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**Facilities and Finance Committee Meeting Agenda
Friday, February 16 at 8:00 a.m.
Executive Director's Conference Room**

- I. Call to Order- Mr. Adam Beaudry, Chair
- II. Attendance Recorded
- III. Review of the January 12, 2024 meeting minutes
 - A. **Motion: To accept the January 12, 2024 Meeting Minutes**
- IV. Long-Term Facilities Planning - Lindsay Richard & Bob Baldwin QPD
- V. Finance Report - Dee LeGrand
- VI. Investment Policy (Edits) - Dee LeGrand
- VII. Cash Policy (Draft) - Dee LeGrand
- VIII. 403B Benefit Plan - Dee LeGrand
 - A. **Motion to recommend adding a Roth plan to the existing 403B plan.** This involves an amendment fee of \$500.00 to add to the existing plan documents. All costs associated with the plan are employee-driven after the amendment is processed. Please note that a Roth plan option is going to be a mandated item for employers to offer to their employees starting January 1, 2025.
- IX. Facilities Update - Andrew Cruickshank
 - A. **Motion to recommend approval of \$158,400 to repair Middle School Buffer Zone Roof.**
- X. Information Technology Update - Gabriel Beltran
- XI. 2024-2025 Budget Planning - Dee LeGrand
- XII. Adjournment
- XIII. Upcoming Facilities & Finance Committee Meeting(s):
 - a. March 15, 2024
 - b. April 19, 2024
 - c. May 17, 2024