough/Mr. Monfredo
(January 26, 2021)

On a roll call 7-0, the item was referred to the Administration

Request administration share with seniors, their families, and the larger public the importance of completing the FAFSA during the month of February.

gb #1-44 - Ms. Novick/Mrs. Clancey/Mr. Foley/Ms. McCullough/
Mr. Monfredo
(January 26, 2021)

On a roll call 7-0, the item was referred to the Standing Committee on Finance and Operations

Request administration propose for Committee consideration a priority list of facilities projects to improve the health and safety of school buildings using the new Elementary and Secondary School Emergency Relief Fund.

XI. EXECUTIVE SESSION

gb #1-45 - Administration
(January 26, 2021)

ACTION

Held from 5:06 p.m.
to 6:15 p.m.

To discuss strategy with respect to collective bargaining if an open meeting may have a detrimental effect on the bargaining position of the public body and the chair so declares – Coronavirus/COVID-19 Related Issues – Educational Association of Worcester, Units A & B (Educators/Administrators); Aides to the Physically Handicapped, Monitors and Drivers; Instructional Assistants; Parent Liaisons; Tutors; and Therapy Assistants.

To discuss strategy with respect to litigation if an open meeting may have a detrimental effect on the litigating position of the public body and the chair so declares – Educational Association of Worcester and Worcester School Committee, Massachusetts Department of Labor Relations, MUP-20-8221, Bargaining Regarding Reopening.

To discuss strategy with respect to litigation if an open meeting may have a detrimental effect on the litigating position of the public body and the chair so declares – Educational Association of Worcester and Worcester School Committee, Massachusetts Department of Labor Relations, MUP-20-8368, Interactive Process and Requests for Workplace Accommodations.

To discuss strategy with respect to collective bargaining if an open meeting may have a detrimental effect on the bargaining position of the public body and the chair so declares – Successor Contract Negotiations – Educational Association of Worcester, Units A & B (Educators/ Administrators).

XII. ADJOURNMENT

Helen A. Friel, Ed.D.
Clerk of the School Committee

10:00 p.m.

N O T E S

The School Committee convened in Open Session at 5:02 p.m.

There were present at the Call to Order:

Miss Biancheria, Mrs. Clancey, Mr. Foley, Ms. McCullough, Mr. Monfredo, Ms. Novick and Mayor Petty

The School Committee recessed to Executive Session from 5:06 p.m. to 6:15 p.m.

Mayor Petty stated that the School Committee would recess into Executive Session to discuss the following items:

To discuss strategy with respect to collective bargaining if an open meeting may have a detrimental effect on the bargaining position of the public body and the chair so declares – Coronavirus/COVID-19 Related Issues – Educational Association of Worcester, Units A & B (Educators/Administrators); Aides to the Physically Handicapped, Monitors and Drivers; Instructional Assistants; Parent Liaisons; Tutors; and Therapy Assistants.

To discuss strategy with respect to litigation if an open meeting may have a detrimental effect on the litigating position of the public body and the chair so declares – Educational Association of Worcester and Worcester School Committee, Massachusetts Department of Labor Relations, MUP-20-8221, Bargaining Regarding Reopening.

To discuss strategy with respect to litigation if an open meeting may have a detrimental effect on the litigating position of the public body and the chair so declares – Educational Association of Worcester and Worcester School Committee, Massachusetts Department of Labor Relations, MUP-20-8368, Interactive Process and Requests for Workplace Accommodations.

To discuss strategy with respect to collective bargaining if an open meeting may have a detrimental effect on the bargaining position of the public body and the chair so declares – Successor Contract Negotiations – Educational Association of Worcester, Units A & B (Educators/ Administrators).

On a roll call of 7-0, it was voted to recess to Executive Session.

Mayor Petty arrived at 5:16 p.m.

The School Committee reconvened in Open Session at 6:18 p.m.

There were present at the second Call to Order:

Miss Biancheria, Mrs. Clancey, Mr. Foley, Ms. McCullough, Mr. Monfredo, Ms. Novick and Mayor Petty

IMMEDIATE ACTION

gb #1-12.1

Mayor Petty, Superintendent Binienda and Ms. McCullough recognized and thanked the nurses who volunteered at the testing sites, helped with contact tracing and administered the COVID-19 vaccination.

Mayor Petty requested that certificates be emailed to the nurses.

