



# Board of Commissioners

## Monthly Meeting Agenda

April 18, 2019 – 1:00 PM – 40 Belmont Street

*Note: Proceedings of this meeting are being audio taped. Please shut off all electronic devices.*

### **1. PROCEDURES**

- a. Roll Call
- b. Notice to City Clerk
- c. *Approval Request:* Minutes of Board Meeting on 03/21/19

### **2. CORRESPONDENCE**

- a. Notifying the Board of the approval by HUD of the WHA Annual Plan submission

### **3. FINANCE**

- a. Financial Statement for February 2019
- b. *Approval Request:* Tenant Accounts Receivable Write-Offs

### **4. ADMINISTRATION**

- a. Status Report: Admissions
- b. Status Report: Property Management
- c. Status Report: Leased Housing
- d. Status Report: Family & Resident Services
- e. Status Report: Public Safety
- f. Status Report: Human Resources

### **5. MAINTENANCE & MODERNIZATION**

- a. Status Report: Maintenance
- b. Status Report: Modernization
- c. Status Report: New Projects & Development
- d. *Approval Request:* For Change Order No. 1 to our contract with Homer Contracting, Inc. for the 2017-07 Phase IV – Building Improvements project at Great Brook Valley Gardens
- e. *Approval Request:* For approval to award the construction contract for the Entry Doors replacement project at Mill Pond and Mill Pond Extension
- f. *Approval Request:* For close-out of the HUD FY2015 Capital Fund Program Grant

### **6. EXECUTIVE DIRECTOR**

- a. *Approval Request:* To name the Assistant Executive Director, Peter Proulx to serve as the Contracting Officer for the Worcester Housing Authority on an interim basis
- b. Executive Director Quarterly Report

**7. DEPARTMENT PRESENTATION****8. TENANT PARTICIPATION / RECOGNITION****9. EXECUTIVE SESSION**

- a. Requesting the Board to convene in Executive Session to consider the purchase, exchange, lease or value of real property as this may have a detrimental effect on the negotiating position of the public body. The Board will not reconvene in public session.

**10. ADJOURNMENT**