

HOPE CEMETERY COMMISSION MEETING

May 5, 2015

Meeting began at 4:07PM

Meeting ended at 5:12PM

Attendance:

William Wallace – Chairman
Richard Perry – Commission Member
Matthew Curewitz – Commission Member
Nicole Apostola – Commission Member
Robert C Antonelli Jr – Assistant Commissioner
Stephanie Choquette – Staff Assistant II

Last meeting's minutes accepted:

Matthew Curewitz
Richard Perry
Nicole Apostola

Old Business:

1. Friends of Hope Cemetery: still no date for their annual meeting
- Signage in Section 45 will be removed to be fixed and then placed at a later date at the proper location by Sunshine Signs
- Arbor Day went very well, with the children of Gates Lane School. Mr. Antonelli Jr asking if there was any sort of publicity, pictures, or handouts that were done and if so would copies be sent to his office
- Mr. Lundquist will be cleaning and planting at designated locations in the preparation of Memorial Day

2. Water System: Cesar Valiente and Mike Chapman reviewed locations for spicket locations for phase I, will review with engineer / contractor. Bidding in June, construction planning for July
3. Perpetual Fund: still no information has been received. Mr. Antonelli will make another request from City Treasurer
4. Fiscal Year 15 & 16 Budget almost completed
5. Fiscal Year 15 & 16 Capital Budget: could include some items from our Hope Cemetery Master Plan such as expansion, records, green burials, and the columbarium
 - 2 lowering devices, grass coverings and a tent
 - \$250000 for water system
 - \$100000 for Master Plan
 - Budget hearing May 26th

New Business:

1. Memorial Day Preparations
 - Maintenance: mowing and weed whacking, receiving help from the Parks Dept
 - Organizing with Karen Greenwood for the Veterans Parade in the cemetery, picking up flags and holders, scheduling ROTC and some volunteers to place flags
 - Flower plantings at endowed lots
2. Pouring for monument foundations
3. Talk to Tom Miville in regards to Section 3 (lot coming apart from the backside of hill)
4. Public Meetings / possible 3 for final approval
 - Mailings to organizations, abutters, etc.
 - Locations for meetings
 - September Levi Lincoln Room: informational meeting open for inquiries for Hope Cemetery Master Plan
 - October Hope Cemetery to discuss policies, expansion, columbariums
 - November Hope Cemetery ideas collected and then prioritized, then brought to the Commission for a meeting
 - December Levi Lincoln Room
 - January possible Council
 - Historical commission and preservation
5. Data Base System / Cemetery Planning
6. Contacting other cemeteries such as Swam Point, Mount Auburn, etc.
7. GIS: location of certain areas not known for burials

Meeting adjourned / motion to do so 5:12PM

Matthew Curewitz
Richard Perry
Nicole Apostola

Next Meeting: June 2, 2015 at 4:00PM