REPORT OF THE SUPERINTENDENT

ros #1-3

Mr. Allen provided an overview of the FY22 Preliminary Budget Estimates by highlighting that:

- The FY22 Budget, as presented by the Governor, will result in a budget less than the FY21 Budget adopted last June before the late summer budget reductions.
- The district has seen an enrollment decline of 1,058 students or a 4.2 percent drop off from the prior year. Seventy one percent of this decline is at the pre-school and kindergarten levels.
-
- Due to the enrollment decline, the FY22 Foundation Budget and the FY22 General Fund Budget are less than the original budget amounts adopted last year.
-
- The total Budget increase needed for the FY22 Baseline Level (restored one-time spending cuts) and 3% inflation growth is \$25,236,317.
-
- The Student Opportunity Act provides an \$8.8 million foundation budget increase
-
- The difference between Hold Harmless Enrollment and Hold Harmless Funding is:
 - o Declining enrollment often results in lower foundation budget amounts for those districts. This could result in needing less Chapter 70 state aid to meet the foundation budget.
 - o The state uses Hold Harmless Funding to protect school districts by providing no less in Chapter 70 state aid than received in the previous year.
 - o The FY21 Hold Harmless Amount is \$361.3 million.
- Hold Harmless Enrollment recognizes an unprecedented statewide enrollment decline attributed to the pandemic.
 - o Fourty-six percent of statewide enrollment decline is at the Pre-K and Kindergarten level.
 - o It levels the funding for anticipated return of Pre-K and Kindergarten students next year that did not enroll this year.

REPORT OF THE SUPERINTENDENT (continued)

ros #1-3 (continued)

- The redevelopment of Saint-Gobain property will require that the Facilities Department vacate their space before the end of this year. This space was at no cost to the system. Therefore, the FY22 Budget will reflect facility rental costs that did not exist prior to this year.

Ms. Novick requested that the benchmark for the employment of teachers and other Foundation Accounts be added to the presentation for the Legislative Meeting that will be held on Friday, February 26, 2021.

Mr. Allen stated that he will add into the presentation for the Legislative Meeting information regarding Staff Development, Maintenance and the Chronic underfunding due to spending in other areas as well as any other pertinent information.

Ms. Novick made the following motion:

Request that the Administration make certain that the School Site Councils meet with their school principals to review the school-based Budgets prior to meeting with the Administration.

On a roll call of 7-0, the motion was approved.

Mr. Foley asked if the Administration could work with New England School Development Council (NESDEC) to see if the enrollment decline is part of a decline in the Northeast expected to happen in public schools and higher education or is it the case that children are being kept at home or attending school elsewhere.

Mr. Allen stated that the system does belong to the New England School Development Council (NESDEC) and uses its annual enrollment forecasts as part of the budget planning. He further stated that he would forward the enrollment forecasts to the School Committee once he receives them.

GENERAL BUSINESS

gb #0-286.5

gb #1-25

gb #1-28

gb #1-30

gb #1-38

gb #1-39

(These items were considered together.)

Mr. Allen discussed the improvements and upgrades for the ventilation systems in all school buildings. The next step is to conduct physical testing on those systems to see if they can handle the upgrade to the MERV 13 filter. Honeywell has installed almost 1,300 bipolar ionization devices directly into the mechanical ventilation system and another 1,600 portable units are being installed in schools that do not have them.

REPORT OF THE SUPERINTENDENT (continued)

ros #1-3 (continued)

Superintendent Binienda discussed the proposed dates for students to transition to hybrid learning. The recommended date for Group C students with complex, significant disabilities and all new citizen programs for elementary, secondary and young adults is Monday March 22, 2021. This will be in-person learning, Monday through Thursday and Friday will be remote learning.

The total number of Group C students eligible to return is five percent of the population, which is 1,172 students. The proposed date for the rest of the students to transition to hybrid learning for two days a week will be the week of April 5, 2021. Cohort one will be Mondays and Tuesdays and cohort two will be Wednesdays and Thursdays and Fridays will be remote learning. She stated that 60% of the nurses have received the COVID-19 vaccine and the decision process to vaccinate the teachers, staff, bus drivers and everyone else in K-12 education who are in group 2, tier 2 will be discussed at the end of February.

Superintendent Binienda stated that the participation in Fall 2 sports will be discussed on Monday, February 8, 2021 and the recommendation will be presented at the School Committee Meeting on Thursday, February 25, 2021 for its approval.

