

**CIVIC CENTER COMMISSION
MEETING MINUTES
May 23, 2013**

Attendees:

CCC Members: Chairman Ed Pietrewicz, Commissioner Jim Knowlton, Vice-Chair Scott Najarian, Commissioner John Harrity, Commission John Budd

City: Heather Gould & Amanda Gregoire

SMG: Jim Moughan & Julia Iorio

Absent: Sandy Dunn

Guests: Michael Mudd, President of the Worcester Sharks & Management Staff - Susanne DeGeorge, Michael Myers, & Eric Lindquist

Minutes Prepared by: Paige Williamson, SMG

1. Call to Order:

Chairman Pietrewicz brought the meeting to order at 12:15pm.

2. Acceptance of Meeting Minutes – April 25, 2013

Chairman Pietrewicz motioned to accept the minutes of the April 25th, 2013 meeting; seconded by Commissioner Harrity. (5 yeas, 0 nays). *Motion passed.*

3. Worcester Sharks Post Season Update Presentation – Michael Mudd, President

Powerpoint presentation by Michael Mudd, President of the Worcester Sharks was presented to the Commission outlining highlights from the Sharks eight (8) year residency at the DCU Center. Mr. Mudd announced the signing of the three (3) year extension, which Chairman Pietrewicz acknowledged and thanked Michael directly.

Highlights of the presentation included:

- Silicone Valley Sports & Entertainment has changed their name to Sharks Sports & Entertainment
- The Worcester Sharks have raised over \$1,000,000 dollars for local organizations
- Community involvement is a key component, with organizations now approaching Sharks to assist
- Over 130 business partners in the Worcester Sharks organization
- The Sharks games drive traffic to the downtown area on weekend hours
- Thirty-three (33) different players have received a call up to the San Jose Sharks
- Logan Couture began his career here in Worcester as a Worcester Shark, becoming big NHL name
- Reporting three (3) solid years of improvement in ticketing, flex packs becoming of more interest

Mr. Mudd stated that their organization is extremely excited about the construction/renovation project at the DCU Center, the curtaining system currently in place and the scoreboard upgrades that have been completed. Chairman Pietrewicz expressed his gratitude to the Worcester Sharks from this current Commission board and former board members alike. The Chairman would like to see an article featured in the Worcester Magazine on the Sharks, as well as, have an Official “Sharks Community Day” in the City of Worcester. Commissioner Harrity inquired what else could the Commission be doing to assist the Sharks organization. Mr. Mudd stated that any additional revenue opportunities that can be brought to the table are vital and the continued support on a local level certainly remains key to their success.

4. Major Projects

a. Capital Projects – Heather Gould

Fiscal Year 2014 funding figure is not yet finalized, but if necessary, we would be able to tap into past years.

b. DCU Center Expansion & Refurbishment Project – Heather Gould

i. Consigli Construction Contract Amendment #1

\$17 million dollar scope of work for signing consideration by the Commission for ability to pay the contractor to date.

Vice Chair Najarian motioned to accept Amendment #1; seconded by Chairman Pietrewicz. (5 yeas, 0 nays). *Motion passed.*

ii. Sasaki Contract Amendment #6

Authorizing Sasaki additional funding in the following categories of Graphic Design Services, Food Service, Lighting, Early Bid Packages & Filed Sub-bid Pre-Qualification Process, and Construction Monitoring which were above what was originally forecasted. Heather has been working alongside Paul Moosey in this regard establishing Time/Effort logs, which will base the funds on actual costs instead of lump sum. An inquiry was made as to who recommends the City enter in to such agreements at any point. Heather stated that Commissioner Moylan, the City Manager, and Paul Moosey are the recommenders of such agreements. Commissioner Budd asked that if any red flags are seen, for Heather to report back to the Commission. Heather Gould affirmed. Chairman Pietrewicz acknowledged Heather Gould for a job well done.

Commissioner Harrity motioned to accept Sasaki Contract Amendment #6; Commissioner Budd seconded the motion. (5 yeas, 0 nays) *Motion passed.*

iii. City Manager’s Letter of Approval – Rent Credit Days

Heather stated that the City Manager’s Letter of Approval to grant usage above the allocated rent credit days was approved and distributed prior to this month’s meeting agenda. Commissioner Harrity inquired about affirmation for the MIAA Hockey date in March of 2013 that did not occur at the DCU Center to be certain that the rent credit usage numbers are correct to date.

5. SMG Reporting

a. Monthly Highlights/Sales – Jim Moughan

Highlights – Office hours in an effort for energy conservation during the summer off season are reduced to 930am to 5pm. Two (2) of the new suites have sold, which will allow some additional vacancies in the current Luxury Box areas.

Quinsigamond Community College has now moved their graduation ceremony to the DCU Center and has holds on the Exhibit Hall for next year as well. Banquet and catering numbers have increased and the roll forecast is looking better than anticipated at this point. Potential for an International Cat Show that is leaving Providence area permanently. Mass Library Association has moved their location to Worcester as they were displeased with the previous venue.

Price Waterhouse Benchmarking Survey was reviewed briefly.

b. Financial Statements – J.Iorio

General discussion of Financials – **March 2013**

Highlights – March is typically our busiest month. Harlem Globetrotters were up in food and beverage and merchandise. Brew Woo, our self-promoted event, had a record third year this season. A few recent staff vacancies have also attributed to some cost savings as well.

6. New Business

Chairman Pietrewicz will be connecting with Michael Mudd with regard to scheduling the Sharks Community Day.

7. Next Meeting

a. 2013 Meeting Schedule – June 27, 2013 / 12pm

DCU Center Conference Room

Chairman Pietrewicz moved to adjourn the meeting; Seconded by Commissioner Harrity.
(5 yeas, 0 nays) *Motion passed.*

Meeting Adjourned – 1:09pm