Mayor Petty allowed comments from the following teachers. parents and the EAW President:

Kim Sullivan, Tracy DeFusco, John Brissette, Sean Murray, Edward Bresnahan, Jen Coliflores, Zeinab Lafri, Kelly O'Dea, Liz Joyal, Fredrick Rushton, Melissa Verdier, Melissa Brogan, Katy Pare, Kate Mitchell, Shannon Denney, Kari Boischair, Melissa Murray on behalf of Nichole Byrne and EAW President Roger Nugent

Ms. McCullough made the following motion:

Request that Group C students return to school on March 15, 2021 and all other students return to school March 29, 2021, unless the Superintendent could bring them back earlier

On a roll call of 6-1 (nay Ms. Novick), the motion was approved.

Student Representative Fatimah Daffaie stated that there should be a requirement to have cameras on during remote learning and Superintendent Binienda stated that there would be an item on this topic at the next School Committee Meeting.

GENERAL BUSINESS

gb #0-138.

Ms. Novick requested that the Administration provide a report on the turnaround schools for this year and Superintendent Binienda stated that she would schedule a Report of the Superintendent.

Miss Biancheria requested that the Administration provide an update on the AVID program and Superintendent Binienda stated that she would schedule a Report of the Superintendent.

Miss Biancheria made the following motion:

Request that the Administration provide in April 2021 an update on the Environmental Management System.

On a roll call of 7-0, the motion was approved.

gb #0-347.1

Response of the Administration to the request to propose for School Committee deliberation and decision alternative methods for determining admission to limited admission programs at schools in light of the lack of 2020 MCAS data.

Dr. Sippel discussed the criteria for admission for both the Goddard Scholars Academy at Sullivan Middle School and the Hanover Academy at Burncoat Middle School. The Administration is looking at MCAS scores from the previous two years and students who were exceeding expectations in both math and English for that year. It also recommended that other evaluation assessment data be used like the STAR platform so it is not putting too much weight on the individual skill scores.

gb #1-27

Superintendent Binienda stated that she would also add information about Esports in the report.

gb #1-35

Ms. Novick made the following motion:

Request that the Student Handbook be forwarded to the Student Representatives for their review and invite them to attend the meeting of the Standing Committee when the item is discussed.

On a roll call of 7-0, the motion was approved.

GENERAL BUSINESS (continued)

gb #1-36

Mr. Monfredo made the following motion:

Request that the Administration provide in a Friday Letter a list of events that took place during the week of "Read Across America Day."

On a roll call of 7-0, the motion was approved.

gb #1-40

Request that the Administration discuss the Green Report from the City Council which pertains to the use of an electric versus gas heating system at the new Doherty Memorial High School.

Miss Biancheria made the following motion:

Request that the City Manager forward a copy of the Green Report to School Committee members.

On a roll call of 7-0, the motion was approved.

gb #1-41

Ms. Novick requested that the email that was forwarded to the School Committee regarding the Student Information System (SIS) be added to the minutes to become part of the record.

Mr. Walton stated that due to contract issues the Administration received three new bids for the Student Information System which changes the timeline for the implementation of the System to the Fall semester.

The following is a copy of the email:

Dear Worcester School Committee,
We have a modified and updated timeline for the procurement of and migration to a new Student Information System to replace SAGE. After a very difficult decision, we have decided to rebid the software. Below is the revised timeline for procurement and implementation. This rebid will delay the initial implementation to January of 2022 and full implementation to July of 2022. However, planning, training, and migration will begin early this summer. This will give us more time and attention to both the training and migration.

GENERAL BUSINESS (continued)gb #1-41

Step No.	Activity	Dates
1.	Submit revised RFP to the City of Worcester	3/10/2021
2.	Review and compile the RFP submissions	3/17/2021
3.	Vet the RFP responses with WPS/SIS selection committee	3/19/2021
4.	Review and score proposals by a subset of WPS/SIS selection committee and vendor finalists selected	3/26/2021
5.	Notification of SIS vendor finalist by the City of Worcester procurement office	3/20/21
6.	Schedule and conduct vendor demonstrations	4/8/2021
7.	Prepare bid award packet for the School Board and the City of Worcester	4/16/2021
8.	Negotiate SIS contract	4/29/2021
9.	Approve and sign SIS contract award	5/21/2021
10.	Provide training for IT Staff	7/21-8/21
11.	Migrate Data	8/21-9/21
12.	Pilot testing	9/21-10/21
13.	Conduct training of school-based staff	10/21-11/21
14.	Begin scheduling & new registrations	11/21-2/22
15.	Develop parent/guardian onboarding process	3/22-5/22
16.	Complete full rollout	6/22-9/22

On a roll call of 7-0, the meeting was adjourned at 10:00 p.m.

Helen A. Friel, Ed.D.
Clerk of the School Committee